



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

## Academic year 2024/2025

### Call for applications for the master's degree programme

INTERNATIONAL CURRICULUM IN

APPLIED CRITICAL ARCHAEOLOGY AND HERITAGE – ACRA

Second cycle degree/Master in Archaeology and Cultures of the Ancient World

Code 8855 - Class of second cycle degree LM-2

#### SUMMARY

SECTION 1 – ADMISSION REQUIREMENTS .....	4
SECTION 2 – HOW TO APPLY .....	7
SECTION 3 – ADMISSION .....	8
SECTION 4 – ENROLMENT .....	8
SECTION 5 – TUITION AND FINANCIAL AID.....	10
SECTION 6 - CONTACTS.....	11

*Information regarding the processing of personal data is available at*

<https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>

*The University has been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.*

## Brief overview of the degree programme and study grants

The second cycle degree/Master program in Archaeology and Cultures of the Ancient World is a 2-year (120 ECTS credits) free access degree program with assessment of personal competencies and skills. It offers two curricula: **Archaeology and Cultures of the Ancient World** (in Italian) and **Applied Critical Archaeology and Heritage** (in English).

The International Curriculum in **Applied Critical Archaeology and Heritage - ACRA** is entirely taught in English and offers specific courses and services of welcoming and support to students enrolled. Non-EU applicants shall also comply with terms and procedures to enroll in Italian universities by contacting Italian embassies/consulates in the country of origin. More information at: <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/non-eu-students-with-residency-abroad-reserved-quotas-pre-enrolment-visas-and-italian-language-tests>.

To be eligible for admission, applicants must have: 1) a good humanistic culture, which allows to historically contextualize the notions and data that will be obtained from the study and research in the specifically archaeological field. 2) A basic knowledge of the archaeological method and its application in some specific territorial and chronological context.

## RELEVANT DEADLINES

Applications will be assessed by the Admission Board in accordance with the procedure outlined below. Candidates that are not admitted (that have been invited to the interview by the Admission Board but their interview has not been evaluated as successful for the admission to the degree programme) **may not apply** for other intakes.

### INTAKE 1 (reserved to EU/non-EU graduated candidates + EU/non – EU not graduated yet candidates)

STEPS	DATES
1. Applications open	30 November 2023
2. Applications close	8 January 2024
3. Invitation to the interview	15 January 2024
4. Interview	From 22 January to 2 February 2024

**INTAKE 2 (reserved to EU/non-EU graduated candidates + EU/non – EU not graduated yet candidates)**

<b>STEPS</b>	<b>DATES</b>
1.Applications open	1 February 2024
2.Applications close	11 March 2024
3.Invitation to the interview	18 March 2024
4.Interview	From 25 March to 5 April 2024

**INTAKE 3 (reserved to EU/non-EU graduated candidates + EU/non – EU not graduated yet candidates)**

<b>STEPS</b>	<b>DATES</b>
1.Applications open	22 April 2024
2.Applications close	3 June 2024
3.Invitation to the interview	10 June 2024
4.Interview	From 17 June to 28 June 2024

**INTAKE 4 (reserved to EU graduated candidates ONLY)**

<b>STEPS</b>	<b>DATES</b>
1.Applications open	3 July 2024
2.Applications close	26 August 2024
3.Invitation to the interview	2 September 2024
4.Interview	From 9 September to 20 September 2024

## SECTION 1 – ADMISSION REQUIREMENTS

To be eligible for admission, candidates must:

- a) hold a **first-cycle/bachelor's degree** with at least a score of 80/110 (or equivalent) according to the Italian National Qualification Framework (for applicants with an Italian degree - <https://www.cimea.it/EN/pagina-quadro-dei-titoli>) or a degree obtained abroad complying with the requirements set in the Notice of the Ministry of University and Research (MUR) for a.y. 2024/25 which is published on the website [www.studiare-in-italia.it/studentistranieri/](http://www.studiare-in-italia.it/studentistranieri/). Students who are about to graduate (who have completed all the exams and only have to take the final examination, where applicable) can also apply. The application procedures are outlined in Section 2 – HOW TO APPLY;
- b) meet the **CURRICULAR REQUIREMENTS** outlined in section 1.1;
- c) meet the **LANGUAGE REQUIREMENTS** and, specifically, proficiency in English equivalent to at least B2 level, to be demonstrated according to the procedures set out in section 1.1
- d) have their **PERSONAL KNOWLEDGE AND SKILLS** positively assessed in accordance with the procedures set out in section 1.2.

### 1.1- Curricular and language requirements

#### CURRICULAR REQUIREMENTS

Prospective students are expected to be familiar with tools, languages and research methodologies in the humanities. They must also possess a critical view and insight into the past, and to be aware of the dynamic nature of historiography and academic discourse under the larger frameworks of time and culture. Students familiar with comparative methods, spatial, chronological and thematic approaches toward historiographical research are encouraged to apply. Students must also have the ability to interact both in oral and written English.

The following curricular requirements must be met:

1) hold a **first cycle/bachelor's degree** with at least a score of 80/110 (or equivalent) according to the Italian National Qualification Framework in:

- a. L-1 BENI CULTURALI
- b. L-10 LETTERE
- c. L-42 STORIA
- d. L- 43 TECNOLOGIE PER LA CONSERVAZIONE E IL RESTAURO DEI BENI CULTURALI

or

- a. CLASSE 13- SCIENZE DEI BENI CULTURALI
- b. CLASSE 5- LETTERE

c. CLASSE 38 STORIA

d. CLASSE - 41 TECNOLOGIE PER LA CONSERVAZIONE E IL RESTAURO DEI BENI CULTURALI;

or any **equivalent degree** achieved in another educational system;

2) have achieved at least 20 ECTS in one or more of the following subject areas (**only for applicants with an Italian degree**):

- a. *Archeologia e antichità classiche e medievali* L-ANT/01 - Preistoria e protostoria L-ANT/04 - Numismatica L-ANT/05 - Papirologia L-ANT/06 - Etruscologia e antichità italiche L-ANT/07 - Archeologia classica L-ANT/08 - Archeologia cristiana e medievale L-ANT/09 - Topografia antica L-ANT/10 - Metodologie della ricerca archeologica L-ART/01 - Storia dell'arte medievale L-ART/04 - Museologia e critica artistica e del restauro
- b. *Formazione tecnica, scientifica giuridica* BIO/08 - Antropologia ICAR/06 - Topografia e cartografia ICAR/18 - Storia dell'architettura ICAR/19 - Restauro FIS/07 - Fisica applicata (a beni culturali, ambientali, biologia e medicina) GEO/01 - Paleontologia e paleoecologia GEO/11 - Geofisica applicata CHIM/12 - Chimica dell'ambiente e dei beni culturali IUS/10 - Diritto amministrativo M-DEA/01 Discipline demografiche e antropologiche
- c. *Archeologia e antichità orientali* L-OR/02 - Egittologia e civiltà copta L-OR/03 - Assiriologia LOR/05 - Archeologia e storia dell'arte del Vicino Oriente antico L-OR/06 - Archeologia fenicio-punica L-OR/16 - Archeologia e storia dell'arte dell'India e dell'Asia centrale LOR/20 - Archeologia, storia dell'arte e filosofie dell'Asia orientale

3) have achieved at least 5 ECTS in one or more of the following subject areas (**only for applicants with an Italian degree**):

- *Storia antica e medievale* L-ANT/02 - Storia greca L-ANT/03 - Storia romana L-OR/01 - Storia del Vicino Oriente antico M-STO/01 - Storia medievale M-STO/09 - Paleografia

4) have achieved at least 5 ECTS in one or more of the following subject areas (**only for applicants with an Italian degree**):

- *Lingue e letterature antiche e medievali* L-FIL-LET/01 - Civiltà egee L-FIL-LET/02 - Lingua e letteratura greca L-FIL-LET/04 - Lingua e letteratura latina L-FIL-LET/05 - Filologia classica L-FIL-LET/06 - Letteratura cristiana antica L-FIL-LET/07 - Civiltà bizantina L-FIL-LET/08 - Letteratura latina medievale e umanistica

The Admission Board might nevertheless take into consideration applicants with an Italian bachelor's degree who do not meet the above-mentioned requirements or applicants who hold a foreign bachelor's degree and invite them to the interview.

## LANGUAGE REQUIREMENTS

The Admission Board will **ONLY** consider applicants who hold a certificate of English language proficiency at the B2 level (or higher) (CEFR or equivalent). A list of recognized certificates is available here: <https://corsi.unibo.it/2cycle/AppliedCriticalArchaeologyHeritage/language-certificate>;

The English language requirement may be also met by:

- submitting a self-certification being a native English speaker;
- submitting a bachelor's/master's degree with English as medium of instruction.

## 1.2- Assessment of personal knowledge and skills

Applicants who hold an Italian first cycle/bachelor's degree and meet all the curricular requirements with at least a score of 80/110 (or equivalent) (1.1) will meet personal knowledge and skills and will be admitted to the degree programme.

The Admission Board will invite to the online interview on Ms Teams:

- Applicants who hold an Italian degree and do not meet the curricular requirements and/or with a score lower than 80/110 (1.1).
- Applicants who hold a foreign bachelor's degree achieved in another educational system.

EU applicants who hold a bachelor's degree can apply to the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> intake.

Non – EU applicants who hold a bachelor's degree can apply **ONLY** to the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> intake.

EU and non – EU applicants who are not yet graduated can apply **ONLY** to the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> intake.

## SECTION 2 – HOW TO APPLY

Applications must be submitted within the timeframe set by each intake in accordance with the following procedure.

1. **Log onto** Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)), using your SPID username and password. The system will automatically retrieve your personal details and at the end of the process it will generate your University credentials ([nome.cognome@studio.unibo.it](mailto:nome.cognome@studio.unibo.it)).

International students who do not hold an ID document issued in Italy and, therefore, cannot obtain SPID credentials, may log in with their University username and password; to obtain them log onto StudentiOnline ([www.studenti.unibo.it](http://www.studenti.unibo.it)), click on “Register” and then “International Student Registration”.

2. **Click on** "ADMISSION APPLICATION", select "SECOND-CYCLE DEGREE" and choose the programme named "**Applied Critical Archaeology and Heritage – ACRA international curriculum**";
3. **UPLOAD the required documents in PDF format:**

### MANDATORY DOCUMENTS

- For students holding a qualification obtained outside the University of Bologna: a copy of the front and back of a valid identity document. If the identity document does not have an English translation, a copy of your passport must be attached.
- For students holding a qualification obtained outside the University of Bologna: Self-certification regarding your first-cycle academic qualification with a list of completed exams, if obtained in Italy, or a copy of the qualification obtained abroad which enables access to second-cycle degree programmes in the country in which it was obtained. This must be submitted along with a Transcript of Records and a Diploma Supplement, where available, translated into Italian or English. If you have not yet obtained the aforementioned qualification, upload the list of completed exams or the Transcript of Records.
- Certificate attesting your English language competency (OR self-certification being a native English speaker or bachelor's/master's degree with English as medium of instruction)

### OPTIONAL DOCUMENTS

- CV (curriculum vitae et studiorum) in English.
- Copy of a valid residence permit, if already held.
- A statement of purpose (stating interests and personal and professional goals-max 500 words).
- Adaptation request form for students with disabilities. Further information is available at <https://site.unibo.it/studenti-con-disabilita-e-dsa/en>

## REMEMBER

- The Admission Board will only assess documents that have been uploaded within the online application. Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered (or selected) for admission.
- Documents must not be sent by post or email to administrative offices.
- Study grant specifications: <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-and-subsidies>

Students who are about to graduate (who have completed all the exams and only have to take the final examination, where applicable) can also apply. They will be admitted to the degree programme on the condition that they obtain their undergraduate degree **by and no later than November 18, 2024**, otherwise they will be excluded.

## SECTION 3 – ADMISSION

An Admission Board will check candidates' academic backgrounds and whether they meet the requirements for admission.

The Admission Board is composed of: prof. Maurizio Cattani (Chairman), prof. Andrea Gaucci (Member), prof. Francesco Iacono (Secretary).

Professors delivering classes in the first and second year of the degree programme may also sit on the committee as alternative members.

Candidates will be notified about admission to the degree programme via Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) and via email on their institutional email address [name.lastname@studio.unibo.it](mailto:name.lastname@studio.unibo.it).

Candidates that are not admitted (that have been invited to the interview by the Admission Board but their interview has not been evaluated as successful for the admission to the Degree Programme) **may not apply** for other intakes.

## SECTION 4 – ENROLMENT

If you are admitted to the degree programme, you will be able to enrol starting from the date indicated at the end of each intake. In order to enrol, you should complete the following steps.

1. **Log on** to Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)) using your SPID credentials or entering the username and password obtained upon submission of your application.
2. **Select "Enrolment"**, then select "Second-cycle Degree", and then the degree programme "**Applied Critical Archaeology and Heritage (ACRA) international curriculum**" and enter the required data,



attaching a .jpg file containing a passport-size photo of your face. In case you made false statements you will incur in fines set by art. 496 of the Penal Code and you will automatically lose the right to enrol and will not be entitled to any financial aid (when obtained). You will not be refunded of the expenses you sustained.

3. **Pay the first instalment** following the instructions provided on Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)). After paying the enrolment fee, check **the details of your enrolment application** on Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)) to verify your next steps and activate your student career. **Your student career must be activated by the deadline set on a yearly basis by the Academic Bodies, which is set on February 28, 2025 for a.y. 2024/25**, otherwise your enrolment will be cancelled.

#### 4.1 - Special cases

- **If you are a University of Bologna graduate**, the IT system will automatically update the data concerning graduation after you obtain the qualification.

If you are graduating from a different institution, check your next steps on Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)).

- **If you are a non-EU citizen with EU-equivalent status and you have obtained your qualification in Italy** you must provide the relevant [Student Administration Office](#) with a copy of your residence permit which confirms the EU-equivalent status.
- **If you hold an international qualification**, after completing the above steps, check the required documentation to enrol at this link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>

The documentation which you submitted for admission to the degree programme (e.g. diploma, Transcript of Records...) must be translated and bear proof of authenticity when applicable <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/translation-authenticity-and-value-of-foreign-qualifications>.

You will need to upload the documents concerning your international qualification on Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)) in the section "Calls" by selecting "'Matriculation for the 24\_25 academic year - document upload for international students with foreign qualifications'".

When you arrive at the University of Bologna, you will be required to make an appointment with the International Student Administration Office in Bologna or the Student Administration Office of your campus in order to show the original copies of your documentation.

- **If you are a non-EU student living abroad**, on top of the previous steps to complete, you must also pre-enrol on University and request an entry visa for study purposes. Check how to do this on the webpage <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/before-leaving-home-entry-visa>

- **If you wish to apply for degree shortening based on previous studies**, check how to proceed and verify the relevant deadlines at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/shortening-of-the-degree-programme>
- **If you enrol and ask for transfer from a different University**, check the information on this web page: <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna>
- **If you wish to switch your degree programme within the University of Bologna (Passaggio di Corso)** check how to proceed at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/changing-study-programme-within-the-university-of-bologna/changing-study-programme-within-the-university-of-bologna>
- **If you wish to apply for simultaneous enrolment in different degree programmes**, check the requirements and necessary steps on the web page <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/simultaneous-enrolment-in-different-courses>

## 5 TUITION AND FINANCIAL AID

### 5.1- Tuition fees

Information concerning the **amount of tuition fees**, **financial aid** and **fee waiver** are available on the University website at [www.unibo.it/Tasse](http://www.unibo.it/Tasse).

Tuition fees to be paid in order to enrol in a degree programme consist of a fixed part of € 157.04 and a variable part which is calculated according to the economic situation of the household (ISEE) up to a maximum that varies depending on the degree programme.

Tuition fees are calculated progressively on the basis of a **valid ISEE certificate**, only if this is submitted in compliance with relevant regulations and within the deadlines, as detailed at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/fees-and-exemptions-amounts-and-deadlines>

If no ISEE certificate is submitted, the maximum tuition envisaged for the degree programme will be applied.

**ISEE submission is not linked to the enrolment process.** The order in which you carry out the two procedures is irrelevant, as long as you meet the deadlines for each one.

### 5.2- ER.GO benefits

On a yearly basis, the **Regional Authority for the Right to Higher Education – ER.GO** publishes calls for grants, accommodation in student residences, meal vouchers and other benefits on the website [www.er-go.it](http://www.er-go.it).

**The procedures to request ER.GO benefits are also independent of the degree programme application and enrolment process.**

### 5.3- Other economic benefits

Information on other economic benefits can be found on the University website in the following section <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-and-subsidies>

If you hold a certificate demonstrating recognised invalidity of at least 66% or a certificate complying with Law 104/92, in order to benefit from the fee waiver, you should send the certificate via email to the relevant Student Administration Office. For further information: <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students>

### 5.4- Important information for students who already have an active career

If you already have an active student career, before starting the transfer or degree programme switch process you should carefully read the **merit requirements to access benefits**. These are detailed in the call for applications available at [www.er-go.it](http://www.er-go.it).

You are strongly advised to do this because after the transfer/degree programme switch **your career will be evaluated starting from the first year of enrolment at University**, regardless of the recognised exams or the course year that you are admitted to. **This may cause the loss of benefits.**

## SECTION 6 – CONTACTS

Communications will be emailed only to your Unibo address: [name.lastname@studio.unibo.it](mailto:name.lastname@studio.unibo.it)

Curriculum in Applied Critical Archaeology and Heritage - ACRA

Email: [disci.acra@unibo.it](mailto:disci.acra@unibo.it)

Info about the degree program or further help

International Desk

Email: [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

How to enrol for international students, immigration procedures, guidance on arrival in Italy

International Student Administration Office

Email: [segstudintbo@unibo.it](mailto:segstudintbo@unibo.it)

Submitting documents and completion of matriculation to degree programmes in Bologna,  
for students with foreign qualifications

Student Administration Office in Humanities

Email: [segstudiumanistici@unibo.it](mailto:segstudiumanistici@unibo.it)

Fulfilment of administrative requirements during their time at University

<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/student-administration-offices>

Help Desk Studenti Online Application

Email: [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)

November 10<sup>th</sup>, 2023

Prof. Maurizio Cattani

Degree Programme Director

Second Cycle Degree /Master in Archaeology and Cultures of the Ancient World

International Curriculum in Applied Critical Archaeology and Heritage - ACRA

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