



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Academic year 2024/2025

Call for applications for the International degree programme in Digital Humanities and Digital Knowledge (DHDK)

Second Cycle Degree Class: LM-43 (referring to the Italian Academic System)

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Information regarding the processing of personal data is available at

<https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>

The University has been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.

Brief overview of the degree programme

The International Second Cycle Degree Programme in Digital Humanities and Digital Knowledge (DHDK) offers a cross-disciplinary curriculum designed to foster close connections between Humanities and Computer Science. It is divided into three macro areas of learning: Computer Science, Literature, Linguistics, History, Culture and Arts in the digital context, Complementary (Management and Organization, Law and Digital Methods, Communication and Social Media).

RELEVANT DEADLINES

Applications will be assessed by the Admission Board in accordance with the procedure outlined below. Candidates that are not admitted may not apply for other intakes.

INTAKE 1

STEPS	DATES
1. Applications open	March 11th
2. Applications close	April 11th
3. Interviews	From April 29 th to May 10 th
4. Results are made available	From May 20 th

INTAKE 2

STEPS	DATES
1. Applications open	May 6th
2. Applications close	June 6th
3. Interviews	From June 24 th to July 5 th
4. Results are made available	From July 15 th

INTAKE 3

STEPS	DATES
1. Applications open	August 5th
2. Applications close	August 29th
3. Interviews	From September 9 th to September 20 th
4. Results are made available	From September 30 th

SECTION 1 – ADMISSION REQUIREMENTS

In order to be admitted to the second-cycle degree programme in Digital Humanities and Digital Knowledge, candidates must:

- a) hold a first-cycle **QUALIFICATION**, i.e., a three-year University degree or diploma or other suitable qualification obtained abroad complying with the requirements set in the Notice of the Ministry of University and Research (MUR) for a.y. 2024/25 which is published on the website www.studiare-in-italia.it/studentistranieri/.

Candidates who have not yet obtained a first-cycle qualification, provided they have acquired 150 ECTS by the deadline of the chosen intake, may also apply. The application procedures are outlined in Section 2 – HOW TO APPLY;

- b) meet the **CURRICULAR REQUIREMENTS** outlined in section 1.1;
- c) meet the LANGUAGE REQUIREMENTS and, specifically, proficiency in English equivalent to at least B2 level, to be demonstrated according to the procedures set out in section 1.1;
- d) have their **PERSONAL KNOWLEDGE AND SKILLS** positively assessed in accordance with the procedures set out in section 1.2.

1.1- Curricular and language requirements

CURRICULAR REQUIREMENTS

To be eligible for admission, candidates must:

1- Hold a **first cycle degree**, or an equivalent degree achieved in another educational system, in one of the following classes (**only for students who obtained their degree in the Italian academic system**):

L-1 Cultural heritage

L-3 Visual arts, music, performing arts and fashion studies

L-5 Philosophy

L-8 Information technology engineering

L-10 Humanities

L-11 Modern languages and civilisations

L-15 Tourism

L-19 Education and training

L-20 Communication

L-31 Computer Science

L-42 History

L-43 Conservation and restoration of cultural heritage

In addition to the possession of a degree as indicated, candidates must have obtained **at least 54 ECTS** in the following subject areas:

INF/01 Computer Science

ING-INF/05 Data Processing Systems

IUS/10 Administrative Law

IUS/20 Philosophy of Law

L-ART/01 History of Mediaeval Art

L-ART/02 History of Modern Art

L-ART/03 History of Contemporary Art

L-ART/06 Cinema, Photography and Television

L-FIL-LET/10 Italian Literature

L-FIL-LET/11 Contemporary Italian Literature

L-FIL-LET/12 Italian Linguistics

L-LIN/01 Glottology and Linguistics

M-FIL/02 Logic and Philosophy of Science

M-FIL/04 Aesthetics

M-FIL/05 Philosophy and Theory of Language

M-FIL/06 History of Philosophy

M-STO/01 Mediaeval History

M-STO/02 Modern History

M-STO/04 Contemporary History

SPS/07 General Sociology

Within the above mentioned 54 ECTS credits, **at least 18** in the following sectors:

INF/01 Computer Science

ING-INF/05 Data Processing Systems

L-FIL-LET/10 Italian Literature

L-FIL-LET/11 Contemporary Italian Literature

Students are highly recommended to hold at least 6 ECTS in INF/01 or ING-INF/05

LANGUAGE REQUIREMENTS

Admission to the programme is subject to proving English language skills, equivalent to level B2 (or higher) of the Common European Framework (CEFR). A list of recognised certificates is available on the web page: <https://corsi.unibo.it/2cycle/DigitalHumanitiesKnowledge/english-language-requirement-for-admission>

1.2- Assessment of personal knowledge and skills

Admission to the 2nd cycle degree programme in Digital Humanities and Digital Knowledge (DHDK) is conditional on passing an interview to assess the candidates' personal competencies and skills in computer science and humanities.

Candidates are expected to have a knowledge of theories and methods in the digital humanities domain and they must own aptitude to computational techniques. Specific questions will evaluate previous experience in digital humanities and will assess the reading and understanding of compulsory reading and suggested readings (list in attached).

SECTION 2 – HOW TO APPLY

Applications must be submitted within the timeframe set by each intake in accordance with the following procedure.

1. **Log onto** Studenti OnLine (www.studenti.unibo.it), using your SPID username and password. The system will automatically retrieve your personal details and, at the end of the process, it will generate your University credentials (nome.cognome@studio.unibo.it).

International students who do not hold an ID document issued in Italy and, therefore, cannot obtain SPID credentials, may log in with their University username and password; to obtain them log onto StudentiOnline (www.studenti.unibo.it), click on “Register” and then “International Student Registration”.

2. **Click on** "ADMISSION APPLICATION", select "SECOND-CYCLE DEGREE" and choose the programme named "**Digital Humanities and Digital Knowledge**";
3. **UPLOAD the required documents in PDF format:**

MANDATORY DOCUMENTS

- For students holding a qualification obtained outside the University of Bologna: a copy of the front and back of a valid identity document. If the identity document does not have an English translation, a copy of your passport must be attached.
- For students holding a qualification obtained outside the University of Bologna: self-certification regarding your first-cycle academic qualification with a list of completed exams, if obtained in Italy, or a copy of the qualification obtained abroad which enables access to second-cycle degree programmes in the country in which it was obtained. This must be submitted along with a transcript of records and a Diploma Supplement, where available, translated into Italian or English. If you have not yet obtained the aforementioned qualification, upload the list of completed exams or the Transcript of Records.
- Certificate attesting to your English language competency indicated in section 1.1;

OPTIONAL DOCUMENTS

- Copy of a valid residence permit, if already held.
- Adaptation request form for students with disabilities (*only for programmes that entail meetings or exams*). Further information is available at <https://site.unibo.it/studenti-con-disabilita-e-dsa/en>
- Curriculum Vitae
- Statement of purpose

The Admission Board will only assess documents that have been uploaded within the online application. Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered for admission.

Documents must not be sent by post or email to administrative offices.

Students who are about to graduate, provided they have acquired 150 ECTS by the deadline of the chosen intake, can also apply. They will be admitted to the degree programme on the condition that they obtain their undergraduate degree by and no later than December 30th 2024. Candidates who do not meet this requirement will be excluded.

SECTION 3 – ADMISSION

An Admission Board will check candidates' academic backgrounds and whether they meet the requirements for admission.

The Admission Board is composed of:

Prof. Silvio Peroni (Chairman)

Prof.sa Paola Italia (Member)

Prof.sa Francesca Tomasi (Secretary).

Professors delivering classes in the first and second years of the degree programme may also sit on the committee as alternative members.

Candidates will be notified about admission to the degree programme via Studenti Online (www.studenti.unibo.it) and via email on their University account (name.surname@studio.unibo.it), starting from the date indicated under step 4 in the above intake calendar.

Candidates that are not admitted may not apply for other intakes.

SECTION 4 – ENROLMENT

If you are admitted to the degree programme, you will be able to enrol starting from the date indicated at the end of each intake. In order to enrol, you should complete the following steps.

1. **Log on** to Studenti OnLine (www.studenti.unibo.it) using your SPID credentials or entering the username and password obtained upon submission of your application.
2. **Select "Enrolment"**, then select "Second-cycle Degree", and then the degree programme "**Digital Humanities and Digital Knowledge**" and enter the required data, attaching a jpg file containing a passport-size photo of your face. In case you made false statements you will incur in fines set by art. 496 of the Penal Code and you will automatically lose the right to enrol and will not be entitled to any financial aid (when obtained). You will not be refunded of the expenses you sustained.
3. **Pay the first instalment** following the instructions provided on Studenti OnLine (www.studenti.unibo.it). After paying the enrolment fee, check **the details of your enrolment application** on Studenti OnLine (www.studenti.unibo.it) to verify your next steps and activate your student career.

Your student career must be activated by the deadline set on a yearly basis by the Academic Bodies, which is set on February 28, 2025 for a.y. 2024/25, otherwise your enrolment will be cancelled.

4.1 - Special cases

- **If you have a conditional enrolment**, you must obtain your undergraduate degree no later than December 30th, 2024.

If you are a University of Bologna graduate, the IT system will automatically update the data concerning graduation after you obtain the qualification.

If you are graduating from a different institution, check your next steps on Studenti OnLine (www.studenti.unibo.it).

- **If you are a non-EU citizen with EU-equivalent status and you have obtained your qualification in Italy** you must provide the relevant [Student Administration Office](#) with a copy of your residence permit which confirms the EU-equivalent status.
- **If you hold an international qualification**, after completing the above steps, check the required documentation to enrol at this link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>.

The documentation which you submitted for admission to the degree programme (e.g. diploma, transcript of records...) must be translated and bear proof of authenticity when applicable <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/translation-authenticity-and-value-of-foreign-qualifications>.

You will need to upload the documents concerning your international qualification on Studenti OnLine (www.studenti.unibo.it) in the section "Calls" by selecting ""Matriculation for the 24_25 academic year - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you will be required to make an appointment with the International Student Administration Office in Bologna or the Student Administration Office of your campus in order to show the original copies of your documentation.

- **If you are a non-EU student living abroad**, on top of the previous steps to complete, you must also pre-enrol on Universitaly and request an entry visa for study purposes. Check how to do this on the webpage <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/before-leaving-home-entry-visa>
- **If you wish to apply for degree shortening based on previous studies**, check how to proceed and verify the relevant deadlines at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/shortening-of-the-degree-programme>

- **If you enrol and ask for transfer from a different University**, check the information on this web page: <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna>
- **If you wish to switch your degree programme within the University of Bologna (Passaggio di Corso)** check how to proceed at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/changing-study-programme-within-the-university-of-bologna/changing-study-programme-within-the-university-of-bologna>
- **If you wish to apply for simultaneous enrolment in different degree programmes**, check the requirements and necessary steps on the web page <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/simultaneous-enrolment-in-different-courses>

5 TUITION AND FINANCIAL AID

5.1- Tuition fees

Information concerning the **amount of tuition fees, financial aid and fee waiver** are available on the University website at www.unibo.it/Tasse.

Tuition fees to be paid in order to enrol in a degree programme consist of a fixed part of € 157.04 and a variable part which is calculated according to the economic situation of the household (ISEE) up to a maximum that varies depending on the degree programme.

Tuition fees are calculated progressively on the basis of a **valid ISEE certificate**, only if this is submitted in compliance with relevant regulations and within the deadlines, as detailed at <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/fees-and-exemptions-amounts-and-deadlines>

If no ISEE certificate is submitted, the maximum tuition envisaged for the degree programme will be applied.

ISEE submission is not linked to the enrolment process. The order in which you carry out the two procedures is irrelevant, as long as you meet the deadlines for each one.

5.2- ER.GO benefits

On a yearly basis, the **Regional Authority for the Right to Higher Education – ER.GO** publishes calls for grants, accommodation in student residences, meal vouchers and other benefits on the website www.er-go.it.

The procedures to request ER.GO benefits are also independent of the degree programme application and enrolment process.

5.3- Other economic benefits

Information on other economic benefits can be found on the University website in the following section <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-and-subsidies>

If you hold a certificate demonstrating recognised invalidity of at least 66% or a certificate complying with Law 104/92, in order to benefit from the fee waiver, you should send the certificate via email to the relevant Student Administration Office. For further information: <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students>

5.4- Important information for students who already have an active career

If you already have an active student career, before starting the transfer or degree programme switch process you should carefully read the **merit requirements to access benefits**. These are detailed in the call for applications available at www.er-go.it.

You are strongly advised to do this because after the transfer/degree programme switch **your career will be evaluated starting from the first year of enrolment at University**, regardless of the recognised exams or the course year that you are admitted to. **This may cause the loss of benefits.**

SECTION 6 – CONTACTS

Help Desk Studenti Online

E-mail: help.studentionline@unibo.it

If you need help in submitting the on-line application

Admin. Programme Coordinator – Digital Humanities and Digital Knowledge

Email: dhdk@unibo.it

For more information about the degree program or further help

International Desk

Email: internationaldesk@unibo.it

*For general information for international students on how to enroll,
immigration procedures, guidance on arrival in Italy.*

Student Administration Office in Humanities

Email: segstudiumanistici@unibo.it

International student administration office

Email: segstudintbo@unibo.it

Check the link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/student-administration-offices> to learn how to access.

Prof. Silvio Peroni

Academic Coordinator of the Second Cycle Degree Programme in
Digital Humanities and Digital Knowledge