



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

**DEGREE PROGRAMME TEACHING REGULATION FOR THE SECOND CYCLE DEGREE
IN DIGITAL HUMANITIES AND DIGITAL KNOWLEDGE
(LM-43)**

Sede di Bologna

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Art. 1 Admission requirements

• Admission requirements

Admission to the 2nd cycle degree programme in Digital humanities and digital knowledge is subject to the possession of a three-year university degree or other suitable qualification obtained abroad.

Moreover, candidates must meet the curricular requirements and pass a test to assess their personal competences and skills.

Curricular requirements:

The following curricular requirements must be met:

- 1) A first cycle degree in one of the following classes: ex Italian Ministerial Decree no. 270:
 - L-1 Cultural heritage
 - L-3 Visual arts, music, performing arts and fashion studies
 - L-5 Philosophy
 - L-8 Information technology engineering
 - L-10 Humanities
 - L-11 Modern languages and civilisations
 - L-15 Tourism
 - L-19 Education and training
 - L-20 Communication
 - L-21 Town, regional and environmental planning
 - L-31 Computer Science
 - L-42 History
 - L-43 Conservation and restoration of cultural heritage

- 2) In addition to the possession of a degree as indicated, candidates must have obtained at least a total of 54 credits overall in the following subject areas:
 - Computer Science (Italian subject area code: INF/01)
 - Data Processing Systems (Italian subject area code: ING-INF/05)
 - Administrative Law (Italian subject area code: IUS/10)
 - Philosophy of Law (Italian subject area code: IUS/20)
 - History of Mediaeval Art (Italian subject area code: L-ART/01)
 - History of Modern Art (Italian subject area code: L-ART/02)
 - History of Contemporary Art (Italian subject area code: L-ART/03)
 - Cinema, Photography and Television (Italian subject area code: L-ART/06)
 - Italian Literature (Italian subject area code: L-FIL-LET/10)
 - Contemporary Italian Literature (Italian subject area code: L-FIL-LET/11)
 - Italian Linguistics (Italian subject area code: L-FIL-LET/12)
 - Glottology and Linguistics (Italian subject area code: L-LIN/01)

- M-FIL/02
- M-FIL/04
- Philosophy and Theory of Language (Italian subject area code: M-FIL/05)
- M-FIL/06
- Mediaeval History (Italian subject area code: M-STO/01)
- Modern History (Italian subject area code: M-STO/02)
- Contemporary History (Italian subject area code: M-STO/04)
- General Sociology (Italian subject area code: SPS/07)

Assessment of personal competences and skills

Admission to the degree programme is subject to the passing of a test to assess the candidates' personal competencies and skills, which will follow the methods laid down in section "Admission Methods".

Candidates must also possess appropriate English language skills to level B2.

Admission methods

Assessment of personal competences and skills

The candidate's personal competences, skills and knowledge are assessed by a Committee in an individual interview based on university-level knowledge of the ITC subjects (with a special focus on Internet and the Web) and the humanities (with a special focus on literature and languages).

This interview will also be designed to ascertain whether the candidate has a good level of general knowledge and a natural aptitude for the fields of learning covered by the second-cycle degree programme.

Assessment of knowledge and language skills

Assessment of knowledge of the **English language** to level B2

Candidates possessing appropriate certification will be deemed to meet the language requirements.

If the student is not in possession of certification, a Commission shall evaluate the language skills possessed.

Art. 2 Individual study plans.

Students may choose from the courses available in the course structure diagram, following the methods indicated in the structure itself and in the terms published on the University website.

Individual study plans may not be presented.

Art. 3 Implementation of learning activities and types of teaching activities

The enclosed teaching plan indicates all the learning activities and their division into hours of classroom teaching, practical exercises or internship, as well as the type of teaching methods.

Any further information will be published annually on the University website.

Art. 4 Attendance and preparatory activities

Compulsory attendance of the teaching activities is indicated in the attached teaching plan, together with any preparatory activities involved in the individual learning activities.

The methods of compulsory attendance and any verification thereof are laid down annually by the degree programme during the presentation of the teaching plan and are notified to the students via the University website prior to the start of the programme.

Art. 5 Assessment of learning activities

The attached teaching plan indicates all cases in which the learning activities end with an exam, marked with a score out of 30 or by simple “pass” in the case of having acquired the relative competencies.

The assessment methods (oral, written or practical exam or any combination thereof; individual or group exams) are laid down annually by the Degree Programme during the presentation of the teaching plan and notified to the students via the University website prior to start of the programme.

Art. 6 Elective learning activities

Students may select one or more learning activities autonomously from among those identified annually by the Degree Programme Board and published on the University website.

Students may select one or more learning activities autonomously from all those activated at the University.

The Degree Programme Board has resolved that these learning activities are consistent with the study plan.

Art. 7 Criteria for the recognition of credits acquired in degree programmes in the same class

The acquired university credits are recognised up to the number of credits indicated for the same subject area laid down in the attached course structure diagram.

If having recognised the credits according to the provisions of this regulation, there are unused residual credits, the Degree Programme Board may recognise them by assessing the specific case in coherence with the teaching and cultural affinities.

Referring to degree programmes delivered in a language other than Italian, recognition refers to course units delivered or learning activities undertaken in that language.

Art. 8 Criteria for the recognition of credits acquired within degree programmes in different classes, from telematic universities or international degree programmes

The acquired credits are recognised by the Degree Programme Board according to the following criteria:

- analysis of the course contents
- assessment of the coherence of the scientific-disciplinary fields and the contents of the learning activities in which the student has acquired the credits with the specific learning outcomes of the study programme and the individual learning activities to be recognised, in any case pursuing the aim of promoting student mobility.

The credits are recognised up to the maximum number of university credits provided for in the programme (laid down in the attached course structure diagram).

If having recognised the credits according to the provisions of this regulation, there are unused residual credits, the Degree Programme Board may recognise them by assessing the specific case in coherence with the teaching and cultural affinities.

Art. 9 Criteria for the recognition of extra-university competencies and skills

Competencies acquired outside of the university may be recognised in the following cases:

- professional knowledge and skills certified under the terms of the applicable laws;
- competences and skills acquired in post-graduate learning activities run or planned by the University.

The request for recognition shall be assessed by the Degree Programme Board considering the indications of the academic bodies and the maximum number of recognisable credits laid down in the Degree Programme Teaching Regulations.

This recognition is subject to the activities being coherent with the specific learning outcomes of the degree programme and the learning activities which are recognised, also in consideration of the contents and duration in hours of the implemented activity.

Art. 10 Internships for the preparation of the final examination or linked to a project aiming to develop learning and academic skills

At the request of the student, the Degree Programme may, following the procedures laid down in the University Regulations concerning internships and international mobility programmes, and in compliance with EU laws, authorise an internship for the purposes of the **final examination or preparing the dissertation** or in any case linked to a project aiming to develop learning and academic skills.

These learning experiences shall not exceed 12 months, and shall be completed by the date of graduation; learning credits may be awarded within the quota for the final examination.

Art. 11 Post-graduate apprenticeship

The Degree Programme Board may offer students the possibility to perform apprenticeship activities in order to integrate the academic education with practical training in a company, for the purposes of acquiring a qualification.

These programmes are available to students aged between 18 and 29.

Between 12 and 36 CFU may be allocated to the formal learning activities undertaken in the company according to a study project annexed to the apprenticeship contract.

The duration of the contract varies from 12 to 36 months and involves a learning requirement of 240 hours per year of formal learning, 150 of which in the company and 90 hours paid by the company, for the academic activities undertaken by the student.

Art. 12 Final examination methods

- **Characteristics of the final examination**

The final examination to graduate in the 2nd cycle degree programme consists in the production and public discussion of an original dissertation based on a topic that is consistent with the programme objectives, under the guidance of a supervising professor.

The dissertation must demonstrate the students' command of the subject, critical skills, ability to work autonomously and strong communication skills.

- **Final examination methods**

To obtain the second-cycle degree, students must write a dissertation, which can be accompanied by technological aids and/or practical demonstrations, developed in an original way by the student under the guidance of a supervisor. The dissertation must be publicly defended during the exam session held before a specific Board formed and appointed in line with the terms and conditions of the University Teaching Regulations. The Board can preliminarily resolve whether to admit the candidate to the final exam.

The dissertation can be defended by presenting and discussing before the Board an original paper that makes an accurate contribution to science.

The paper must, as its founding critical basis, be in the form of a written text, but can include an applicative part and a practical demonstration.

The final exam of the second-cycle degree programme will be based on a learning activity indicated by the student in agreement with the supervisor or the teacher acting as their tutor. The subject in question must usually be one of those present in the study plan, but the student can also indicate one other than those included in the plan if they provide valid reasons for their choice. The supervisor of the final exam is the person responsible for the learning activity.

The final exam can be linked to a project coordinated with one of the companies that work in conjunction with the second-cycle degree programme and/or to an internship activity. In this case, the dissertation will be a research project shared between a teacher responsible for a degree programme and the company contact person. The dissertation can therefore be the result of the experience gained during the internship (in-company dissertation).

The supervisor is assisted by a co-supervisor whose task is to contribute to the development of the dissertation in a practical sense and who must be present when it is defended.

The application for admission to the final exam must be submitted online according to the calendar established.

To gain admission to the final exam, the student must have obtained all the credits envisaged by the teaching regulations for the activities other than the final exam.

Art. 13 Correspondence between the credits assigned to each learning activity and the planned learning outcomes

On 30/11/2020 the Joint Teacher-Student Committee expressed its favourable opinion under the terms of article 12 para. 3 of Ministerial Decree no. 270/04.



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