TEACHING REGULATIONS FOR THE MASTER’S DEGREE IN
DIGITAL TRANSFORMATION MANAGEMENT
Master’s Degree (LM-91 METHODS AND TECHNIQUES FOR THE INFORMATION SOCIETY)

Cesena Campus
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Master’s Degree in Digital Transformation Management

Art. 1 Admission Requirements
In order to be admitted to the Master’s Degree programme in Digital Transformation Management, it is necessary to have a first-cycle/Bachelor’s Degree, or any another suitable qualification obtained abroad, meet the curricular requirements and pass the assessment of the student’s personal preparation.

Restricted-access
This second-cycle degree programme has a limited number of available positions depending on available resources (as per art. 2 of the Italian Law 264/99).
The number of available positions and admission procedures are set forth in the call for applications published every year.

Curricular Requirements
Candidates should meet the following curricular requirements:
- Having obtained a first-cycle/bachelor’s degree in one of the following classes or any other suitable qualification obtained abroad:
  as per M.D. (Ministerial Decree) 270:
  L-16 Administration and organization sciences
  L-18 Economics and management sciences
  L-33 Economics
  L-41 Statistics
  L-31: Sciences and information technologies
  L-8: Information engineering
  L-9: industrial engineering

or an equivalent Italian qualification running under the previous degree programme system

Or
having obtained a first-cycle/bachelor’s degree in other classes, but having obtained at least 36 ECTS credits in the following disciplinary areas:

- **Business SDS**: SECS-P/07 Business Administration, SECS-P/08 Economics and Management, SECS-P/09 Corporate Finance, SECS-P/10 Business organization, SECS-P/11 Financial Institutions Management;
- **Computer Science SDS**: ING-INF/05 Information Processing Systems e INF/01 Computer Science
- **Economics SDS**: SECS-P/01 Political Economics, SECS-P/02 Economic Politics, SECS-P/03 Public Finance, SECS-P/05 Econometrics, SECS-P/12 Economic History;

24 credits among the ones above mentioned, have to be completed in the business and computer disciplinary areas.

Assessment of personal preparation
In order to be admitted to this Second-Cycle degree, it is necessary to pass the assessment of your personal preparation, according to the procedures and criteria indicated in the Degree Programme Teaching Regulations.
Moreover, a minimum of B2 level in English is required, according to the Common European Framework of Reference for Languages.

**Art. 2 Individual Study Plans**

Students are allowed to choose elective courses according to the course study plan within the deadlines published on the University portal every year.

This programme does not have curricula.

It is possible to submit an individual study plan within the deadlines published on the University portal.

The Degree Programme Board evaluates the requests of individual study plans based on their coherence with the Degree Programme Teaching regulations and with the learning outcomes of the degree programme.

The Board also checks that the number of exams, course units and credits are not lower than the corresponding number laid down in the official Course Structure Diagram.

**Art. 3 Implementation of learning activities and types of teaching activities**

The attached study plan indicates all the learning activities and the corresponding hours of teaching in class, practical exercises or internship, as well as the type of teaching methods.

Any further information will be published annually on the University portal.

**Art. 4 Attendance and preparatory activities**

Compulsory attendance to the teaching activities is indicated in the attached study plan, together with any preparatory activities involved in the learning activities.

Information about and methods to verify it are laid down annually by the degree programme and are notified on the University portal before the beginning of the lessons.

**Art. 5 Flexible track**

Students may choose the flexible track which allows to complete the degree in a longer or shorter period than the normal one (3 years for Bachelor’s Degree and 2 years for a Master’s Degree) with the methods defined by the University regulations.

In case a teaching activity included in the programme is no more active, it can be substituted in order to guarantee the quality and sustainability of the educational offer.

**Art. 6 Evaluation of learning activities**

The attached study plan indicates which learning activities are evaluated through an exam marked with a score out of 30 and which one end with a “pass/fail” exam.

The evaluation methods (oral, written or practical exam or any combination thereof; individual or group exams) are laid down annually by the Degree Programme during the presentation of the teaching activities and notified to the students on the University portal prior to start of the programme.

**Art. 7 Elective learning activities**

Students may select one or more learning activities autonomously among those identified by the Degree Programme Board and listed in the enclosed Course Structure Diagram.

Such learning activities are deemed to be coherent with the learning outcomes.

Students are allowed to choose as an elective course any course taught in English in other 2nd-Cycle / Master’s Degree programme of the University, even if it is not included among those identified by the Degree Programme Board. It is not required to ask for the board’s approval.

On the other hand, it is necessary to ask for the board’s approval if the student wants to take an exam taught in English in a 1st-Cycle / Bachelor’s Degree programme. To submit the request, it is necessary to enclose a
letter specifying the motivations of the request, within the deadlines set annually and notified on the University portal.

The Board will assess the coherence of the proposed teaching activities with the learning outcomes. In any case, the student is not allowed to choose teaching activities providing contents that were part of exams already taken in the student’s career.

**Art. 8 Criteria for the recognition of credits obtained in degree programmes of the same class**

The ECTS credits are recognized up to the maximum number of credits of the same subject area according to the degree programme teaching regulations. Credits are recognized according to each subject area and type of learning activities.

In addition to the recognition of the credits according to the above-mentioned regulation, the Degree Programme Board may resolve to recognize additional credits according to the coherence of the teaching activities and cultural affinities.

In any case, recognition is possible only for teaching activities in English.

**Art. 9 Criteria for the recognition of credits acquired within degree programmes in different classes, at online universities or international degree programmes**

The credits are recognized by the Degree Programme Board according to the following criteria:

- analysis of the course contents
- assessment of the coherence of the scientific-disciplinary fields and the contents of the learning activities in which the student has acquired the credits with the specific learning outcomes of the study programme and the individual learning activities to be recognized. The aim should be to promote student mobility.

The credits are recognised up to the maximum number of university credits established by the degree programme teaching regulations, considering the subject areas and the types of learning activities.

In addition to the recognition of the credits according to the above-mentioned regulations, the Degree Programme Board may resolve to recognize additional credits according to the coherence of the teaching activities and cultural affinities.

In any case, recognition is possible only for teaching activities in English.

**Art. 10 Criteria for the recognition of extra-university competencies and skills**

Competencies acquired outside of the university may be recognized in the following cases:

- professional knowledge and skills certified under the terms of the applicable laws;
- competences and skills acquired in post-graduate learning activities run or planned by the University.

The request for recognition shall be assessed by the Degree Programme Board considering the indications of the academic bodies and the maximum number of recognizable credits laid down in the Degree Programme Teaching Regulations.

The activity may be recognized if it is coherent with the specific learning outcomes of the degree programme and the learning activities to be recognized, considering the contents and length in hours of the activity.

**Art. 11 Internships for the preparation of the final examination**

According to the procedures laid down in the University Regulations concerning internships and international mobility programmes, and in compliance with EU laws, the Degree Programme includes an internship to prepare the final thesis and that should consist of a project that aims at developing students’ learning and academic skills.
These learning experiences shall not exceed 12 months, and shall be completed by the date of graduation; credits may be awarded:

- within the quota for the final examination;
- for elective activities which can take the form of an internship.

Art. 12 Final examination
The final examination consists in the presentation, of a topic decided with your supervisor and supported by a written dissertation (thesis) in English.

The thesis is developed by the students with a supervisor and tests the knowledge acquired by students as well as their ability to enhance it, apply it autonomously in a specific context and present it critically.

The development of the thesis should include some relevant research activities, oriented at facing problems in innovative contexts or it should relate to basic research and/or methodological aspects.

In both cases, the development of original and innovative solutions will be supported, as well as the inclusion in research projects and the publication in the scientific literature of the relevant sector.

The final examination is to evaluate the written dissertation and the presentation of the candidate’s work with reference to the learning outcomes.

The thesis defence/presentation is public and it has to be held in English. The final grade of the Second-Cycle Degree is expressed out a total of 110 points. A “cum laude” score can be awarded upon unanimous decision of the Thesis board.

Art. 13 Correspondence between the credits assigned to each learning activity and the planned learning outcomes
On 11/May/2020 the Joint Teacher-Student Committee expressed its favorable opinion under the terms of article 12 para. 3 of Ministerial Decree no. 270/04.