



Advanced Cosmetic Sciences – ACS

2nd Cycle Degree Programme

Course Code 9225

Call for Applications A.Y. 2022-2023

SUMMARY

Information regarding the processing of personal data is available at <https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing> .

The university has for some time been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.

Advanced Cosmetic Sciences (ACS) forms chemists that can operate in cosmetic companies in the design, production, analysis and certification of cosmetic products. This 2nd Cycle Degree Programme trains professionals able to grasp the emerging challenges arising from the current international regulations and aimed at the production of more effective and intrinsically safer cosmetics with reference to their entire life cycle. ACS has an interdisciplinary spirit; It is characterized by theoretical-practical courses related to the study of natural substances and of bioactive molecules used in cosmetics, to the chemistry and to the formulation of cosmetics, to the ingredients and formulations analysis.

SECTION 1 – PROGRAMME ADMISSION REQUIREMENTS

Admission to the second-cycle degree programme in Advanced Cosmetic Sciences is subject to

- a) possession of a **DEGREE QUALIFICATION**, i.e., a three-year university degree or diploma or another suitable qualification obtained abroad.

Candidates who have not yet graduated may also apply. The application procedures are outlined in section 3

- b) satisfaction of the **CURRICULAR REQUIREMENTS** outlined in section 2
- c) satisfaction of the **LANGUAGE REQUIREMENTS** and, specifically, knowledge of English to at least B2 level, to be demonstrated according to the procedures set out in section 2, and of any other language requirements provided for in section 2
- d) assessment of the candidate's **PERSONAL KNOWLEDGE AND SKILLS** in accordance with the procedures set out in section 3.

A committee will check the candidates' academic backgrounds and that they meet the requirements for admission.

The committee is composed of: Claudia Tomasini, Marco Montalti, Jessica Fiori.

Professors on the first year of the degree programme may also sit on the committee as alternate members.

SECTION 2 – CURRICULAR AND LANGUAGE REQUIREMENTS

CURRICULAR REQUIREMENTS

The following curriculum requirements are required:

1. The possession of a 1st cycle degree in one of the following classes:
 - ex D.M. 270:
 - L-27 Chemical Sciences and Technologies
 - L-29 Pharmaceutical Sciences and Technologies
 - LM-13 Pharmacy and Industrial Pharmacy

- ex. D.M. 509/99:
21 Chemical Sciences and Technologies
24 Pharmaceutical Sciences and Technologies
14/S Pharmacy and Industrial Pharmacy
- Previous five-year degree programme system: Degree in Chemistry, Industrial Chemistry, Pharmacy, Pharmaceutical Chemistry and Technology
- Any other degree obtained abroad that is recognized by the Second Cycle Degree Board as equivalent to the previously listed degrees.

2. If none of the previous degree certificates has been obtained, the candidate should:

- have obtained at least 60 CFU in basic scientific learnings (CHIM/01-CHIM/12, BIO/9-BIO/12, BIO/14, BIO/16, BIO/17, BIO/19, MED/07), among them at least 25 CFU should be obtained in the following learnings: CHIM/01-CHIM/12, BIO/10.

The Board may take into consideration other CFU obtained by the candidate during her/his carrier. If the candidate has gained no CFU in the required subjects, the Board may take into consideration credits obtained in analogous subjects. Finally, 10 CFU may be recognized to working activities relevant to the 2nd Cycle Degree Program.

For the candidate who has one of the 1st cycle degrees listed in point 1 **obtained in an Italian University**, the knowledge is assessed if the 1st cycle degree has been obtained with a final mark at or above **100/110**

Otherwise, the admission to the 2nd cycle degree is dependent on the knowledge assessment of the candidate in the following cases:

- if the candidate is in possession of one of the 1st cycle degrees listed in point 1 **obtained in an Italian University** with a final mark lower of **100/110**
- if the candidate is in possession of one of the 1st cycle degrees listed in point 1 **obtained abroad in a non- Italian University**
- if the candidate is in possession of **another type of 1st cycle degree**, obtained in Italy or abroad, or of the **credits** indicated in point 2

Graduating students:

Applicants who have not completed yet their first level degree (Bachelor) may apply, but they must graduate at latest within the deadline for late enrollment established by the University of Bologna: Otherwise, their application will be discarded.

Knowledge of the English language is also required.

The assessment of language ability can be certified by:

- English language certification B2 level or corresponding international English language certification that should be obtained not earlier than 8 solar years before the admission
- Being graduated in an English- taught degree programme
- Being English native speakers

Being graduated in English language and literature or equivalent and being graduated with a minimum of 30 cfu in transcript of records for teaching activities taught in English.

SECTION 3 – ASSESSMENT OF THE CANDIDATE'S PERSONAL KNOWLEDGE AND SKILLS

Candidates will be considered to have satisfactory skills and competences (or not) according to the evaluation of their submitted documents. **NO INTERVIEW IS REQUIRED.**

The outcome of the assessment will be published on the dates indicated on the Calendar (see section 4) for the single intake at Studenti Online www.studenti.unibo.it.

Candidates will have to connect to university portal [Studenti online](#) with the User ID and password obtained during the registration procedure.

All relevant communications about the assessment will be sent to your UniBO e-mail address (name.surname@studio.unibo.it) so please check regularly your UniBO e-mail address, and profile.

Evaluation criteria

The evaluation will be carried out by the commission taking into consideration the following criteria:

Academic merit: it refers to the university qualification final grade attained (final degree score)

In case the candidate has not graduated yet, the rating will be assigned due to the weighted average of the completed exams of the candidates

Coherence between the academic curriculum of the candidate and the learning outcomes of the degree course Advanced Cosmetic Sciences

Assessment of Curriculum Vitae in particular with a reference to the previous studying or working experience and every document considered adequate

Minimum score to be accepted:

It is considered verified the appropriateness of personal preparation if the overall score is at or above points 61/100.

The application process is also open to students who are about to graduate. Candidates will be admitted to the degree programme on the condition that they obtain their undergraduate degree by and no later than the date established by the relative academic bodies, of which students are informed upon matriculation. Candidates who do not meet this requirement will be excluded.

SECTION 4 – ADMISSION AND DEADLINES

The applications will be assessed by the committee in accordance with the procedure outlined below.

	APPLICATIONS PROCEDURE OPEN	APPLICATIONS PROCEDURE CLOSED	RESULTS AND FEEDBACK	FINAL ENROLMENT For admitted students
Intake 1	February 10 th 2022	April 26 th 2022	May 5 th 2022	Starting from May 5 th 2022 till October 27 th 2022 without additional fees and November 24 th with additional fees
Intake 2	May 9 th 2022	June 29 th 2022	July 8 th 2022	Starting from July 8 th 2022 till October 27 th 2022 without additional fees and November 24 th with additional fees
Intake 3 (only UE citizens)	July 12 th 2022	September 15 th 2022	September 23 rd 2022	Starting from September 23 rd 2022 till October 27 th 2022 without additional fees and November 24 th with additional fees

Candidates that are not admitted may participate in subsequent rounds.

SECTION 5 – HOW TO APPLY

Applications must be submitted in accordance with the following procedure:

Log on to www.studenti.unibo.it, using your SPID username and password. International students who do not have an identity document issued in Italy may log on with their University username and password, which can be obtained by going to www.studenti.unibo.it and clicking on *Register* and then *International students' registration*

1. International non-EU students who do not have an ID document issued in Italy and, therefore, cannot obtain SPID credentials, may log on with their University username and password.
2. **Click on** "APPLY FOR ADMISSION", select "SECOND-CYCLE DEGREE" and select the programme named "**ADVANCED COSMETIC SCIENCES**";

3. UPLOAD the required documents in PDF format:

MANDATORY DOCUMENTS

- A copy of the front and back of a valid identity document. If the identity document does not have an English translation, a copy of your passport must be attached.
- Self-certification regarding your first-level academic qualification with a list of the exams taken, if obtained in Italy, or a copy of the qualification obtained abroad which enables access to second-level degree programmes in the country in which it was obtained, accompanied by a Transcript of Records and a Diploma Supplement, where available, translated into Italian or English. If you have not yet obtained the aforementioned qualification, upload the list of exams taken or the Transcript of Records.
- Certification attesting to your English language competency B2 level minimum or equivalent proof of English language competency indicated in section 2.
- Curriculum Vitae , preferably Europass template

OPTIONAL DOCUMENTS

- A copy of a valid residence permit, if already held.
- Others relevant documents that can give evidence of the candidate's experience (work experiences / internships/ periods spent abroad..) if held - maximum 2 documents.

Remember

- that the committee will only assess documents uploaded through the online application. Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered (or selected).
- that documents must not be sent by post or email.

SECTION 6 – ADMISSION AND MATRICULATION

If you are admitted to the degree programme you will be notified via the website www.studenti.unibo.it as of the date indicated in the general calendar

Remember that if you are not admitted to the degree programme then you can participate in subsequent rounds.

If you are admitted to the degree programme you must matriculate as of the date indicated in the general calendar. You must

1. **log on** to www.studenti.unibo.it entering the username and password obtained when registering for the selection procedure.
2. **select "matriculation"**, then select "Second-cycle Degree", and then the degree programme "**Advanced Cosmetic Sciences**" and enter the required data, attaching a jpg file containing a passport-size photo of your face.
3. **pay the first instalment** following the instructions on the website www.studenti.unibo.it.

If you have a conditional offer, remember that you must obtain your undergraduate degree by and no later than the date established by the relative academic bodies, of which students are informed upon matriculation. Candidates who do not meet this requirement will be excluded. Once you have obtained your qualification, you must inform segrimini@unibo.it

After you have paid your matriculation fee, check on [studenti online](#) to see how to activate the programme.

If you are a student with **disability** with recognised invalidity of at least 66%, and those whose disability is recognised by law 104/92, you can obtain an exemption by going to the web page <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students>, upon matriculation. You must send the relative [student administration office](#) the certification attesting to your disability.

STUDENTS WITH FOREIGN QUALIFICATIONS

Having completed the above steps, check [the documentation necessary](#) for matriculation (*Extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>*).

Remember that the documentation submitted in your application for admission (e.g., degree, transcript, etc.) must be [translated and their authenticity and value must be verified, where required](#)

Extended link (<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/declaration-of-value-translation-and-legalization>)

You must upload the documents related to foreign qualifications in the [Studenti Online](#) application by clicking on "Call for applications" and then "Matriculation for the 22_23 academic year - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the International Student Administration Office in Bologna or the Student Administration Office for your campus in order to show the original copies of your documentation.

NON-EU STUDENTS AND RESIDENTS ABROAD

In addition to the above, you must pre-enrol on University and request an entrance visa for study purposes.

[Click here to learn how.](#) – (*extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/before-leaving-home-entry-visa>*)

FEES AND BENEFITS

The enrolment fees, net of the first instalment, for the 2022/2023 academic year and information on benefits and exemptions will be published on the University website on the page www.unibo.it/Tasse.

Remember that your contribution will be calculated on a progressive scale based on a valid ISEE certificate only if submitted in accordance with the terms and procedures set out on the web page www.unibo.it/Tasse. If you do not submit an ISEE, you will have to pay the full tuition fees relevant to your degree programme.

Information on other benefits can be found on the University website on the page <https://www.unibo.it/en/services-and-opportunities/services-and-opportunities>. If you are interested in benefits related to the right to higher education, you can consult the relative call published by the Regional Authority for the Right to Higher Education on the website www.er-go.it.

SECTION 7 – CONTACTS

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<p>For further information on the admission procedure and on the content of the degree programme, you can contact the Advance Cosmetic Sciences Office:</p> <p>Programme Coordinator Dott.ssa Shara Cattarozzi</p>	<p>Tel: +39 0541 434562 E-mail: cdlm.acs@unibo.it Via dei Mille n.39 Rimini(RN) 47921 Office hours: by appointment https://corsi.unibo.it/2cycle/AdvancedCosmeticSciences</p>
<p>For specific questions regarding enrollment:</p> <p>Student Administration Office / Segreteria Studenti – Rimini</p>	<p>E-mail: segrimini@unibo.it Tel: +39 0541 434336 Office hours at the following web page: https://www.unibo.it/it/campus-rimini/servizi-di-campus/segreteria-studenti/segreteria-studenti</p>
<p>If you need help in submitting the on-line application, you can contact:</p> <p>Help Desk di Studenti Online</p>	<p>tel +39 0512080301 mail help.studentionline@unibo.it</p>

For further information on the procedures for international students, or students with foreign qualifications (value and validity of degrees for access to degree programmes, visa and residence permits, pre-enrollment, grants and subsidies for international students...) please contact:

International Desk (Campus di Rimini)	tel +39.0541.4 34244 e-mail :campusrimini.internationaldesk@unibo.it Office hours at the following web page: https://www.unibo.it/it/campus-rimini/servizi-di-campus/esperienze-internazionali/international-desk-rimini
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DATE

09/02/2022

SIGNATURE

Programme Director Prof.ssa Claudia Tomasini