

ALMA MATER STUDIORUM - UNIVERSITÀ DI BOLOGNA

First-cycle degree programme – Bachelor’s in

Economics, Politics and Social Sciences - EPOS (code: 5819)

Call for Applications a.y. 2024 - 2025

This is an adapted translation in English of the original Call for Applications (“Bando di Ammissione”) in Italian and it is made only for publicity purposes. To enforce the call, resolve any dispute and for all legal purposes only the Italian version will be valid, and will prevail in the exact interpretation of the rules contained within.

Course code	Name of the Course	Class code	Course Website
5819	Economics, Politics and Social Sciences - EPOS	L-33 & L-36	EPOS

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Introduction

Welcome and thank you for your interest in our Bachelor's Degree in Economics, Politics and Social Sciences (EPOS) of the University of Bologna. If you wish to know more about it, please check our website <https://corsi.unibo.it/1cycle/EconomicsPoliticsSocialSciences>, where you will find information about programme profile, learning outcomes, study plan, contact details, and more.

EPOS has a limited number of available places, and admission is based on the assessment of candidates' skills. Applying entails a few steps: please read this document thoroughly to find out how to take part in the selection, and how to enroll. As we go through the admissions procedure in detail, important dates and deadlines for every step will be provided. An overview of these dates and deadlines can be found in the table on the following page. Please note: all candidates, including transferring students from other degree programmes (either of the University of Bologna or from other Universities), will be required to follow the same selection procedure explained in the next pages.

Table of deadlines

INTAKE	STAGE	DATES AND DEADLINES
FIRST INTAKE <ul style="list-style-type: none"> For Italian citizens, EU citizens, non-EU citizens with EU equivalent status, non-EU citizens with residency abroad competing with EU candidates: 45 places For non-EU citizens living outside of Italy: 35 places 	Application deadlines Official SAT score must be received by Unibo within 11/04/2024	From 05/02/2024 to 11/04/2024, 1pm CET
	Admission results	7/05/2024
	Enrolments for successful candidates start	09/05/2024
	Enrolments for successful candidates end	16/05/2024
SECOND INTAKE <ul style="list-style-type: none"> For Italian citizens, EU citizens, non-EU citizens with EU equivalent status, non-EU citizens with residency abroad competing with EU candidates: 35 places + places available from 1st intake, if any non-EU citizens living outside of Italy: 5 places + places available from 1st intake, if any 	Application deadlines Official SAT score must be received by Unibo within 03/06/2024	From 12/04/2024 to 03/06/2024 1pm CET
	Admission results	18/06/2024
	Enrolments for successful candidates start	20/06/2024
	Enrolments for successful candidates end	28/06/2024

THIRD INTAKE (only in case of places available) Only for <ul style="list-style-type: none"> Italian citizens, EU citizens, non-EU citizens with EU equivalent status, non-EU citizens with residency abroad competing with EU candidates 	Application deadlines Official SAT score must be received within 08/07/2024	From 01/07/2024 to 08/07/2024, 1pm CET
	Admission results	23/07/2024
	Enrolments for successful candidates start	25/07/2024
	Enrolments for successful candidates end	01/08/2024
	Declaration of interest for eligible students in case of places available	25/07 to 01/08/2024
	Ranking of admitted candidates is published and enrolment for them starts	05/08/2024
	Enrolment deadline for open positions candidates	09/08/2024

Deadline for obtaining the high school diploma and any necessary additional documents (also with respect to qualifications obtained abroad)	30/12/2024
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Which group of students do I belong to?

Please check to which of the above groups you belong on this page: [Who are international students](#)

Admission requirements

To apply you must take the SAT General Test (more information in the relevant paragraph of this call).

If you have a non-Italian secondary school-leaving certificate, please make sure that it complies with all the requirements below. If it does not, even if you apply and are selected, you will then not be able to enroll.

In order to be admitted to an Italian Bachelor's Programme (First-Cycle Degree), as it is EPOS, **your school-leaving certificate must meet these requirements:**

- Must be obtained following a schooling period of at least 12 years (12 years must be the official length of schooling in a specific education system);
- It is obtained following a final period of at least two years of successful attendance in a foreign educational system;
- Must allow access, in your own country of reference, to a degree programme similar to EPOS. If entrance exams are established for university admission in your country (e.g. the *Selectividad* in Spain) you must pass this academic test.

Please read the information available here: www.unibo.it/IscrizioniLaureaTitoloEstero.

Special regulations apply to some specific qualifications: [Special cases: information by country](#);

Important! The assessment of your qualification takes a long time. Please contact the relevant offices well in advance. The actual achievement of the qualification will be checked during your official enrolment, where you will have to submit the original papers to the Student Administration Office.

Transferring students

If you wish to transfer to EPOS from another course of the University of Bologna, or from another Italian or non-Italian University, or if you wish to transfer to EPOS after having already completed another Bachelor's degree, you will have to follow the same admission process, up to enrolment, as all other applicants. Once you are admitted, you can apply for the recognition at EPOS of the credits/exams you earned at the previous University.

The exams passed in the academic year(s) required to fulfil the 12 years of schooling cannot be transferred and used as credits for EPOS. You can ask to transfer previously-obtained university credits to EPOS only if your university years exceed those needed to integrate the 12 years' requirement. E.g.: if the school system in your country of reference is one of 11 years, and you have one complete year at university, the exams you passed in that year cannot be transferred to EPOS and you can only enroll in the first year of the programme. For further information regarding international school-leaving diplomas, please contact the local Italian Consulate or Embassy in the country where the diploma was issued, or alternatively, the University of Bologna International Desk (internationaldesk@unibo.it).

Please check the following pages:

[Transferring to the University of Bologna from another Italian University](#)

[Changing degree programme within the University of Bologna](#)

[Shortening of the degree programme](#)

SAT selection Criteria

SAT is a standardized test used to apply to colleges and universities. It is managed by College Board: for information on the tests such as dates, prices, test centers, deadlines and score reports please check College Board website www.collegeboard.org. We can accept scores from SAT tests taken from **1st February 2022**.

It is essential that you comply with all of the following points:

- When you register on our Portal (Studenti Online), in the "private email" field **you must provide the same personal email address that you used at the moment of registration on the College Board website.**
- **You must ask College Board to forward your SAT scores to the University of Bologna, using code 6993, as soon as you can. You can do this directly from the College Board website (<https://collegereadiness.collegeboard.org/sat/scores/sending-scores/how-to-send>)**
- In any case, we will consider only scores arrived to Unibo no later than the following dates:
 - **For the 1st intake: April 11th, 2024 - 1.00pm CET**
 - **For the 2nd intake: June 3rd, 2024 - 1.00pm CET**
 - **For the 3rd intake: July 8th, 2024 - 1.00pm CET**

It is important to check with College Board the SAT score delivery timing, as we will consider the date of arrival to Unibo, not the date when you requested College Board to send us your scores.

If you have taken more than one SAT General test starting from 1st February 2022 and have correctly sent all the scores to Unibo within the deadlines, **EPOS Admission Board will consider the last score.**

Applying to the selection procedure

FIRST STEP

Register on www.studentionline.unibo.it.

- A. **if you have a SPID digital identity** (for information www.spid.gov.it) this can be used to register on [Studenti Online](#) by selecting the "Register" button and then the "Enter with SPID" button. The system will automatically retrieve the personal data from SPID and at the end it will create the name.surname@studio.unibo.it credentials.
- B. **if you do not have a SPID digital identity**, you must register on [Studenti Online](#) by selecting the "Register" button and enter your data, at the end the system will create the name.surname@studio.unibo.it credentials.
- C. In the case of foreign students who do not have a **tax code**, access the "International Student Registration" section and follow the instructions until the institutional credentials are created; after the first access, the application requires you to enter a personal password.

Remember your institutional credentials for the entire duration of your student career, as they will be required at every access to your personal profile on www.studenti.unibo.it;

SECOND STEP

- 1) Access the Portal www.studenti.unibo.it (Studenti Online). You can switch to the English version from the top left button.
- 2) Click on "Entrance exams or requirements check" > "First cycle degree program" > "Economics, Politics and Social Sciences - EPOS" > Select the right option [according to your citizenship status](#).
- 3) Upload all the required documents in .pdf format:
 - ID/Passport
 - Copy of your permit of stay or permit of stay application receipt - for EU-assimilated students
- 4) Pay the application fee (20,00 €) within:
 - First intake: **11/04/2024**, 1pm CET
 - Second intake: **03/06/2024**, 1pm CET
 - Third intake: **08/07/2024**, 1pm CET

Only candidates who have completed the application and paid the application fee within the deadlines are admitted to the selection. NB Candidates who wish to take part in more than one intake will have to pay the application fee only once.

Admission Rankings

All rankings will be issued on Studenti Online on the dates indicated in the Table of Deadlines. **Candidates are requested to check the selection outcomes on their Studenti online page (www.studenti.unibo.it);** the University of Bologna cannot notify successful and unsuccessful candidates via email or post. Selections will

be based on the SAT scores attained; in the case of a tie, preference is given to the younger candidate. On the official rankings admitted and eligible candidates will be paired with their SAT score : 10.

OFA – Additional learning requirement

If you do not reach a minimum set threshold for Math (math only) in your test, you will be assigned with OFA (standing for Obbligo Formativo Aggiuntivo = Additional Learning Requirement). The minimum set threshold for the Math sections only of the SAT, is 500/800. If you score under 500 you will be assigned with OFA.

Having been assigned an OFA does not prevent one from enrolling, going to class and sitting exams; if you are admitted but were assigned an OFA, you can still register to the program and take exams, but you must fulfil the OFA requirement as soon as possible. Such requirement is fulfilled by passing the “Mathematics for social sciences” exam within 31 March 2026. If you do not pass the exam within the deadline you cannot enroll in the second year.

Students with NON-Italian secondary school certificates

If you hold a non-Italian school-leaving certificate, to complete your enrolment (aka matriculation) you may need to hand in some extra documents confirming the eligibility to enrol in the Degree programme. You can take part in the selection even though you do not have all the needed documents yet, but if you are eventually admitted to the programme, you will need them to complete your enrolment. Check in the following links what documents you need and if you need to and them in:

- [Enrolling in Bachelor’s degree with a non-Italian secondary school title – par. “Documents to be submitted upon matriculation”;](#)
- [Special cases: information by country;](#)
- [Translation, authenticity and value of foreign qualifications;](#)

For non-EU candidates living outside of Italy

Please check the following links:

- [Before leaving home: pre-enrolment and entry visa](#)
- [Visa and rules for residence in Italy](#)

If you are interested in applying for Er.Go. financial aid, (study grants, housing and tuition fee waivers), you must obtain a certification attesting to your family’s income and assets from the Italian Embassy, which must be translated and legalized -> <http://www.er-go.it/index.php?id=5963>

Enrolment procedure

If you have been accepted, congratulations! Now you need to enroll to confirm your place in the programme by paying the first instalment of tuition fees. **Check the deadlines in the Table of Deadlines.**

First enrolment ever to the University of Bologna:

- 1) Login on www.studenti.unibo.it with your personal username and password and select “Registration” > “First-cycle degree program (new degree system)” > “Economics, Politics and Social Sciences - EPOS”;
- 2) Insert the requested information and upload a JPG file of your passport-size photo (beware of consequences under art. 496 of Italian Criminal Code regarding false declarations: in such case, you are punishable by law, will be not enrolled, and will lose any right to benefits or reimbursements);
- 3) Pay the first instalment – or the total amount – of the EPOS tuition fees. Payment methods other than those indicated on the Portal will not be accepted.
- 4) Once you are in Bologna, you will receive on your new Unibo email account (name.surname@studio.unibo.it) a **QR code** to print out your [student badge](https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/the-badge-first-cycle-single-cycle-degree-and-second-cycle-degree-students) (<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/the-badge-first-cycle-single-cycle-degree-and-second-cycle-degree-students>) at Unibo self-service machines.

Special cases and extra documents needed

If you are in one or more than one of the following conditions, to complete your enrolment and activate your CLEF student profile you first need to pay the first instalment of tuition fees and then do some extra steps with the Economics Students Administration Office (segecosta@unibo.it) and/or to the International Students Administration Office (segstudintbo@unibo.it):

- ➔ **If you are a student with disabilities**, more specifically with recognised invalidity of at least 66%, and whose disability is recognised by law 104/92, please email to the Economics Students Administration Office (segecosta@unibo.it) attaching the certificate proving your situation (online reference [here](#)).
- ➔ **If you are a non-EU citizen with EU-equivalent status**, please email a copy of your valid residence permit to segecosta@unibo.it. If you have applied for the residence permit but have not received it yet, it is important that you email at least a copy of the application receipt. You will be considered as conditionally enrolled, until you obtain the permit and email a copy of it.
- ➔ **If you are a non-EU citizen resident outside of Italy**
 1. Within 8 days from your arrival in Italy you must apply for a residence permit for study reasons (see par. 12.2)
 2. Log in to www.studenti.unibo.it then click on “Calls” > “Matriculation for the 23_24 academic year - document upload for international students with foreign qualifications”.
 3. Upload a copy of your visa and a copy of your residence permit application receipt.
 4. As soon as you obtain your permit of stay (it’ll take a few months) please also upload a front/back copy of it (or email it to segstudintbo@unibo.it). You will be considered as conditionally enrolled until you obtain the permit of stay.

- ➔ **If you have a non-Italian secondary school certificate** you have to upload online scanned copies of your qualification-related documents (see par. 11) as soon as you have them. To do so, please log on to Studenti Online then click on “Calls” > “Matriculation for the 24_25 academic year - document upload for international students with foreign qualifications”. At a later stage, you will need to make an appointment with the International Student Administration Office (email segstudintobo@unibo.it) and **show in person the original documents**. All this should be completed no later than **28th February 2025**.

- ➔ **If you wish to apply for the recognition of exams from previous academic activities**, please consider the general information on par. 4, then:
 - For credits obtained from a non-Italian university: please follow the procedure (and hand in the documents) available [at this link](#). **Deadline: 28th November 2024**.
 - [For credits obtained at an Italian university other than Bologna \(*trasferimento*\): check the instructions here.](#)
 - [For credits obtained in another degree programme \(taught in English\) of the University of Bologna \(*passaggio*\): check the instructions here.](#)

Open positions

If the third intake is activated and if, after the end of it, there are still be some places left available, eligible students can still be admitted to the programme. So, if you are listed in the general ranking as eligible, but were not selected, check Studenti Online in the relevant dates indicated in the Table of Deadlines; **if there are places available and you are still interested in being included in the programme, there might be another chance for you to join in**. To do that, you have to **actively confirm your interest** by selecting the appropriate button on Studenti Online - if not, you will not be automatically picked up. A list of newly admitted candidates will then be published: if it features your name, you can enrol and you should within the relevant deadlines.

Tuition fees and benefits

You will find information on **tuition fees** at [this link](#). Just for reference, maximum annual tuition fees are about € 2,100, the exact amount for the following academic year is published in May. Anyway, tuition fees are calculated proportionally to your family’s income if you present ISEE declaration or the corresponding documents for non-Italian students.

Information on **grants, scholarships and other benefits** is available at these links:
<https://corsi.unibo.it/1cycle/EconomicsPoliticsSocialSciences/grants-and-scholarships>

<https://www.unibo.it/en/services-and-opportunities/services-and-opportunities>

<http://www.er-go.it/index.php?id=5963>

Contacts

For further info and support on selections please refer to:

EPOS Programme coordinator	didatticasociale.epos@unibo.it
EPOS Programme tutor	didatticasociale.tutorepos@unibo.it
Students Registrar's	segecosta@unibo.it
International Students Registrar's	segstudintbo@unibo.it
Technical information and support on the application website	helpdesk@unibo.it
For info on international qualifications and visas:	internationaldesk@unibo.it