



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

TEACHING REGULATIONS FOR THE DEGREE PROGRAMME IN

**LM-43 DIGITAL HUMANITIES AND DIGITAL KNOWLEDGE**

Bologna Campus

## CONTENTS

|  |   |
|--|---|
| ART. 1 ADMISSION REQUIREMENTS.....   | 3 |
| ART. 2 INDIVIDUAL STUDY PLANS .....  | 4 |
| ART. 3 IMPLEMENTATION OF LEARNING ACTIVITIES AND TYPES OF TEACHING METHODS.....  | 4 |
| ART. 4 ATTENDANCE AND PREPARATORY ACTIVITIES .....   | 4 |
| ART. 5 CAREER FLEXIBILITY.....   | 4 |
| ART. 6 ASSESSMENT OF LEARNING ACTIVITIES .....   | 4 |
| ART. 7 ELECTIVE LEARNING ACTIVITIES .....  | 5 |
| ART. 8 CRITERIA FOR THE RECOGNITION OF CREDITS ACQUIRED IN DEGREE PROGRAMMES IN<br>THE SAME CLASS .....  | 5 |
| ART. 9 CRITERIA FOR THE RECOGNITION OF CREDITS ACQUIRED IN DEGREE PROGRAMMES IN<br>DIFFERENT CLASSES, FROM ONLINE UNIVERSITIES AND FROM FOREIGN UNIVERSITIES ..... | 5 |
| ART. 10 CRITERIA FOR THE RECOGNITION OF EXTRA-UNIVERSITY KNOWLEDGE AND SKILLS .....  | 5 |
| ART. 11 INTERNSHIPS FOR THE PREPARATION OF THE FINAL EXAMINATION OR LINKED TO A<br>LEARNING PROJECT.....   | 5 |
| ART. 12 FINAL EXAMINATION METHODS .....  | 6 |
| ART. 13 CORRESPONDENCE BETWEEN THE CREDITS ASSIGNED TO EACH LEARNING ACTIVITY<br>AND THE PLANNED LEARNING OUTCOMES .....   | 6 |

## ART. 1 ADMISSION REQUIREMENTS

### a. Knowledge required for admission

In order to be admitted to the two-year Master's programme in Digital humanities and digital knowledge you need to have a first-cycle degree or a three-year university diploma, or any other degree obtained abroad, recognised as being suitable. Additionally, candidates must meet the curricular requirements and pass the assessment of personal competencies and skills.

#### - Curricular requirements

The following curricular requirements are needed:

1) Possession of a first cycle degree in the following classes:

- pursuant to Italian Ministerial Decree 270:

L - 1 Cultural Heritage

L - 3 Visual Arts, Music, Performing Arts and Fashion Studies

L - 5 Philosophy

L - 8 Information Technology Engineering

L - 10 Humanities

L - 11 Modern Languages and Civilisations

L - 15 Tourism

L - 19 Education and training

L - 20 Communication Studies

L - 31 Computer Science

L - 42 History

L - 43 Conservation and Restoration of Cultural Heritage

2) In addition to the possession of a degree as indicated, candidates must have obtained at least 54 university credits (CFU) in the following subject areas:

INF/01 COMPUTER SCIENCE

ING-INF/05 DATA PROCESSING SYSTEMS

IUS/10 ADMINISTRATIVE LAW

IUS/20 PHILOSOPHY OF LAW

L-ART/01 - HISTORY OF MEDIAEVAL ART

L-ART/02 HISTORY OF MODERN ART

L-ART/03 HISTORY OF CONTEMPORARY ART

L-ART/06 - CINEMA, PHOTOGRAPHY AND TELEVISION

L-FIL-LET/10 ITALIAN LITERATURE

L-FIL-LET/11 CONTEMPORARY ITALIAN LITERATURE

L-FIL-LET/12 ITALIAN LINGUISTICS

L-LIN/01 GLOTTOLOGY AND LINGUISTICS

M-FIL/02 LOGIC AND PHILOSOPHY OF SCIENCE

M-FIL/04 AESTHETICS

M-FIL/05 PHILOSOPHY AND THEORY OF LANGUAGE

M-FIL/06 HISTORY OF PHILOSOPHY

M-STO/01 MEDIAEVAL HISTORY

M-STO/02 MODERN HISTORY

M-STO/04 CONTEMPORARY HISTORY

SPS/07 GENERAL SOCIOLOGY

Within the above mentioned 54 CFU, at least 18 in the following sectors:

INF/01 COMPUTER SCIENCE

ING-INF/05 DATA PROCESSING SYSTEMS

L-FIL-LET/10 ITALIAN LITERATURE

L-FIL-LET/11 CONTEMPORARY ITALIAN LITERATURE

**- Assessment of personal competencies and skills**

Admission to the two-year Master's programme is subject to candidates passing an assessment test regarding candidates' personal competencies and skills, which will be held according to the methods specified in the admission requirements.

Additionally, candidates will be tested on their English language skills, B2 proficiency level.

**b. Admission methods**

**- Assessment of personal competencies and skills**

The verification of personal competencies and skills is considered to be fulfilled if candidates pass a test (e.g. written exam, test, oral examination) as described in detail within the call for application, which will be published on the Degree Programme website. Knowledge and competence in English, level B2, will also be assessed according to the methods and deadlines established by the Degree Programme Board and published within the call for applications.

**ART. 2 INDIVIDUAL STUDY PLANS**

Individual study plans may be submitted according to the methods, criteria and deadlines published on the University website.

Individual study plans, to be approved by the Degree Programme Board, must in any case comply with the regulations and guidelines established by the competent Bodies. Where the study plan includes learning activities offered by restricted access degree programmes, admission also requires prior approval by the Degree Programme Board of the restricted access degree programme, according to its own criteria established in advance.

**ART. 3 IMPLEMENTATION OF LEARNING ACTIVITIES AND TYPES OF TEACHING METHODS**

The attached course structure diagram indicates the various learning activities and how they are divided into hours of lecturing, practical work or internship, as well as the type of teaching methods.

Any further information will be published annually on the University website.

**ART. 4 ATTENDANCE AND PREPARATORY ACTIVITIES**

Compulsory attendance requirements for teaching activities are indicated in the attached course structure diagram, together with any preparatory activities required for the individual learning activities.

Compulsory attendance and the verification thereof, where applicable, is established annually in the degree programme when the teaching plan is presented and is made known to students before the start of lessons via the University website.

**ART. 5 CAREER FLEXIBILITY**

Students may choose to reduce or extend their period of study over a shorter or longer period of time than normal, according to University Teaching Regulations.

Learning activities that are no longer available for the degree programme may be replaced to ensure the quality and sustainability of the programme catalogue.

**ART. 6 ASSESSMENT OF LEARNING ACTIVITIES**

The attached course structure diagram indicates the cases in which the learning activities end with an exam, with a mark out of 30, or indicated by a simple “pass” in the case of having acquired the relative competencies. The assessment methods (oral, written or practical exam or any combination thereof; individual or group exams) are established annually in the degree programme when the teaching plan is presented and are made known to students before the start of lessons via the University website.

#### **ART. 7 ELECTIVE LEARNING ACTIVITIES**

Students may select one or more elective learning activities from those offered by the University. The Degree Programme Board has decided that these learning activities are consistent with the programme.

#### **ART. 8 CRITERIA FOR THE RECOGNITION OF CREDITS ACQUIRED IN DEGREE PROGRAMMES IN THE SAME CLASS**

The acquired university credits are recognized up to the maximum number of credits indicated for the same subject area as provided for in the attached course structure diagram.

If unused credits remain after having recognized the credits in accordance with the provisions of this regulation, the Degree Programme Board may recognize them by assessing the specific case on the basis of teaching and cultural affinities.

Recognition refers to teaching or learning activities in English.

#### **ART. 9 CRITERIA FOR THE RECOGNITION OF CREDITS ACQUIRED IN DEGREE PROGRAMMES IN DIFFERENT CLASSES, FROM ONLINE UNIVERSITIES AND FROM FOREIGN UNIVERSITIES**

The acquired credits are recognized by the Degree Programme Board according to the following criteria:  
analysis of the course contents

assessment of the coherence of the subject -areas and contents of the learning activities in which the student has acquired the credits with the specific learning outcomes of the degree programme and the individual learning activities to be recognised, in any case pursuing the aim of promoting student mobility. The credits are recognised up to the maximum number of credits provided for in the attached course structure diagram.

Recognition refers to teaching or learning activities in English.

#### **ART. 10 CRITERIA FOR THE RECOGNITION OF EXTRA-UNIVERSITY KNOWLEDGE AND SKILLS**

Competencies acquired outside of the University may be recognised in the following cases:

- professional knowledge and skills certified in accordance with the applicable legislation;
- competencies and skills acquired in post-secondary learning activities run or designed by the University.

The request for recognition will be assessed by the Degree Programme Board, taking into consideration the indications of the Academic Bodies and the maximum number of credits that can be recognised according to the teaching regulations of the degree programme.

Recognition is subject to the activities being coherent with the specific learning outcomes of the degree programme and the learning activities that are recognised, also in consideration of the content and number of hours of the activity carried out.

#### **ART. 11 INTERNSHIPS FOR THE PREPARATION OF THE FINAL EXAMINATION OR LINKED TO A LEARNING PROJECT**

At the request of the student, the degree programme may allow them to do an internship for the purposes of preparing their final examination or in connection with a project aimed at developing learning and academic skills, following the procedures specified in the University Regulations on internships or in international mobility programmes and in accordance with European Union regulations.

These learning experiences will last a maximum of 12 months and must be completed by the date of graduation; additional credits may be awarded within those allocated for the final examination.

## ART. 12 FINAL EXAMINATION METHODS

### **a. Characteristics of the final examination**

The final examination for obtaining a Master's degree consists in the preparation and public discussion of an original written dissertation on a topic consistent with the objectives of the degree programme, under the guidance of a supervisor.

The dissertation has to demonstrate a thorough knowledge of the subject, critical skills, the ability to work independently and strong communication skills.

The final examination can be linked to a project or to an internship.

### **b. Final examination methods**

In order to obtain a Master's degree, students must prepare an original dissertation, also with technological aids and/or practical demonstrations, under the guidance of a supervisor. The dissertation must be discussed publicly during a session of a Committee specifically formed and appointed according to University Teaching Regulations. The Committee decides in advance whether to admit the candidate to the final examination.

The discussion of the dissertation, in front of the commission, can be in the form of a presentation and discussion of an original paper, which makes a solid scientific contribution.

The dissertation must have, as an underlying critical basis, a written form but may include an applied part and a practical demonstration.

The final examination of the Master's degree will be in a subject indicated by the student in agreement with the supervisor or the professor acting as tutor. This subject must usually form part of the student's study plan, but if there are valid reasons, the student can also indicate one different to those provided in the plan. The supervisor of the final test is the head of the teaching staff for the learning activity. The final examination can be linked to a project agreed with one of the companies that collaborate with the master's degree programme and/or be linked to an internship. In this case, the dissertation will be on a joint research project carried out between a professor in charge of a course and the company representative. The dissertation may therefore be the outcome of the experience acquired during the internship (thesis in a company).

The supervisor is supported by a co-supervisor, who actively contributes to preparing the dissertation, and who is required to be present when it is discussed.

The application for admission to the final examination must be submitted online according to the established calendar.

In order to be admitted to the final examination, the student must have obtained all the credits required by the teaching regulations for the activities other than the final examination.

## ART. 13 CORRESPONDENCE BETWEEN THE CREDITS ASSIGNED TO EACH LEARNING ACTIVITY AND THE PLANNED LEARNING OUTCOMES

The Faculty-Student Joint Committee has expressed a favourable opinion on the correspondence between the credits assigned to each learning activity and the planned learning outcomes, pursuant to Article 12, paragraph 3 of Ministerial Decree 270/04.