ALMA MATER STUDIORUM - UNIVERSITÀ DI BOLOGNA
School of Engineering and Architecture
“Call for applications” for the Master’s Degree in

ADVANCED AUTOMOTIVE ELECTRONIC ENGINEERING
Restricted access programme
CLASS LM-29 – (Electronic Engineering)
(course code 9238)

Academic Year 2019/2020

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GENERAL INFORMATION

APPLICANTS AND LEGAL DISCLAIMER
This “Call for applications” is for those eager to enroll on the Master’s Degree in Advanced Automotive Electronic Engineering (class LM-29 – Electronic Engineering) which is a restricted access programme. Such a programme is fully delivered in English (teaching activities, exams) and involves the Universities of Bologna (admin main venue), Ferrara, Modena and Parma.

Please be aware this English version has been created for information purposes only. In the event of claims and legal disputes, the Italian version shall prevail.

You may refer to the programme’s website for further information (Teaching Regulation, entry requirements, study plan, learning outcomes, contacts):

corsi.unibo.it/2cycle/AutomotiveElectronicEngineering

WHO SHOULD APPLY
Each student interested in enrolling must go through the evaluation procedure, to be carried out according to rules & regulations set out on this “Call for applications”.

The aforementioned principle applies to those willing to transfer from another university or another degree within the University of Bologna, as well as those holding a postgraduate degree (Master’s degree, PhD).

Moreover, transferring students must abide by rules & regulations concerning the forfeiture of the student status, by browsing the following webpage:


There is only one category of applicants who can enroll without going through this application procedure, that is:

• Those having been enrolled on Advanced Automotive Electronic Engineering and having relinquished their studies November the 1st 2018 – October the 31st 2019.

Such candidates must not have outstanding payments with the university, otherwise the foregoing mechanism shall not be applicable to them.

Admitted applicants will be able to enroll July 25 2019 – November 28 2019. The Engineering Student Office (Segreteria Studenti) might be contacted for further information.

WATCH OUT! Non-EU citizens holding a study residence permit who give up on their studies – be it at this or at other University – will have their study residence permit revoked. Thus, they will be required to get back to their Country and start from scratch the pre-enrollment procedure.

TUITION FEES: AMOUNTS AND FUNDING OPPORTUNITIES
Paying 50.00 euros as application fee is required to go through the assessment (see article 5). Particular circumstances are foreseen for those willing to transfer from Italian universities or from another course within the University of Bologna (see article 9).
Tuition Fees amounts and information on fees waiver are available on the University’s website: [https://www.unibo.it/ tuitionfees](https://www.unibo.it/ tuitionfees)

*It should be noted that tuition fees are to be worked out according to the so-called ISEE* (to be obtained from the Embassy), containing information on the financial situation of the applicant’s household. Applicant should abide by rules, regulations and deadlines set out on [https://www.unibo.it/ tuitionfees](https://www.unibo.it/ tuitionfees). Should the candidate fail to submit the aforementioned ISEE in due time, *they will be required to pay the maximum amount of the tuition fees.*

**SCHOLARSHIPS AND FUNDING OPPORTUNITIES**

Information on *study grants, scholarships, student’s loans and other funding opportunities* are available on the following pages:

- [http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-for-international-students](http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-for-international-students)

Moreover, the Er-go “Call for applications” (Regional Student Agency) will be published in July 2019 on [www.er-go.it](http://www.er-go.it), offering benefits such as partial tuition fees waiver, subsidized canteen and lodgings, students loans. To be ready to apply, it is possible to run through [2018’s application guidelines](http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies). Applicants transferring from another programme must check thoroughly merit-based criteria relevant to Er-go’s benefits, as their career will be considered *from the first year of enrollment at the University*, regardless of any credit acknowledgement that may be granted when accessing the new programme. Therefore, transferring from another University or another course may imply *losing Er-go’s benefits.*

**OFFICES IN CHARGE**

For application’s technical issues on [www.studenti.unibo.it](http://www.studenti.unibo.it) (e.g. username and password, data entry), the following office is in charge:

**Help Desk di Studenti Online**  
Email: help.studentionline@unibo.it  
Tel. +39 051 20 99 882

For further information on the application procedure and this “Call for applications”, the office below is in charge:

**Ufficio Didattico DEI**  
Viale del Risorgimento, 2 – 40136 Bologna  
Email: dei-ufficioididattico@unibo.it  
Tel. +39 051 20 93 648

For general admin-related questions (e.g. deadlines, enrollment, clearance procedure) the office below is in charge:

**Segreteria Studenti Ingegneria**  
Via Saragozza, 10 – 40123 Bologna  
Email: seging@unibo.it  
Phone: +30 051 29 93 929

International students may refer to the International Desk for general inquiries on visa and pre-enrollment, Scholarships, foreign qualifications’ recognition, residence permit and so on.

**International Desk**  
Via Filippo Re 4 - 40126 Bologna  
Email: internationaldesk@unibo.it  
Tel. +39 051 20 88 101
Disabled students or students suffering from Learning Disorder may contact:

**Servizio per gli studenti con disabilità**
Via Belle Arti, 42 – 40126 Bologna
Email: disabili@unibo.it
Phone: +39 051 20 95 941 – 20 95 942

For information on tuition fees and benefits:

**Ufficio Contribuzioni studentesche**
Via Belle Arti, 42 – 40126 Bologna
Email: abis.contribuzionistudentesche@unibo.it
Phone: +39 051 20 99 124

Candidates can contact the aforesaid offices considering a **reply shall be provided in a few days’ time.** They cannot expect an immediate answer.

Any changes occurring to the enrollment procedure shall be published on **www.studenti.unibo.it.**

**University closures:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 22 2018</td>
<td>Bank holiday</td>
</tr>
<tr>
<td>April 25 2019</td>
<td>Bank holiday</td>
</tr>
<tr>
<td>May the 1st</td>
<td>Bank holiday</td>
</tr>
<tr>
<td>August 12 – August 16</td>
<td>Summer break</td>
</tr>
</tbody>
</table>

Further closures shall be published on **www.unibo.it.**

1 – **POSITIONS AVAILABLE**

In the Academic Year 2019/2020, the Master’s Degree have the following positions available:

- **n. 22 POSITIONS** for Italian, EU and EU-equivalent citizens **(1)**
- **n. 8 POSITIONS** for non-EU citizens living abroad **(2)**

**(1)** For the purposes of this “Call”, information on who are **EU-equivalent citizens** are available on this webpage: [https://www.unibo.it/en/international/Who-are-international-students](https://www.unibo.it/en/international/Who-are-international-students)

**(2)** For the purposes of this “Call”, information on who are **non-EU citizens living abroad** are available on this webpage: [https://www.unibo.it/en/international/Who-are-international-students](https://www.unibo.it/en/international/Who-are-international-students)
2 – GENERAL APPLICATION SCHEDULE

APPLICATION SCHEDULE AND DEADLINE

**First application round:** Non-EU citizens living abroad – 8 positions available

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Application to the selection procedure</td>
<td>April 12 – May 13 2019</td>
</tr>
<tr>
<td>Ranking publication detailing eligible applicants and interviews’ details (date and time)</td>
<td>May 17 at 3.00 PM (CET)</td>
</tr>
<tr>
<td>Evaluation (interviews)</td>
<td>May 21 – May 24</td>
</tr>
<tr>
<td>Ranking publication detailing winning applicants</td>
<td>May 28 at 1.00 PM (CET)</td>
</tr>
<tr>
<td>Enrollment of winning applicants</td>
<td>July 1st at 1.00 PM (CET) – July 5</td>
</tr>
<tr>
<td>Clearing procedure in case of vacant seats</td>
<td>July 1st – July 5</td>
</tr>
<tr>
<td>Publication of candidates admitted throughout the clearing procedure and enrollment</td>
<td>July 9 – July 15</td>
</tr>
</tbody>
</table>

**Second application round:** EU citizens (or with equivalent status) – 22 positions available + first round’s unfilled position

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application to the selection procedure</td>
<td>April 12 – September the 2nd 2019</td>
</tr>
<tr>
<td>Ranking publication detailing eligible applicants and interviews’ details (date and time)</td>
<td>September 6 at 3.00 PM (CET)</td>
</tr>
<tr>
<td>Evaluation (interviews)</td>
<td>September 9 – September 12</td>
</tr>
<tr>
<td>Ranking publication and enrollment of winning applicants</td>
<td>September 16 at 1.00 PM (CET) – September 20</td>
</tr>
<tr>
<td>Clearing procedure in case of vacant seats</td>
<td>September 16 – September 20</td>
</tr>
<tr>
<td>Publication of candidates admitted throughout the clearing procedure and enrollment</td>
<td>September 24 – September 30</td>
</tr>
</tbody>
</table>

Applicants may participate in one application round only.

Non-EU citizens living abroad can apply during the FIRST round only.

EU citizens can apply during the SECOND round only.

Each deadline is compulsory and not meeting any of them implies being excluded from further application steps, irrespective of the reasons-why.

Further admission round

At the end of the second application round – should positions go unfilled – a brand-new admission procedure for EU and EU-equivalent citizens might be launched. The relevant “Call for applications” shall be published on corsi.unibo.it/2cycle/AutomotiveElectronicEngineering and on www.studenti.unibo.it

3 – ENTRY REQUIREMENTS

In order to be admitted to Master’s Degree in Advanced Automotive Electronic Engineering, it is required to meet the following curricular requirements:

a) Holding an Italian First cycle degree in one of the degree classes pursuant to D.M. 270/04 and D.M. 509/99. Italian Law 508/99 or a degree from a previous degree system, or an equivalent qualification obtained abroad.

b) Having gained at least 85 ECTS credits (CFU) in the following groups of SSD:
• At least 48 CFU in ING-INF/01 (Electronics), ING-INF/02 (Electromagnetic fields), ING-INF/03 (Telecommunications), ING-INF/04 (Automation), ING-INF/05 (Computer engineering), ING-INF/07 (Electric and electronic measurements), ING-IND/31 (Electrotechnics), ING-IND/32 (Electrical converters, machines and actuators), ING-IND/33 (Electric energy systems);

• At least 32 CFU in INF/01 (Computer science), MAT/02 (Algebra), MAT/03 (Geometry), MAT/05 (Mathematical analysis), MAT/06 (Mathematical probability and statistics), MAT/07 (Mathematical physics), MAT/08 (Numerical Analysis), MAT/09 (Operation research), SECS-S/02 (Statistics for experiments and technology), CHIM/03 (General inorganic chemistry), CHIM/07 (Chemical foundations of technology), FIS/01 (Experimental physics), FIS/02 (Theoretical physics), FIS/03 (Matter physics).

According to the following article 5, applicants must hold an English Proficiency certificate no lower than B2 (upper-intermediate level according to CEFR – Common European Framework of Reference for languages).

Applicant will have their prior preparation checked, in order to verify it is suitable for attendance. Furthermore, an interview will be set up to assess technical, linguistic and soft skills. Such an interview may take the form of a conference call.

Graduating students might send off their application as well, on condition they have acquired at least 165 ECTS credits at the expiration date of the relevant admission round (that is, May 13 for extra-EU and September the 2nd for EU students).

Moreover, the abovementioned graduating students must receive their degree no later than December 19 2019. Should they fail to do so, they will forfeit their admission even though already enrolled.

4 – ASSESSMENT PROCEDURE AND EVALUATION CRITERIA

The assessment shall consider academic records as well as the applicant’s interview. Eligibility is conditioned on having a positive evaluation on both.

Such evaluation will result in a final score whose maximum is 100 out of 100. The threshold to be eligible is 60 out of 110.

The final score will be worked out according to the following breakdown:

1. Academic records (30 to 50 points). The applicant’s CGPA shall be converted into a 50-point scale by applying the following formula:

   Academic records point= (CGPA/Maximum CGPA)*50

   For instance, a CGPA of 15 out of 20 becomes (15/20)*50= 37.5 – a CGPA of 3,2 out of 4 becomes (3,2/4)*50=40

2. CV/résumé (0 to 10 points): learning and professional experiences shall be taken into consideration. For instance, internships, further studies, work activities consistent with the Master’s degree

3. Recommendation letters (up to 2): 0 to 10 points

To be admitted to the interview (see the following point 4), the sum of the aforementioned points 1, 2 and 3 should be no lower than 45 points.

4. Interview (0 to 35 points). To be eligible, the score obtained in the interview shall be at least 15 points. Candidates not taking part in the interview shall be excluded from the assessment.
The interview shall be carried out in English and will verify applicant’s technical, linguistic and soft skills. A conference call might be set up instead of a face-to-face interview (see the Annex).

Applicants will be considered eligible in case their overall score is at least 60 out of 100, being work out by summing up the score of academic records, CV, recommendation letters and interview.

In case more applicants have the same score, their age will define their position on the ranking (i.e. the younger one will precede).

The assessment will be carried out even if the number of applications do not exceed the number of positions available.

5 – APPLICATION PROCEDURE

In order to be evaluated, applicants must send off their online application during the following periods:
- April 12 – May 13 for the first selection round (non-EU citizens living abroad)
- April 12 – September the 2nd for the second selection round (EU and EU-equivalent citizens)

In order to apply, it is required to:

a. Browse www.studenti.unibo.it and create an account by clicking on “Se non sei ancora registrato”. Alternatively, if already registered, log in;

b. Create and account by filling in all the compulsory field (international students not holding an Italian tax code must select “Registrazione Studenti Internazionali” and go through the procedure to obtain username and password). Having created an account, entering the personal password will be required each time to log in the system. Therefore, reminding the personal credentials is crucial as they will be deployed throughout the student’s career to access www.studenti.unibo.it;

c. Click on “Prove di ammissione o verifica dei requisiti”, select in “Laurea magistrale” the Master’s Degree in “Advanced Automotive Electronic Engineering”, choose the selection round and get through to the payment.

d. Download/print the application form;

e. Pay the non-refundable 50.00 euros application fee “Prove di ammissione” according to the payment options set out on www.studenti.unibo.it;

f. The following documents in PDF must be enclosed to the online application:
   - Application form duly filled in (Annex of this “Call”);
   - University Degree diploma and transcript of academic records, detailing exams and related marks. In particular:
     i. Applicants holding an Italian University degree can enclose the self-certification of their academic career, setting out exams’ marks and correspondent ECTS credits, as well as how many exams remain to finish off the university degree (in case of graduating students).
     ii. Applicants holding a foreign University degree should enclose their diploma and transcript of academic records (TOR), detailing exams given and related marks, as well as how many exams remain to finish off the university degree (in case of graduating students).
       1. The TOR shall include the grading systems with maximum and minimum marks obtainable (for instance, 75% with 45% as minimum score; CGPA of 3.2 out of 4 with 2.5 as threshold; 14 out of 20 with 10 as minimum).
       2. Furthermore, the TOR should point out the ECTS credits assigned to each exam or – should the Education system not adopt the ECTS system – an indication of the learning workload of each degree’s exam.
       3. Should the aforementioned documents be in a language other than Italian or English, an English translation shall be included;
     iii. Applicants holding a University degree from a EHEA’s country (European Higher Education Area) may enclose their diploma supplement.
- **Detailed CV/résumé** in European format and in English, possibly detailing significant academic achievements (research papers and monographies, academic honors, scholarship, fellowship, grants) as well as relevant professional experiences in Companies/Universities/Research Bodies in the field of Electronic Engineering.

- **English proficiency certificate equivalent to at least B2 level.** The following certificates are accepted:
  
  o TOEFL - *computer-based* – no lower than 213 points
  o TOEFL - *paper-based* - no lower than 550 points
  o TOEFL – *internet-based* – no lower than 80 points
  o IELTS – overall score no lower than 5.5
  o FCE/CAE/CPE
  o ISE-II/III/IV Trinity College London
  o B2 Certificate/Self-certification released by an Italian University Language Center (idoneità di inglese B2)
  o Having obtained a University degree fully delivered English with a minimum length of 2 academic years (120 ECTS) in one EU country as well as in the United States, Canada, Australia, New Zealand. English as a medium of instruction (MOI) should be clearly written down on the transcript of academic records.

- **Scanned copy of a valid ID/passport** (back and front)

- **Up to two reference letters** in English (not compulsory). Lecturers and employers may act as referees

In addition to dealing with rules & regulations set forth on this “Call for applications”, non-EU applicants must undergo the **Embassy’s pre-enrollment procedure closing on July 24**. By doing so, they will have their documentations checked in order to eventually seek entry visa.

Candidates should read carefully the following pages on Embassy’s pre-enrollment:


Moreover, the International Desk may receive specific inquiries on this issue. Candidates can contact them considering a **reply shall be provided in a few days’ time.** They cannot expect an immediate reply.

**APPLICANTS CAN GET THROUGH TO THE FOLLOWING STEP (INTERVIEW) ONLY IF FINALIZING PROPERLY THE AFOREMENTIONED ONLINE PROCEDURE WITHIN THE DEADLINES.**

Candidates in need of technical assistance to complete the online procedure may contact – during the working hours available online – the **Studenti Online Help Desk** on the phone (+39 051 20 99 882) or by email (help.studentionline@unibo.it).

### 6 – APPLICANTS WITH DISABILITIES OR LEARNING DISORDERS

Applicants in need of specific assistance due to a disability or a learning disorder, may contact the following office:

**Servizio per gli studenti con disabilità**
Students living abroad have to submit a health certificate concerning their disability or learning disorder, duly translated in Italian or in English.

Further information on translations is available on this webpage:

7 – ADMISSION TO THE INTERVIEW

As the application deadline expires, the Evaluation Board will go over the applications to check their curriculum requirements as well as their prior preparation (see article 3 – Entry requirements).

The list of students admitted to the interview and its schedule, pointing out dates and times, will be published on:
- May 17 2019 at 3.00 PM (CET) for the first round (non-EU citizens);
- September 6 2019 at 3.00 PM (CET) for the second round (EU citizens).

The interviews will then take place:
- May 21 – May 24 for the first round (non-EU citizens);
- September 9 – September 12 for the second round (EU citizens);

8 – RANKINGS

At the end of each selection round, a merit-based ranking will be drawn up according to the criteria set out on article 1 (Positions Available) and 4 (assessment procedure and evaluation criteria).

Rankings will be published on www.studenti.unibo.it on:
- May 28 2019 at 1.00 PM (CET) for the first round (non-EU citizens);
- September 16 at 1.00 PM (CET) for the second round (EU citizens)

Candidates should be aware rankings will be published on www.studenti.unibo.it only, which is the sole legal publication means.

9 – ENROLLMENTS ON THE PROGRAMME

DEADLINES

Eligible applicants, according to rankings (see article 8), must compulsorily enroll during the following time windows:
- July 1st – July 5 2019 for the first round (non-EU citizens);
- September 16 – September 20 for the second round (EU citizens)

PROCEDURE

A) APPLICANTS ENROLLING FOR THE FIRST TIME

During the time frame set out above, candidates are required to:

1. Log in www.studenti.unibo.it, entering username and password obtained at the moment of online application;
2. Choose “Immatricolazioni” and select in “Laurea magistrale” the programme “Advanced Automotive Electronic Engineering”; log in www.studenti.unibo.it, entering username and password obtained at the moment of online application and enclosing a JPG file with a photo in passport-size;

Candidates should be advised that, in the event of fraudulent claims and declarations, they will face criminal prosecution (according to article 496 of the Italian Penal Act) and will automatically forfeit the right to enroll. Moreover, they will lose any other benefits gained without any refund of any kind.

3. Pay the first tuition fees instalment according to rules and regulations laid out on www.studenti.unibo.it. Applicants not paying the first instalment will be excluded from the procedure. Late payments with overdue fee shall not be accepted.

It is required to carry along all the documents detailed on www.studenti.unibo.it and bring them to the Engineering Student Office (via Saragozza 8 - 40123 Bologna), showing a valid ID/passport. By doing so, the University badge will be handed in and the student’s career activated, that is, applicants will be able to book exams, take advantage of Unibo’s WIFI, take books out from libraries.

Under no circumstances will the enrollment be completed without finalizing the aforementioned procedure.

The following categories must drop by the Student Office as well:

- **Disabled students** with a certified handicap no lower than 66%, as well as those with a certified handicap according to Italian Law 104/92, must present the relevant certificate as explained here: http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-handicapped-students

- **Non-EU citizens** should hand over their residence permit or, if not yet available, its applications receipt. In the latter case, the enrollment will be conditioned on the presentation of the residence permit as it becomes available.

- **Students requiring credits acknowledgement from previous careers** have to hand in the form available here: http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-italian-qualification

- **Students holding a foreign degree** should hand over the documents detailed here: http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification: original University degree (or authenticated copy) with exams given and marks obtained to be completed by an official translation in Italian, as well as legalization and “Declaration of value” (DOV) from the Italian Embassy/Consulate in charge for each applicant.
The translation is not required if the Degree’s diploma and its exam certificate have been released in English.
If needed, the translation may be obtained in Italy by dealing with the Tribunal in charge as well as with the Italian Embassy/Consulate in charge abroad. The aforementioned Diplomatic Bodies must in any case sign off on any translations drawn up by local translators.
EU applicants can self-certify their University degree and enclose the original Diploma Supplement released by their home university.

b) TRANSFERRING FROM OTHER ITALIAN UNIVERSITIES

Applicant enrolled at other Italian Universities should:

1. **Register** following the procedure set out on the point A above, pinpointing the status of transferring student
2. **Pay** the first tuition fees instalment in **due time** (according to the paragraph “Deadlines” of this article);
3. **Apply for transfer** at the home university in **due time** (according to its rules & deadlines)

**Important.** Transferring students must be aware their Unibo’s career will be unlocked as soon as the **Master’s Degree Board will formally approve** their transferring request. Until that very moment, their career will not be active.


**c) INTERNAL TRANSFERRINGS WITHIN THE UNIVERSITY OF BOLOGNA**

Those already enrolled at Unibo and wishing to transfer from another course must go through the relevant online procedure, according to what is explained on [www.studenti.unibo.it](http://www.studenti.unibo.it) and compulsorily during this time-frame:

- **September 16 – September 20 2019**

In particular, they have to:

1. Having paid the first tuition fees instalment concerning the current degree, as well as not having outstanding payments from previous academic years;
2. Click on “**Passaggio di corso**” and enter the required data
3. Pay the internal transferring fee.

Transferring students must be aware their new Unibo’s career will be unlocked as soon as the **Master’s Degree Board will formally approve** their transferring request. Until that very moment, it will not be active.

**10 – CLEARANCE PROCEDURE**

The clearance procedure aims at taking in as many candidates as the number of positions available, in case unfilled positions remains after the enrollment (see article 9) of winning applicants. It must be noted that such a procedure will operate according to candidates’ ranking and will be applicable to those considered eligible (although not winners).

In order to participate in the clearance procedure, students must abide by the following time frame:

- July the 1st – July 5 (first round)
- September 16 – September 20 (second round)

Eligible applicants must follow the procedure detailed below as their evaluation round finishes off, regardless of their position on the ranking, that is:

- **Log in** [www.studenti.unibo.it](http://www.studenti.unibo.it), entering username and password obtained at the moment of online application;
- Express their interest in the enrollment by clicking on the option available on the admission results

Those non stating their availability to be admitted on the clearance procedure shall be excluded from any further steps.

The number of unfilled positions and the new list of admitted students will be published on [www.studenti.unibo.it](http://www.studenti.unibo.it) on:

- **July 9 2019** for the first round (non-EU citizens);
- **September 24** for the second round (EU citizens)
Subsequently, applicants admitted in this phase must compulsory finalize their enrollment **within these time-frame**:

- **July 9 – July 15** for the first round (non-EU citizens);
- **September 24 – September 30** for the second round (EU citizens)

Following the procedure laid out on article 9 (point A, B or C depending on the student’s category). First-time enrollers must consider point A, whereas transferring students point B (external transferring) or point C (internal transferring).

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**FINAL REMARKS**

Updates or further information concerning this “Call for applications” might be published on [www.studenti.unibo.it](http://www.studenti.unibo.it)


This “Call for applications”, pursuant to Italian Law (DM MIUR 47/2013), is released by Management Degree (Rep. n. 2624/2019, Prot. n. 83541 of April 12 2019).

The Leading Authority of this “Call for applications” – the so-called RUP under article 5 of the Italian Law 241/90 - is the head of the Engineering Student Office Mr. Giuseppe Russo.

Bologna, April 12 2019

*The Head of the Teaching and Library Area*

*Mr Michele Menna*
To apply to the Master Degree in Advanced Automotive Electronic Engineering (AAEE),
please complete the form below.

Note that this application form must be submitted by:

April 12th - 13th May 2019: first selection round (non-EU citizens living abroad)
April 12th - September the 2nd 2019: second selection round (EU citizens or with equivalent status)

FIRST NAME _______________________________________ SURNAME ____________________________
Date of birth __________ Place of birth ____________________ Resident in ________________________
Zip Code _______________ City ___________________ Country __________________________________
Phone no. ____________________ Mobile no. ____________________ Fax no. ______________________
Email to be used for official communications __________________________________________________
Skype ID (to be used in case of remote interview) _______________________________________________
Home Address __________________________________________________________________________
Citizenship ____________________________________________ Gender __________________________

Information below is relative to the applicant’s first-level Degree

I declare under my own responsibility that:

1. QUALIFICATIONS:

Name of the University ____________________________________________________________________________
Country __________________________________________________________________________________________
Period of attendance (e.g. 2015-2018) ___________________________________________________________________
Nominal duration of the degree program (e.g. 3 years) ___________________________________________________________________
Actual duration of the applicant’s degree program (e.g. 4 years) ___________________________________________________________________
Title of the degree awarded _____________________________________________________________________________
Main field of study for the qualification (for Italian degrees, specify the “degree class”, e.g. L-8, L-9, etc.) __________________________________________________________________
Average grade (CGPA) of all the exams passed or final graduation mark (if any): ______________________________
Maximum CGPA reachable or maximum graduation mark (if any) in the applicant’s degree program: ______________________________
Minimum CGPA required or minimum graduation mark (if any) in the applicant’s degree program (for instance, 10 out of 20, 2 out of 4, 50% out of 100%): ______________________________

2. STATEMENT OF INTENTS

The information provided in this statement is essential for the Admission Committee to screen applications.
STATEMENT (Please write here below a short description of the reasons why you are interested in the
Master Degree in Advanced Automotive Electronic Engineering).
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
How did you hear about the Master Degree programme in Advanced Automotive Electronic Engineering?

3. NATIVE LANGUAGE:___________________________________

4. KNOWLEDGE OF ENGLISH LANGUAGE:
I declare under my own responsibility that:
☐ I hold the following certification (check as appropriate, remembering to upload the certificate):
   o TOEFL - computer-based – of at least 213 points
date of issue ________________
   
   o TOEFL - paper- based - of at least 550 points
date of issue ________________
   
   o TOEFL - Internet-based – of at least 80 points
date of issue ________________
- IELTS - of at least 5.5 points
  date of issue ________________

- FCE – B
  date of issue ________________

- ISEE II Trinity College London
  date of issue ________________

- a B2 level certificate in English released by an Italian University Language Centre
  date of issue ________________

☐ I have obtained a University degree fully delivered English with a minimum length of 2 academic years (120 ECTS) in one EU country as well as the United States, Canada, Australia, New Zealand (English as a medium of instruction should is clearly written down on the transcript of academic records).

5. EMBASSY
In order to enroll, non-EU citizens residing abroad are required to contact the Italian Embassy-Consulate in the student's country of residence for information about the procedures and deadlines for submitting the compulsory pre-enrolment application and, upon completion of the pre-enrolment process, for obtaining a valid Italian visa for study reasons. The regulations for admission are established by the Italian Ministry of Education, University and Research, with a specific Circular letter, which can be found on the website of the Ministry http://www.studiare-in-italia.it/studentistranieri/.

For more information in English, please visit the following website: https://www.unibo.it/en/international/index.html

Please note:
Once registered for the selection procedure of admission to Master Degree Course in the Advanced Automotive Electronic Engineering, at www.studenti.unibo, please upload the following documents to the on-line application by the deadline of:

- April 12th – May 13th 2019: first selection round
- April 12th – September the 2nd 2019: second selection round

1) Completed Application form;
2) Copy of the transcript of exams passed of foreign degrees or self-certificate with list of all exams passed in case of Italian degrees;
3) Detailed curriculum vitae ac studiorum (CV) – in English;
4) Certificate of knowledge of English language
5) Copy of a valid ID or passport, printed on both sides;
6) Copy of a valid permit of stay, in case the candidate already has it (for NON-EU citizens).
7) (optionally) Up to two reference letters (in English) - Teaching staff and employers may act as referees.

If the required documents are not written in English or Italian, they should be accompanied by a translation in English.

Applications that are not accompanied by all the requested documents or received after the closing date will not be considered under any circumstances.

I herein authorize the personal data processing in compliance with the Italian Act 196/2003.
PLEASE NOTE:

1. Subject to the penalties defined at art. 75-76 of Italian DPR 445/2000, any false statement, any unfounded information provided and the use of forged documents shall determine the automatic exclusion from the application process and the loss of any benefits obtained thereafter.

2. Materials submitted to the University of Bologna for your application become property of the University and cannot be returned. The University of Bologna does not discriminate on the basis of - including, but not limited to - race, colour, gender, religion, sexual orientation, national or ethnic origin, age, disability in any student programme, or activity administered by the University or with regard to admission or employment.

_________________________  __________________________
Date        Signed