

Communication

Taking pictures and video during **graduation dates** (discussion of final thesis and ceremony)

The University must ensure regular and disciplined execution of the graduation ceremonies, so people who are taking pictures or videos in the premises of the University during these institutional activities are recommended the following:

- To abide strictly by the general guidelines laid down by the individual academic structures, which effectively regulate access to its premises, and by those that the President of the graduation Board, or his/her delegate, and/or the coordinator of the premises will communicate;
- To carry out the photo shoot without causing a disturbance to the regular thesis discussion, as well as the additional academic activities;
- To carry out the photo shoot during the following moments exclusively: before the start of the thesis discussion, at the candidate entrance and during the ceremony, according to the regulations issued by the individual structures.

The graduate student is free to choose any photographer or videographer for the ceremonial event, including non-professional, so even a friend or relative. The University and its facilities exclusively guarantee the disciplined, efficient and regular performance of the graduation ceremonies, as its institutional activity, without interfering in any way in the choice of the photographer for the student. Such choice is completely separated from the institutional ceremony and that is left to the free will of the student and the operator. Therefore, the University is unrelated to student/photographer contractual nature.

For informational purposes, we would like to communicate that a group of professional photographers has set up a self-managed co-ordination ensuring the presence of a photographer at all the graduation events and for each graduation session. This service does not involve exclusivity or purchase obligation by students.

We would also like to specify that the University is unrelated to this type of coordination self-managed by the photographers.