“Call for applications” for the Master’s Degree in
ADVANCED AUTOMOTIVE ELECTRONIC ENGINEERING
Restricted access programme
CLASS LM-29 – (Electronic Engineering)
(course code 9238)

Academic Year 2020/2021
GENERAL INFORMATION

APPLICANTS, TIME ZONE AND LEGAL DISCLAIMER

This “Call for applications” is for those eager to enroll on the **Master’s Degree** in **Advanced Automotive Electronic Engineering** (class LM-29 – Electronic Engineering) which is a restricted access programme. Such a programme is fully **delivered in English** (teaching activities, exams) and involves the Universities of Bologna (admin main venue), Ferrara, Modena and Parma.

The time zone in the “Call for applications” always refers to the Central European Summer Time (CEST), that is GMT+2.

Please be aware this English version has been created for information purposes only. In the event of claims and legal disputes, the Italian version shall prevail.

You may refer to the programme’s website for further information (Teaching Regulation, entry requirements, study plan, learning outcomes, contacts):

corsi.unibo.it/2cycle/AutomotiveElectronicEngineering

WHO SHOULD APPLY

Each student interested in enrolling must go through the evaluation procedure, to be carried out according to rules & regulations set out on this “Call for applications”.

The aforementioned principle applies to those willing to transfer from another university or another degree within the University of Bologna, as well as those holding a postgraduate degree (Master’s degree, PhD).

Moreover, transfer students must abide by rules & regulations concerning the forfeiture of the student status, by browsing this webpage.

There is only one category of applicants who can enroll without going through this application procedure, that is:

- Those having been enrolled on Advanced Automotive Electronic Engineering and having relinquished their studies from November the 1st 2019 to October the 31st 2020.

Such candidates must not have outstanding payments with the university, otherwise the foregoing mechanism shall not be applicable to them. They will be able to enroll from **July the 23rd to November 27, 2020** (with a late payment fee due from **September 24**). The Engineering Student Office (Segreteria Studenti) might be contacted for further information.

**WATCH OUT!** Non-EU citizens holding a study residence permit who give up on their studies – be it at this or at other University – will have their study residence permit revoked. Thus, they will be required to get back to their Country and start from scratch the pre-enrollment procedure.

TUITION FEES: AMOUNTS AND FUNDING OPPORTUNITIES

Paying 50.00 euros as application fee is required to go through the assessment (see section 5). Particular circumstances are foreseen for those willing to transfer from Italian universities or from another course within the University of Bologna (see section 9).

Tuition Fees amounts and information on fees waiver are available on this [University’s webpage.](#)
It should be noted that tuition fees are to be worked out according to the so-called ISEE (to be obtained from the Embassy), containing information on the financial situation of the applicant’s household. Applicant should abide by rules, regulations and deadlines set out on this University’s webpage. Should the candidate fail to submit the aforementioned ISEE in due time, they will be required to pay the maximum amount of the tuition fees.

SCHOLARSHIPS AND FUNDING OPPORTUNITIES

Information on study grants, scholarships, student’s loans and other funding opportunities is available on this webpage.

Moreover, the Er-go “Call for applications” (Regional Student Agency) will be published in July 2020 on www.er-go.it, offering benefits such as partial tuition fees waiver, subsidized canteen and lodgings, students loans.

Applicants transferring from another programme must check thoroughly merit-based criteria relevant to Er-go’s benefits, as their career will be considered from the first year of enrollment at the University, regardless of any credit acknowledgement that may be granted when accessing the new programme. Therefore, transferring from another University or another course may imply losing Er-go’s benefits.

OFFICES IN CHARGE

For application’s technical issues on www.studenti.unibo.it (e.g. username and password, data entry), the following office is in charge:
Help Desk di Studenti Online
Email: help.studentionline@unibo.it
Tel. +39 051 20 99 882

For further information on the application procedure and this “Call for applications”, the office below is in charge:
AFORM – “Engineering and Architectures” Education Services
Viale del Risorgimento, 2 – 40136 Bologna
Email: dei.didattica@unibo.it

For general admin-related questions (e.g. deadlines, enrollment, clearance procedure) the office below is in charge:
Segreteria Studenti Ingegneria
Via Saragozza, 10 – 40123 Bologna
Email: seging@unibo.it

International students may refer to the International Desk for general inquiries on visa and pre-enrollment, Scholarships, foreign qualifications’ recognition, residence permit and so on.

International Desk
Via Filippo Re 4 - 40126 Bologna
Email: internationaldesk@unibo.it
Tel. +39 051 20 99 507

Disabled students or students suffering from Learning Disorder may contact:
Servizio per gli studenti con disabilità
Via Belle Arti, 42 – 40126 Bologna
Email: disabili@unibo.it
For information on tuition fees and benefits:

**Ufficio Contribuzioni studentesche**

Via Belle Arti, 42 – 40126 Bologna

Email: [abis.contribuzionistudentesche@unibo.it](mailto:abis.contribuzionistudentesche@unibo.it)

Candidates can contact the aforesaid offices considering a **reply shall be provided in a few days’ time**. They cannot expect an immediate answer.

Any changes occurring to the enrollment procedure shall be published on [www.studenti.unibo.it](http://www.studenti.unibo.it).

**University closures:**

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>June the 2nd</td>
<td>Bank holiday</td>
</tr>
<tr>
<td>August 10 – August 16</td>
<td>Summer break</td>
</tr>
</tbody>
</table>

Further closures shall be published on [www.unibo.it](http://www.unibo.it).

### 1 – POSITIONS AVAILABLE

In the Academic Year 2020/2021 the Master’s Degree have the following positions available:

- n. **22 POSITIONS** for Italian, EU and EU-Equivalent citizens (**1**)
- n. **8 POSITIONS** for Non-EU Citizens Living Abroad (**2**)

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**Notes:**

1. [www.unibo.it](http://www.unibo.it)
2. [www.studenti.unibo.it](http://www.studenti.unibo.it)
2 – GENERAL APPLICATION SCHEDULE

APPLICATION SCHEDULE AND DEADLINE

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applications open</td>
<td>May 29 to July the 2\textsuperscript{nd}, 2020</td>
</tr>
<tr>
<td>Publication of those admitted to the interview</td>
<td>July 10 (3.00 pm)</td>
</tr>
<tr>
<td>Interview</td>
<td>July 14 to July 17</td>
</tr>
<tr>
<td>Rankings’ publications</td>
<td>July the 23\textsuperscript{rd} (1.00 pm)</td>
</tr>
<tr>
<td>Winners’ enrollment</td>
<td>August the 31\textsuperscript{st} to September the 3\textsuperscript{rd}</td>
</tr>
<tr>
<td>Declaration of eligible applicants to participate in the first clearing procedure</td>
<td>August the 31\textsuperscript{st} to September the 3\textsuperscript{rd}</td>
</tr>
<tr>
<td>Publication and enrollment of eligible applicant becoming winners following the first clearing procedure</td>
<td>September 7 (1.00 pm) to September 10</td>
</tr>
<tr>
<td>Declaration of eligible applicants to participate in the second clearing procedure</td>
<td>September 7 (1.00 pm) to September 10</td>
</tr>
<tr>
<td>Publication and enrollment of eligible applicant becoming winners following the second clearing procedure</td>
<td>September 14 (1.00 pm) to September 16</td>
</tr>
</tbody>
</table>

Each deadline is compulsory and not meeting any of them implies being excluded from further application steps, irrespective of the reasons-why.

Further admission round

At the end of the application round – should positions go unfilled – a brand-new admission procedure for EU and EU-equivalent citizens might be launched. The relevant “Call for applications” shall be published on [www.studenti.unibo.it](http://www.studenti.unibo.it) as well as on the Master’s degree website.
3 – ENTRY REQUIREMENTS

In order to be admitted to Master’s Degree in *Advanced Automotive Electronic Engineering*, it is required to meet the following **curricular requirements**: 

a) Holding an Italian First cycle degree in one of the degree classes pursuant to D.M. 270/04 and D.M. 509/99. Italian Law 508/99 or a degree from a previous degree system, or an equivalent qualification obtained abroad.

b) Having gained at least 85 ECTS credits (CFU) in the following groups of SSD:
   - At least 48 CFU in ING-INF/01 (Electronics), ING-INF/02 (Electromagnetic fields), ING-INF/03 (Telecommunications), ING-INF/04 (Automation), ING-INF/05 (Computer engineering), ING-INF/07 (Electric and electronic measurements), ING-IND/31 (Electrotechnics), ING-IND/32 (Electrical converters, machines and actuators), ING-IND/33 (Electric energy systems);
   - At least 32 CFU in INF/01 (Computer science), MAT/02 (Algebra), MAT/03 (Geometry), MAT/05 (Mathematical analysis), MAT/06 (Mathematical probability and statistics), MAT/07 (Mathematical physics), MAT/08 (Numerical Analysis), MAT/09 (Operation research), SECS-S/02 (Statistics for experiments and technology), CHIM/03 (General inorganic chemistry), CHIM/07 (Chemical foundations of technology), FIS/01 (Experimental physics), FIS/02 (Theoretical physics), FIS/03 (Material physics).

According to the following section 5, applicants must hold an **English Proficiency certificate no lower than B2** (upper-intermediate level according to CEFR – Common European Framework of Reference for languages).

Applicant will have their **prior preparation checked**, in order to verify it is suitable for attendance. Furthermore, an interview will be set up to assess **technical, linguistic and soft skills**. Such an interview shall be held in conference call on Microsoft TEAMS.

Graduating students might send off their application as well, on condition **they have acquired at least 165 ECTS credits at the expiration date of the admission round** (July the 2nd, 2020). Moreover, the abovementioned graduating students must **receive their degree no later than December 17 2020**. Should they fail to do so, they will forfeit their admission even though already enrolled.

4 – ASSESSMENT PROCEDURE AND EVALUATION CRITERIA

The assessment shall consider academic records as well as the applicant’s interview. Eligibility is conditioned on having a positive evaluation on both.

Such evaluation will result in a final score whose maximum is **100 out of 100**. The threshold to be eligible is **60 out of 110**.

The final score will be worked out according to the following breakdown:

1. **Academic records (30 to 50 points)**. The applicant’s CGPA shall be converted into a 50-point scale by applying the following formula:
   
   \[ \text{Academic records point} = \left( \frac{\text{CGPA}}{\text{Maximum CGPA}} \right) \times 50 \]

   For instance, a CGPA of 15 out of 20 becomes \((15/20) \times 50 = 37.5\) – a CGPA of 3,2 out of 4 becomes \((3,2/4) \times 50 = 40\)

2. **CV/résumé (0 to 10 points)**: learning and professional experiences shall be taken into consideration. For instance, internships, further studies, work activities consistent with the Master’s degree.
3. Recommendation letters (up to 2): 0 to 10 points

To be admitted to the interview (see the following section 4), the sum of the aforementioned points 1, 2 and 3 should be no lower than **45 points**.

4. Interview (0 to 35 points). To be eligible, the score obtained in the interview shall be at least 15 points. **Candidates not taking part in the interview shall be excluded from the assessment.**

The interview shall be carried out in English and will verify the applicant’s technical, linguistic and soft skills.

Applicants will be considered eligible in case their overall score is at least **60 out of 100**, being worked out by summing up the score of academic records, CV, recommendation letters and interview.

**IN CASE MORE APPLICANTS HAVE THE SAME SCORE, THEIR AGE WILL DEFINE THEIR POSITION ON THE RANKING (I.E. THE YOUNGER ONE WILL PRECEDE).**

The assessment will be carried out even if the number of applications does not exceed the number of positions available.

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**5 – APPLICATION PROCEDURE**

In order to be evaluated, applicants must send off their online application during the following period:

**May 29 – July the 2nd**

In order to apply, it is required to:

a. Browse [www.studenti.unibo.it](http://www.studenti.unibo.it) and create an account by clicking on “Se non sei ancora registrato”. Alternatively, if already registered, log in;

b. Create and account by filling in all the compulsory field (international students not holding an Italian tax code must select “Registrazione Studenti Internazionali” and go through the procedure to obtain username and password). Having created an account, **entering the personal password** will be required each time to log in the system. Therefore, reminding the personal credentials is crucial as they will be deployed throughout the student’s career to access [www.studenti.unibo.it](http://www.studenti.unibo.it);

c. Click on “Prove di ammissione o verifica dei requisiti”, select in “Laurea magistrale” the Master’s Degree in “Advanced Automotive Electronic Engineering”, choose the selection round and get through to the payment.

d. Download/print the application form;

e. Pay the non-refundable 50.00 euros application fee “Prove di ammissione” according to the payment options set out on [www.studenti.unibo.it](http://www.studenti.unibo.it);

f. The following **documents in PDF** must be enclosed to the online application:

   - **Application form** duly filled in (Annex of this “Call”);
   - **University Degree diploma and transcript of academic records**, detailing exams and related marks. In particular:
     i. Applicants holding an **Italian** University degree can enclose the self-certification of their academic career, setting out exams’ marks and correspondent ECTS credits, as well as how many exams remain to finish off the university degree (in case of graduating students).
     ii. Applicants holding a **foreign** University degree should enclose their diploma and transcript of academic records (TOR), detailing exams given and related marks, as well as how many exams remain to finish off the university degree (in case of graduating students).

       1. The TOR shall include the **grading systems with maximum and minimum marks** obtainable (for instance, 75% with 45% as minimum score; CGPA of 3.2 out of 4 with 2.5 as threshold; 14 out of 20 with 10 as minimum).
2. Furthermore, the TOR should point out the ECTS credits assigned to each exam or – should the Education system not adopt the ECTS system – an indication of the learning workload of each degree’s exam.

3. Should the aforementioned documents be in a language other than Italian or English, an English translation shall be included;

   iii. Applicants holding a University degree from a EHEA’s country (European Higher Education Area) may enclose their diploma supplement.

- **Detailed CV/résumé** in European format and in English, possibly detailing significant academic achievements (research papers and monographies, academic honors, scholarship, fellowship, grants) as well as relevant professional experiences in Companies/Universities/Research Bodies in the field of Electronic Engineering.

- **English proficiency certificate equivalent to at least B2 level.** The following certificates are accepted:
  
  - TOEFL - computer-based – no lower than 213 points
  - TOEFL - paper-based - no lower than 550 points
  - TOEFL – internet-based – no lower than 80 points
  - TOEFL – Special ibt home edition - no lower than 80 points
  - IELTS – overall score no lower than 5.5
  - IELTS – IELTS indicator (test online) - overall score no lower than 5.5
  - FCE/CAE/CPE
  - ISE-II/III/IV Trinity College London
  - B2 Certificate/Self-certification released by an Italian University Language Center (idoneità di inglese B2)
  - Having obtained a University degree fully delivered English with a minimum length of 2 academic years (120 ECTS) in one of the following countries:
    
    a. Any Member State of the European Union or any Member State of the European Economic Area;
    b. The United Kingdom of Great Britain and Northern Ireland; Switzerland;
    c. The United States of America; Canada;
    d. Australia; New Zealand.

    English as a medium of instruction (MOI) should be clearly written down on the transcript of academic records.

- **Scanned copy of a valid ID/passport** (back and front)

- **Scanned copy of a valid residence permit** (if any) for non-EU citizens only

- **Up to two reference letters** in English (not compulsory). Lecturers and employers may act as referees

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WATCH OUT! Due to the COVID-19’s outbreak, many applicants are struggling to get hold of an international English certificate as tests are being put off or called off altogether. It is worth pointing out 2 tests delivered online:

- **TOEFL iBT Special Home Edition** to be booked by June 30 with results available in 6-10 days;
- **IELTS indicator** with results available in a week’s time.

The aforementioned tests are available to those residing in several countries, including Italy. As far as this procedure is concerned, they are accepted as proof of English proficiency.
Nevertheless, should applicants be objectively prevented from obtaining an international certificate by the deadline of this “Call for applications” (July the 2nd, 2020), the University of Bologna offers the possibility to take the l’Oxford online placement test on June 29, 2020 (1.30 pm CET).

Such a test will be available just for those having successfully sent off their online application and paid the application fee by June 27, 2020, They will be required to email giulio.ascari@unibo.it by June 27, 2020 asking to take the test. The reply will detail the procedure to follow.

It is worth noting that the possibility to take the test is subject to availability, with a maximum number of test-takers allowed. The piece of information of the test being fully booked will be published on the webpage Programme enrollment: requirements, deadlines and methods of the Master’s degree’s website.

Candidates must duly substantiate their impossibility of getting hold of the international English certificate at the moment of the online application. For instance, they can enclose an email/statement from the test provider declaring the calling off of a test previously booked or the lack of forthcoming test’s sessions by the deadline of this “Call for applications”. The aforementioned statement must be enclosed to the online application instead of the English certificate.

In addition to dealing with rules & regulations set forth on this “Call for applications”, non-EU applicants must undergo the Embassy’s pre-enrollment procedure in order to have their documentations checked and eventually seek entry visa. Due to the COVID-19’s outbreak, the operations of Embassies have been severely disrupted: deadlines, rules & regulations governing the 2020’s pre-enrollment have not been set out yet by the Italian Ministry of Higher Education. Admitted applicants will be informed as soon as updates are provided.

The first semester 2020/2021 will be available in a blended mode: students will thus be able to attend lectures in e-learning as well as attend classes. Should the Embassy’s pre-enrollment be put off, International students admitted to the Master’s degree may enroll from their home Country according to section 9. They must be nonetheless aware that their enrollment will be conditioned upon their successful completion of the Embassy’s pre-enrollment.

Moreover, the International Desk may receive specific inquiries on the pre-enrollment’s issue. Candidates can contact them considering a reply shall be provided in a few days’ time. They cannot expect an immediate reply.

APPLICANTS CAN GET THROUGH TO THE FOLLOWING STEP (INTERVIEW) ONLY IF FINALIZING PROPERLY THE AFOREMENTIONED ONLINE PROCEDURE WITHIN THE DEADLINES.

Candidates in need of technical assistance to complete the online procedure may contact – during the working hours available online – the Studenti Online Help Desk on the phone (+39 051 20 99 882) or by email (help.studenti@unibo.it).

6– APPLICANTS WITH DISABILITIES OR LEARNING DISORDERS

Applicants in need of specific assistance due to a disability or a learning disorder, may contact the following office by the deadline:

Servizio per gli studenti con disabilità
Via Belle Arti, 42 – 40126 Bologna
Email: abis.adattamentiammissione@unibo.it

When sending off their online application, students will be able to download, fill out and enclose a document requiring a support during the interview. Such a support will be defined according to the student’s disability and may include:
• Additional time (e.g. 30% from those having suffering from learning disorder);
• Tools such as non-scientific calculator.

Those living abroad have to submit a health certificate concerning their disability or learning disorder, duly translated in Italian or in English.

Further information on translations is available on this webpage.

7 – ADMISSION TO THE INTERVIEW

As the application deadline expires, the Evaluation Board will go over the applications to check their curriculum requirements as well as their prior preparation (see section 3 – Entry requirements).

The list of students admitted to the interview and its schedule, pointing out dates and times, will be published on:

July 10 at 3.00 PM

The interviews will then take place:

From July 14 to July 17

8 – RANKINGS

At the end of the selection round, merit-based rankings will be drawn up according to the criteria set out on section 1 (Positions Available) and 4 (assessment procedure and evaluation criteria).

Rankings will be published on www.studenti.unibo.it on:

July the 23rd at 1.00 PM

Candidates should be aware rankings will be published on www.studenti.unibo.it only, which is the sole legal publication means.

9 – ENROLLMENTS ON THE PROGRAMME

DEADLINES

WINNERS, ACCORDING TO RANKINGS (SEE SECTION 8), MUST COMPULSORILY ENROLL DURING THE FOLLOWING TIME FRAME:

From August the 31st to September the 3rd

Moreover, eligible applicant might be able to enroll during the clearing procedures, pursuant to the following section 10.

PROCEDURE

A. APPLICANTS ENROLLING FOR THE FIRST TIME

During the time frame set out above, candidates are required to:

1. Log in www.studenti.unibo.it, entering username and password obtained at the moment of online application;
2. Choose “Immatricolazioni” and select in “Laurea magistrale” the programme “Advanced Automotive Electronic Engineering”; log in www.studenti.unibo.it, entering username and password obtained at the moment of online application and enclosing a JPG file with a photo in passport-size;

Candidates should be advised that, in the event of fraudulent claims and declarations, they will face criminal prosecution (according to article 496 of the Italian Penal Act) and will automatically forfeit the right to enroll. Moreover, they will lose any other benefits gained without any refund of any kind.

3. Pay the first tuition fees instalment according to rules and regulations laid out on www.studenti.unibo.it. Applicants not paying the first instalment will be excluded from the procedure. Late payments with overdue fee shall not be accepted.

In order to activate their career, the student’s identification shall take place: the procedure will be detailed at the end of the online enrollment. By doing so, the University badge will be available and the student will be able to book exams, take advantage of Unibo’s WI-FI and so forth.

Under no circumstances will the enrollment be completed without finalizing the aforementioned procedure.

The following categories must deal with further steps:
   a) Disabled students with a certified handicap no lower than 66%, as well as those with a certified handicap according to Italian Law 104/92, must email the relevant certificate to seging@unibo.it as explained on this webpage.
   b) Students requiring credits acknowledgement from previous careers have to abide by the procedure available here, which is to be updated by November 26, 2020.
   c) EU-equivalent citizens must email the relevant residence permit to seging@unibo.it
   d) Non-EU citizens living abroad must abide by the provisions set forth on the relevant webpage. Besides, they should email their residence permit or - if not yet available - its application receipt to seging@unibo.it. In the latter case, the enrollment will be conditioned on emailing the residence permit as available
   e) Those holding a foreign degree must abide by the provisions set forth on the relevant webpage.

It must be noted that the career’s activation shall be finalized compulsorily by February 26, 2021, otherwise the enrollment will be revoked.

b) TRANSFER STUDENTS FROM OTHER ITALIAN UNIVERSITIES

Winners enrolled at other Italian Universities should:

1. Register following the procedure set out on the point A above, pinpointing the status of transfer student;
2. Pay the first tuition fees instalment in due time (according to the paragraph “Deadlines” of this section);
3. Apply for transfer at the home university in due time (according to its rules & deadlines).

Important. Transfer students must be aware their Unibo’s career will be unlocked as soon as the Master’s Degree Board will formally approve their transferring request. Until that very moment, their career will not be active.

Furthermore, they are required to pay - in excess of the first tuition fees instalment - a transferring fee according to the procedure set out on this page.
c) TRANSFER STUDENTS WITHIN THE UNIVERSITY OF BOLOGNA

Winners already enrolled in a degree at the University of Bologna have to:

1. Pay the first tuition fees instalment of the current degree, as well as not having outstanding payments from previous academic years;
2. Go through the procedure “Passaggio di corso” on Studenti Online and enter the required data;
3. Pay the internal transferring fee.

Transfer students must be aware their new Unibo’s career will be unlocked as soon as the Master’s Degree Board will formally approve their transferring request. Until that very moment, their old career will be still on.

10 – CLEARANCE PROCEDURE

The clearance procedure aims at taking in as many candidates as the number of positions available, in case unfilled positions remain after the enrollment (see section 9) of winning applicants. It must be noted that such a procedure will operate according to candidates’ ranking and will be applicable to those considered eligible (although not winners).

In order to participate in the clearance procedure, students must abide by the following time frame:
- From August the 31st to September the 3rd (first clearance procedure)
- From September 7 to September 10 (second clearance procedure)

Eligible applicants must follow the procedure detailed below as the evaluation round finishes off, regardless of their position on the ranking, that is:
- Log in www.studenti.unibo.it, entering username and password obtained at the moment of online application;
- Express their interest in the enrollment by clicking on the option available on the admission results

The new list of admitted students will be published on www.studenti.unibo.it on:
- September 7 (first clearance procedure);
- September 14 (second clearance procedure)

Subsequently, applicants admitted in this phase must compulsory finalize their enrollment within these time frames:
- From September 7 to September 10 (first clearance procedure);
- From September 14 to September 16 (first clearance procedure);

Following the procedure laid out on section 9 (point A, B or C depending on the student’s category). First-time enrollers must consider point A, whereas transferring students point B (external transfer) or point C (internal transfer).

Those not stating their availability to participate in the clearance procedure shall be excluded from any further steps.
FINAL REMARKS

Updates or further information concerning this “Call for applications” might be published on www.studenti.unibo.it


This “Call for applications”, pursuant to Italian Law (DM MIUR 6/2019), is released by Management Degree (Rep. n. 3023/2020, Prot. n. 104202 of May 26, 2020).

The Leading Authority of this “Call for applications” – the so-called RUP under article 5 of the Italian Law 241/90 - is the head of the Engineering Student Office Mr Giuseppe Russo.

Bologna, 26 May, 2020

The Head of the Teaching and Library Area

Mr Michele Menna
ALLEGATO

APPLICATION FORM
MASTER'S DEGREE / LAUREA MAGISTRALE
ADVANCED AUTOMOTIVE ELECTRONIC ENGINEERING (AAEE)
A.Y. 2020/2021

To apply to the Master Degree in Advanced Automotive Electronic Engineering (AAEE),
Please complete the form down below.

Note that this application form must be submitted by:

May 29 – July the 2\textsuperscript{nd} \rightarrow One Admission Round

FIRST NAME ________________________________________ SURNAME ______________________________
Date of birth __________ Place of birth ____________________ Resident in _______________________
Zip Code _______________ City ___________________ Country __________________________________
Phone no. ____________________ Mobile no. ____________________ Fax no. _______________________
Email to be used for official communications ________________________________________________
Home Address ___________________________________________________________ Gender ______________

Information below is relative to the applicant’s first-level Degree

I declare under my own responsibility that:

1. QUALIFICATIONS:

Name of the University_______________________________________________________________
Country _____________________________
Period of attendance (e.g. 2015-2018) ______________________________________________
Nominal duration of the degree program (e.g. 3 years) _________________________________
Actual duration of the applicant’s degree program (e.g. 4 years) _______________________
Title of the degree awarded _______________________________________________________
Main field of study for the qualification (for Italian degrees, specify the “degree class”, e.g. L-8, L-9, etc.) __

Average grade (CGPA) of all the exams passed or final graduation mark (if any): ____________
Maximum CGPA reachable or maximum graduation mark (if any) in the applicant’s degree program:

Minimum CGPA required or minimum graduation mark (if any) in the applicant’s degree program (for instance, 10 out of 20, 2 out of 4, 50% out of 100%): ____________________________

2. STATEMENT OF INTENTS

The information provided in this statement is essential for the Admission Committee to screen applications.
STATEMENT (Please write here below a short description of the reasons why you are interested in the Master’s Degree in Advanced Automotive Electronic Engineering).

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

14
How did you hear about the Master’s Degree programme in Advanced Automotive Electronic Engineering?

3. NATIVE LANGUAGE:__________________________________________

1. KNOWLEDGE OF ENGLISH LANGUAGE:

I declare under my own responsibility that:

☐ I hold the following certification (check as appropriate and remember to upload the certificate):
  o TOEFL - computer-based – of at least 213 points
date of issue ________________
  o TOEFL - paper- based - of at least 550 points
date of issue ________________
  o TOEFL - Internet-based – of at least 80 points
date of issue ________________
- TOEFL - Internet-based Special Home Edition – of at least 80 points
date of issue ______________

- IELTS - of at least 5.5 points
date of issue ______________

- IELTS – IELTS indicator (online test) - of at least 5.5 points
date of issue ______________

- FCE – B
date of issue ______________

- ISEE II Trinity College London
date of issue ______________

- a B2 level certificate in English released by an Italian University Language Centre
date of issue ______________

☐ I have obtained a University degree fully delivered English with a minimum length of 2 academic years (120 ECTS) in one EU/EEA country as well as the United Kingdom of Great Britain and Northern Ireland, Switzerland, the United States of America, Canada, Australia, New Zealand (English as a medium of instruction should be clearly written down on the transcript of academic records).

☐ I am not able to present an International English certificate by the deadline for objective reasons, such as the calling off of a previously-booked exam or the lack of forthcoming sessions available. Such a force majeure circumstance should be duly substantiated, for instance whereby an email from the test giver calling off a test already booked.

Thereupon, I wish to participate in the Oxford online placement test to be held on June 29 at 1.30 pm (CET) and I will abide by the procedure set forth on the section 5 of the “Call for applications”.

5. EMBASSY

In order to enroll, non-EU citizens residing abroad are basically required to go through the Embassy’s pre-enrollment in the student’s country of residence. The regulations for admission are established by the Italian Ministry of University and Research, with a specific Circular Note available on the Ministry’s website. The aforementioned Circular Note has not yet been published in 2020, due to the fact that the COVID-19’s epidemic has severely disrupted Embassy’s operations. The whole pre-enrollment procedure will be presumably postponed later on in the year, allowing international students to attend the first semester in e-learning.

Stay tuned with the Unibo’s website for updates to be published later on the issue of this “Call for applications”.

Please note:

Once registered for the admission procedure to the Master’s Degree in Advanced Automotive Electronic Engineering on Studenti Online (https://studenti.unibo.it/sol/welcome.htm), please upload the following documents to the on-line application by the deadline of:

- May 29 – July the 2nd → One Selection round (non-EU Citizens living abroad - EU Citizens)

1) Application form duly filled in and signed;
2) Copy of the transcript of exams passed of foreign degrees or self-certificate with list of all exams passed in case of Italian degrees;
3) Detailed curriculum *vitae ac studiorum* (CV) – in English;
4) Certificate of knowledge of English language
5) Copy of a valid ID or passport, printed on both sides;
6) Copy of a valid residence permit, in case the candidate already has one (for NON-EU citizens).
7) *(optionally)* Up to two reference letters (in English) - Teaching staff and employers may act as referees.

If the required documents are not written in English or Italian, they should be accompanied by a translation in English.

Applications that are not accompanied by all the requested documents or received after the closing date will not be considered under any circumstances.

I herein authorize the personal data processing in compliance with the Italian Privacy Act (legislative decree n. 196/2003.)

**PLEASE NOTE:**

1. Subject to the penalties defined at art. 75-76 of Italian DPR 445/2000, any false statement, any unfounded information provided and the use of forged documents shall determine the automatic exclusion from the application process and the loss of any benefits obtained thereafter.
2. Materials submitted to the University of Bologna for your application become property of the University and cannot be returned. The University of Bologna does not discriminate on the basis of - including, but not limited to - race, colour, gender, religion, sexual orientation, national or ethnic origin, age, disability in any student programme, or activity administered by the University or with regard to admission or employment.

__________________________  __________________________
Date                          Signature