



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

## Academic year 2023/2024

### Call for applications for the degree programme in Digital Humanities and Digital Knowledge (DHDK)

### Second Cycle Degree Class: LM-43 (referring to the Italian Academic System)

#### SUMMARY

SECTION 1 – ADMISSION REQUIREMENTS .....	4
SECTION 2 – HOW TO APPLY .....	7
SECTION 3 – ADMISSION .....	8
SECTION 4 – ENROLMENT.....	8
SECTION 5 – CONTACTS.....	11

Information regarding the processing of personal data is available at <https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>

*The University has been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.*

## Brief overview of the degree programme and study grants

The International Second Cycle Degree Programme in Digital Humanities and Digital Knowledge (DHDK) offers a cross-disciplinary curriculum designed to foster close connections between Humanities and Computer Science. It is divided into three macro areas of learning: Computer Science; Literature, Linguistics, History, Culture and Arts in the digital context; Complementary (Management and Organization, Law and Digital Methods, Communication and Social Media).

## RELEVANT DEADLINES

Applications will be assessed by the Admission Board in accordance with the procedure outlined below. Candidates that are not admitted may not apply for other intakes.

### INTAKE 1

STEPS	DATES
1. Applications procedure opens	February 6 <sup>th</sup>
2. Applications procedure closes	March 2 <sup>nd</sup>
3. Interviews	From March 17 <sup>th</sup> to March 29 <sup>th</sup>
4. Results are made available	From April 7 <sup>th</sup>

### INTAKE 2

STEPS	DATES
1. Applications procedure opens	April 3 <sup>rd</sup>
2. Applications procedure closes	May 4 <sup>th</sup>
3. Interviews	From May 19 <sup>th</sup> to May 31 <sup>st</sup>
4. Results are made available	From June 9 <sup>th</sup>

### INTAKE 3

STEPS	DATES
1. Applications procedure opens	May 15 <sup>th</sup>
2. Applications procedure closes	June 8 <sup>th</sup>
3. Interviews	From June 23 <sup>rd</sup> to July 5 <sup>th</sup>
4. Results are made available	From July 14 <sup>th</sup>

#### INTAKE 4

STEPS	DATES
1. Applications procedure opens	August 7 <sup>th</sup>
2. Applications procedure closes	August 31 <sup>st</sup>
3. Interviews	From September 15 <sup>th</sup> to September 27 <sup>th</sup>
4. Results are made available	From October 6 <sup>th</sup>

## SECTION 1 – ADMISSION REQUIREMENTS

In order to be admitted to the second-cycle degree programme in Digital Humanities and Digital Knowledge (DHDK) must:

- a) hold a first-cycle **ACADEMIC QUALIFICATION**, i.e., a three-year University degree or diploma or other suitable qualification obtained abroad.

Candidates who have not yet obtained a first-cycle qualification, provided they have acquired 150 ECTS by the deadline of the chosen intake, may also apply. The application procedures are outlined in Section 2 – HOW TO APPLY;

- b) meet the **CURRICULAR REQUIREMENTS** outlined in section 1.1;
- c) meet the **LANGUAGE REQUIREMENTS** and, specifically, proficiency in English equivalent to at least B2 level, to be demonstrated according to the procedures set out in section 1.1
- d) have their **PERSONAL KNOWLEDGE AND SKILLS** positively assessed in accordance with the procedures set out in section 1.2.

### 1.1- Curricular and language requirements

#### CURRICULAR REQUIREMENTS

Admission to the Second Cycle Degree Programme in Digital Humanities and Digital Knowledge is subject to the possession of a three-year university degree or other suitable qualification obtained abroad. Moreover, candidates must meet the curricular requirements and pass a test to assess their personal competences and skills. Candidates must also possess appropriate English language skills to level B2 (according to the common European Framework of reference for languages).

**To be eligible for admission, candidates must:**

1- Hold a **first cycle degree**, or an equivalent degree achieved in another educational system, in one of the following classes (**only for students who obtained their degree in the Italian academic system**):

L-1 Cultural heritage

L-3 Visual arts, music, performing arts and fashion studies

L-5 Philosophy

L-8 Information technology engineering

L-10 Humanities

L-11 Modern languages and civilisations

L-15 Tourism

L-19 Education and training

L-20 Communication

L-31 Computer Science

L-42 History

L-43 Conservation and restoration of cultural heritage

In addition to the possession of a degree as indicated, candidates must have obtained **at least 54 ECTS** in the following subject areas:

INF/01 Computer Science

ING-INF/05 Data Processing Systems

IUS/10 Administrative Law

IUS/20 Philosophy of Law

L-ART/01 History of Mediaeval Art

L-ART/02 History of Modern Art

L-ART/03 History of Contemporary Art

L-ART/06 Cinema, Photography and Television

L-FIL-LET/10 Italian Literature

L-FIL-LET/11 Contemporary Italian Literature

L-FIL-LET/12 Italian Linguistics

L-LIN/01 Glottology and Linguistics

M-FIL/02 Logic and Philosophy of Science

M-FIL/04 Aesthetics

M-FIL/05 Philosophy and Theory of Language

M-FIL/06 History of Philosophy

M-STO/01 Mediaeval History

M-STO/02 S Modern History

M-STO/04 Contemporary History

SPS/07 General Sociology

Within the above mentioned 54 ECTS credits, **at least 18** in the following sectors:

INF/01 Computer Science

ING-INF/05 Data Processing Systems

L-FIL-LET/10 Italian Literature

L-FIL-LET/11 Contemporary Italian Literature

**Students are highly recommended to hold at least 6 ECTS in INF/01 or ING-INF/05**

## **LANGUAGE REQUIREMENTS**

Admission to the programme is subject to proving English language skills, equivalent to level B2 (or higher) of the Common European Framework (CEFR). A list of recognised certificates is available on the web page: <https://corsi.unibo.it/2cycle/DigitalHumanitiesKnowledge/english-language-requirement-for-admission>

The English language requirement may be also fulfilled by:

- submitting a self-certification stating that you are a native English speaker;
- submitting a bachelor's degree with English as medium of instruction

## **1.2- Assessment of personal knowledge and skills**

Admission to the 2nd cycle degree programme in Digital Humanities and Digital Knowledge (DHDK) is subject to the passing of an interview to assess the candidates' personal competencies and skills in computer science and humanities.

Candidates are expected to have a knowledge of theories and methods in the digital humanities domain and they must own aptitude to computational techniques. Specific questions will evaluate previous experience in digital humanities and will assess the reading and understanding of compulsory reading and suggested readings (list in attached).

## SECTION 2 – HOW TO APPLY

Applications must be submitted within the timeframe set by each intake in accordance with the following procedure.

1. **Log onto** Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)), using your SPID username and password. The system will automatically retrieve your personal details and it will create your University credentials ([nome.cognome@studio.unibo.it](mailto:nome.cognome@studio.unibo.it)).

International students who do not have an ID document issued in Italy and, therefore, cannot obtain SPID credentials, may log in with their University username and password which can be obtained by going to [www.studenti.unibo.it](http://www.studenti.unibo.it) and clicking on *Register* and then *International students registration*

2. **Click on** "APPLY FOR ADMISSION", select "SECOND-CYCLE DEGREE" and choose the programme named "**Digital Humanities and Digital Knowledge**";
3. **UPLOAD the required documents in PDF format:**

### MANDATORY DOCUMENTS

- A copy of the front and back of a valid identity document. If the identity document does not have an English translation, a copy of your passport must be attached.
- Self-certification regarding your first-cycle academic qualification with a list of completed exams, if obtained in Italy, or a copy of the qualification obtained abroad which enables access to second-cycle degree programmes in the country in which it was obtained. This must be submitted along with a Transcript of Records and a Diploma Supplement, where available, translated into Italian or English. If you have not yet obtained the aforementioned qualification, upload the list of completed exams or the Transcript of Records.
- Certificate attesting to your English language competency indicated in section 1.1;

### OPTIONAL DOCUMENTS

- Curriculum Vitae
- A statement of purpose
- Copy of a valid residence permit, if already held.
- Adaptation request form for students with disabilities. Further information is available at <http://www.studentidisabili.unibo.it/servizi-agli-studenti/richiesta-di-adattamenti-per-le-prove-di-ammissione>.

The Admission Board will only assess documents uploaded through the online application. Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered (or selected) for admission.

Documents must not be sent by post or email to administrative offices.

Students who are about to graduate, provided they have acquired 150 ECTS by the deadline of the chosen intake, can also apply. They will be admitted to the degree programme on the condition that they obtain their undergraduate degree by and no later than December 28<sup>th</sup> 2023. Candidates who do not meet this requirement will be excluded.

### SECTION 3 – ADMISSION

An Admission Board will check candidates' academic backgrounds and whether they meet the requirements for admission.

The Admission Board is composed of:

Prof. Silvio Peroni (Chairman)

Prof.sa Paola Italia (Member)

Prof.sa Francesca Tomasi (Secretary).

Professors delivering classes in the first and second years of the degree programme may also sit on the committee as alternative members.

Candidates will be notified about admission to the degree programme via Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) and via email on their University account ([name.surname@studio.unibo.it](mailto:name.surname@studio.unibo.it)), starting from the date indicated under step 4 in the above intake calendar.

Candidates that are not admitted may not apply for other intakes.

### SECTION 4 – ENROLMENT

To enrol, you should complete the following steps:

1. **Log on** to Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)) entering the username and password obtained when submitting your application.
2. **Select "Enrolment"**, then select "Second-cycle Degree", and then the degree programme "**Digital Humanities and Digital Knowledge**" and enter the required data, attaching a jpg file containing a passport-size photo of your face. In case you made false statements you will incur in fines set by art. 496 of the Penal Code and you will automatically lose the right to enrol and will not be entitled to any financial aid (when obtained). You will not be refunded of the expenses you sustained.
3. **Pay the first instalment** following the instructions provided on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)).

After paying the enrolment fee, check the details of your enrolment application on Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)) to verify your next steps and activate your career.

Your University career must be activated by the deadline set on a yearly basis by the Academic Bodies, otherwise your enrolment will be cancelled.



## 4.1 - Particular cases

- **If you have a conditional offer**, you must obtain your undergraduate degree no later than December 28<sup>th</sup> 2023.

If you are a University of Bologna graduate, the IT system will automatically update the data concerning graduation after you obtain the qualification.

If you are graduating from a different institution, check your next steps on Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)).

- **If you hold a certificate demonstrating recognised invalidity of at least 66% or a certificate complying with Law 104/92**, in order to benefit from the exemption detailed at [www.unibo.it/it/servizi-e-opportunita/borse-di-studio-e-agevolazioni/esoneri-e-incentivi/esenzioni-per-studenti-portatori-di-handicap](http://www.unibo.it/it/servizi-e-opportunita/borse-di-studio-e-agevolazioni/esoneri-e-incentivi/esenzioni-per-studenti-portatori-di-handicap), upon enrolment you should send the certificate via email to the relevant [Student Administration Office](#).
- **If you are a non-EU citizen with EU-equivalent status and you have obtained your qualification in Italy** you must provide the relevant [Student Administration Office](#) with a copy of your residence permit which confirms the EU-equivalent status.
- **If you hold an international qualification**, after completing the above steps, check the [required documentation](#) to enrol (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>).

The documentation which you submitted for admission to the degree programme (e.g. diploma, transcript of records...) must be [translated and bear proof of authenticity when applicable](#) (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/declaration-of-value-translation-and-legalization>)

You will need to upload the documents concerning your international qualification on Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)) in the section “Calls” by selecting ““Matriculation for the 23\_24 academic year - document upload for international students with foreign qualifications”.

When you arrive at the University of Bologna, you must make an appointment with the International Student Administration Office in Bologna or the Student Administration Office for your campus in order to show the original copies of your documentation.

- **If you are a non-EU student living abroad**, on top of the previous steps to complete, you must also pre-enrol on Universitaly and request an entry visa for study purposes. [Click here to learn how](#). – (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/before-leaving-home-entry-visa>)
- **If you want to apply for degree shortening based on previous studies**, check [here](#) how to proceed and verify the relevant deadlines (extended link

<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/shortening-of-the-degree-programme>)

- **If you enrol and ask for transfer from a different University**, check the information on this [web page](#) (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna>)
- **If you wish to switch your degree programme within the University of Bologna (Passaggio di Corso)** check [here](#) how to proceed (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/changing-study-programme-within-the-university-of-bologna/changing-study-programme-within-the-university-of-bologna>)
- **If you wish to apply for simultaneous enrolment in different courses**, check the requirements and necessary steps on [this web page](#) (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/simultaneous-enrolment-in-different-courses>)

## 4.2- Tuition fees and benefits

The enrolment fees, net of the first instalment, for the 2023/2024 academic year and information on benefits and exemptions will be published on the University website on the page [www.unibo.it/Tasse](http://www.unibo.it/Tasse).

Remember that your fees will be calculated on a progressive scale based on a valid ISEE certificate only if submitted in accordance with the terms and procedures set out on the web page <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees> If you do not submit your ISEE, you will have to pay the full tuition fees relevant to your degree programme.

Information on other benefits can be found on the University website on the page <https://www.unibo.it/en/services-and-opportunities/services-and-opportunities> . If you are interested in benefits related to the right to higher education, you can consult the relative call published by the Regional Authority for the Right to Higher Education on the website [www.er-go.it](http://www.er-go.it).

## SECTION 5 – CONTACTS

---

### Help Desk Studenti Online

E-mail: [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)

*If you need help in submitting the on-line application*

---

### International Desk

Email: [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

*General information for international students on how to enroll,  
immigration procedures, guidance on arrival in Italy*

---

### Course in Digital Humanities and Digital Knowledge (DHDK)

Email: [dhdk@unibo.it](mailto:dhdk@unibo.it)

*For more information about the degree program or further help*

---

### Student Administration Office in Humanities

Email: [seglet@unibo.it](mailto:seglet@unibo.it)

### International student administration office

Email: [segstudentbo@unibo.it](mailto:segstudentbo@unibo.it)

*See <https://bit.ly/3EaqxSl> for more contact information*

---

Academic Coordinator of the Second Cycle Degree Programme in  
Digital Humanities and Digital Knowledge

Prof. Silvio Peroni