

FAQ – Preparing the Study Plan

-Can I graduate in March, if I submit the study plan (in the first or second period)?

No. The graduation session in March is the last scheduled for the academic year preceding the one in which you must enrol if you want to change your study plan. If you change your study plan, you will therefore have to wait for the first useful session, usually scheduled for June / July.

-I am not enrolled in the academic year because I planned to graduate in March, can I change my study plan?

No. If you are not enrolled in an academic year, you cannot change the study plan. It is not possible to make changes to the study plan of the previous academic year if you do not enrol in a new course year.

-Is it possible to include extra courses in the study plan?

Yes. It is possible to select courses in addition to those foreseen by the Degree Programme (180 CFU for Bachelor's Degree Programmes, 120 CFU Master's Degree Programmes, 300 Single-Cycle Master's Degree Programmes) but only in the group of "Courses freely chosen by the students" and in any case not exceeding the maximum limit set by the Degree Programme for this group, which is indicated in the Course structure diagram (teaching plan) published online.

-Can I delete / replace a course chosen in the previous academic year in the study plan?

Yes. You can change the choices made in previous years.

-I submitted the study plan through the SOL platform, but it is still "pending approval", is there any problem?

No. When the study plan submitted requires the approval by the Degree Programme Board, it is necessary to wait that it verifies the coherence of your choices with the training course of the Programme. This procedure may take variable timing; therefore, it is necessary to wait for a reply, monitoring your page on SOL.

-I have regularly paid the fees but I am unable to submit my study plan on SOL, is there any problem?

Check the teaching plan of your degree program to verify if there are only "Compulsory training activities" for the academic year in which you are enrolled. In this case, you will not have to submit the study plan, because the courses are automatically loaded into your career and you can view them on SOL in the "Online records book" section (see picture 1). If they are not present, contact hbr@unibo.it

If the teaching plan also includes "Elective courses" you should be able to access the compilation on SOL. If you face problems in accessing, contact hbr@unibo.it to check your situation.

-If my study plan, submitted on SOL, is not approved by the Programme Board, can I submit a new request?

Yes. It is possible to submit a new request on SOL within the established deadline (see next point).

-If my study plan is not approved by the Programme Board and the submission period has already expired, can I submit a new request?

Yes. When the study plan is not approved by the Degree Programme Board and the submission period has already passed, for 5 days a submission window opens on SOL to present the study plan again. After 5 days, it will no longer be possible to submit any request.

NB: in case of failure to complete the study plan on SOL during the provisional window of 5 days, it will not be possible to submit the request through the paper form. It is therefore recommended that you frequently check your page on SOL.

-I would like to include in the study plan a course from the "Soft Skills" group but it is not present in the teaching plan of my Degree Programme and I cannot find it on SOL, how can I add it?

It is possible to include in one's study plan only soft skills courses that the degree programme has judged to be consistent with the training plan. If the activity is not present on the teaching plan and on SOL, then it was not considered relevant to the training course and cannot be chosen.

-I would like to include an activity from the "Soft Skills" group in the study plan but there are no more places available, is it possible to add places?

No. Due to the specificity of these courses and the teaching methods adopted, attendance is reserved for a limited number of students. It is not possible to add extra seats.

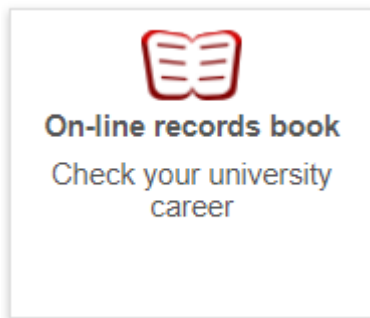
-Can I include in the group of "Courses freely chosen by the students" any activity from restricted-access Degree Programmes in the "Engineering-Architecture" area?

Yes, after the approval of the Degree Program Board. To check whether the activity belongs to a restricted-access degree Programme and to find the code of the activity to select in the study plan (see picture n. 2), you can consult the Unibo website in the STUDYING> "Teachings" section (see picture 3).

-Can I include in the group of "Courses freely chosen by the students" activities from restricted-access Degree Programmes that do not belong to the "Engineering-Architecture" area?

Yes, after the approval of your Degree Programme Board and Degree Programme to which the activity belongs. In this case, it is necessary to fill in the appropriate paper form on the page "Preparing the study plan" on the website of your course.

1. SOL: "On-line records book"



2. SOL: Other elective courses

1. Prerequisiti → 2. Selezione piano → **3. Compilazione** → 4. Riepilogo → 5. Conferma

Filtri ricerca

Docente

Codice materia

Descrizione materia

3. Unibo website: "Course unit catalogue"

HOME UNIVERSITY ▼ TEACHING ▼ RESEARCH ▼ UNIVERSITY AND SOCIETY ▼ INTERNATIONAL ▼

Home > Teaching > Course unit catalogue

Enrolling, studying, graduating
Degree Programmes
Course unit catalogue
Professional Master's programmes
PhD programmes
Specialisation Schools
Post-graduate vocational training programmes
Summer and winter schools
International Education Projects
Teacher training
Innovation in teaching and learning

Course unit catalogue

FOR NAME BY TEACHING CODE PER SSD

Name

Academic Year
2020/2021 ▼

Area
All ▼

Campus
All ▼

Course Type
All ▼

Language
All ▼

Transferable skills ⓘ

Search