



**ALMA MATER STUDIORUM - UNIVERSITÀ DI BOLOGNA**

**“Call for applications” for the Master’s Degree in**

**ELECTRIC VEHICLE ENGINEERING**

Restricted access programme

CLASS LM-28 – (Electrical Engineering)

(course code 5699)

**Academic Year 2021/2022**

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## GENERAL INFORMATION

### APPLICANTS, TIME ZONE AND LEGAL DISCLAIMER

This “Call for applications” is for those eager to enroll on the **Master’s Degree in Electric Vehicle Engineering** (class LM-28 – Electrical Engineering) which is a restricted access programme.

Such a programme is fully **delivered in English** (teaching activities, exams) and involves the Universities of Bologna (admin main venue), Ferrara, Modena and Parma.

The time zone in the “Call for applications” always refers to the Central European Summer Time (CEST), that is GMT+2.

Please be aware this English version has been created for information purposes only. In the event of claims and legal disputes, the Italian version shall prevail.

You may refer to the programme’s website for further information (Teaching Regulation, entry requirements, study plan, learning outcomes, contacts):

<https://corsi.unibo.it/2cycle/ElectricVehicleEngineering>

### WHO SHOULD APPLY

**Each student** interested in enrolling must **go through the evaluation procedure**, to be carried out according to **rules & regulations set out on this “Call for applications”**.

The aforementioned principle applies to those willing to transfer from another university or another degree within the University of Bologna, as well as those holding a postgraduate degree (Master’s degree, PhD).

Moreover, transfer students must abide by rules & regulations concerning the forfeiture of the student status, by [browsing this webpage](#).

There is only one category of applicants who can enroll without going through this application procedure, that is:

- Those having been enrolled on Electric Vehicle Engineering and having **relinquished their studies from November 1<sup>st</sup>, 2020 to March 31<sup>st</sup>, 2021**.

Such candidates **must not have outstanding payments** with the university, otherwise the foregoing mechanism shall not be applicable to them. They will be able to enroll from **July 22<sup>nd</sup> to November 25<sup>th</sup>, 2021** (with a late payment fee due **from October 1<sup>st</sup>**). The Engineering Student Office (Segreteria Studenti) might be contacted for further information.

**WATCH OUT! Non-EU citizens holding a study residence permit who give up on their studies – be it at this or at other University – will have their study residence permit revoked.** Thus, they will be required to get back to their Country and start from scratch the pre-enrollment procedure.

### TUITION FEES: AMOUNTS AND FUNDING OPPORTUNITIES

Paying 50.00 euros as application fee is required to go through the assessment (see section 5).

Particular circumstances are foreseen for those willing to transfer from Italian universities or from another course within the University of Bologna (see section 9).

Tuition Fees amounts and information on fees waiver are available on this [University’s webpage](#).

**It should be noted that tuition fees are to be worked out according to the so-called ISEE** (to be obtained from the Embassy), containing information on the financial situation of the applicant's household. Applicant should abide by rules, regulations and deadlines set out on this [University's webpage](#). Should the candidate fail to submit the aforementioned ISEE in due time, **they will be required to pay the maximum amount of the tuition fees.**

### **SCHOLARSHIPS AND FUNDING OPPORTUNITIES**

Information on **study grants, scholarships, student's loans and other funding opportunities** is available on [this webpage](#).

Moreover, the Er-go "Call for applications" (Regional Student Agency) will be published in July 2021 on [this webpage](#), offering benefits such as partial tuition fees waiver, subsidized canteen and lodgings, students' loans.

Applicants transferring from another programme must check thoroughly merit-based criteria relevant to Er-go's benefits, as their career will be considered **from the first year of enrollment at the University**, regardless of any credit acknowledgement that may be granted when accessing the new programme.

Therefore, transferring from another University or another course may imply **losing Er-go's benefits.**

### **OFFICES IN CHARGE**

For application's technical issues on [www.studenti.unibo.it](http://www.studenti.unibo.it) (e.g. username and password, data entry), the following office is in charge:

#### **Help Desk di Studenti Online**

Email: [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)

Tel. +39 051 20 99 882

For further information on the application procedure and this "Call for applications", the office below is in charge:

#### **AFORM – "Engineering and Architectures" Education Services**

Viale del Risorgimento, 2 – 40136 Bologna

Email: [dei.didattica@unibo.it](mailto:dei.didattica@unibo.it)

For general admin-related questions (e.g. deadlines, enrollment, clearance procedure) the office below is in charge:

#### **Segreteria Studenti Ingegneria**

Via Saragozza, 10 – 40123 Bologna

Email: [seging@unibo.it](mailto:seging@unibo.it)

International students may refer to the International Desk for general inquiries **on visa and pre-enrollment, Scholarships, foreign qualifications' recognition, residence permit and so on.**

#### **International Desk**

Via Filippo Re 4 - 40126 Bologna

Email: [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

Tel. +39 051 20 99 507

International Students may refer to the following office for general information on **how to enroll**:

#### **Segreteria Studenti Internazionali Bologna**

E-mail: [segstudintbo@unibo.it](mailto:segstudintbo@unibo.it)

Browse [this website](#) so as to contact them

Disabled students or students suffering from Learning Disorder may contact:

**Servizio per gli studenti con disabilità**

Via Belle Arti, 42 – 40126 Bologna

Email: [disabili@unibo.it](mailto:disabili@unibo.it)

For information on tuition fees and benefits:

**Ufficio Contribuzioni studentesche**

Via Belle Arti, 42 – 40126 Bologna

Email: [abis.contribuzionistudentesche@unibo.it](mailto:abis.contribuzionistudentesche@unibo.it)

Candidates can contact the aforesaid offices considering a **reply shall be provided in a few days' time**. They cannot expect an immediate answer.

Any changes occurring to the enrollment procedure shall be published on [www.studenti.unibo.it](http://www.studenti.unibo.it).

University closures:

June 2 <sup>nd</sup>	Bank holiday
August 9 <sup>th</sup> – August 20 <sup>th</sup>	Summer break

Further closures shall be published on [www.unibo.it](http://www.unibo.it).

## 1 – POSITIONS AVAILABLE

In the Academic Year 2021/2022 the Master's Degree have the following positions available:

- n. **22 POSITIONS** FOR ITALIAN, EU AND EU-EQUIVALENT CITIZENS <sup>(1)</sup>
- n. **8 POSITIONS** FOR NON-EU CITIZENS LIVING ABROAD <sup>(2)</sup>

<sup>(1)</sup> For the purposes of this "Call", information on who are **EU-equivalent citizens** is available on this webpage: <https://www.unibo.it/en/international/Who-are-international-students>

<sup>(2)</sup> <sup>(1)</sup> For the purposes of this "Call", information on who are **non-EU citizens living abroad** is available on this webpage: <https://www.unibo.it/en/international/Who-are-international-students>

## 2 – GENERAL APPLICATION SCHEDULE

### APPLICATION SCHEDULE AND DEADLINE

Applications open	April 22 <sup>nd</sup> to July 7 <sup>th</sup> , 2021
Publication of Candidates admitted to the interview	July 16 <sup>th</sup>
Interview	July 19 <sup>th</sup> to July 21 <sup>st</sup>
Rankings' publications	July 28 <sup>th</sup>
Winners' enrollment	August 30 <sup>th</sup> to September 3 <sup>rd</sup>
Declaration of eligible applicants to participate in the clearing procedure	August 30 <sup>th</sup> to September 3 <sup>rd</sup>
Publication of eligible applicants becoming winners following the clearing procedure	September 9 <sup>th</sup>
Enrollment of winners following the clearing procedure	September 9 <sup>th</sup> to September 14 <sup>th</sup>

Each deadline is **compulsory** and not meeting any of them implies **being excluded** from further application steps, irrespective of the reasons-why.

### Further admission round

At the end of the application round – should positions go unfilled – a brand-new admission procedure for EU and EU-equivalent citizens might be launched. The relevant "Call for applications" shall be published on [www.studenti.unibo.it](http://www.studenti.unibo.it) as well as on the [Master's degree website](#).

### 3 – ENTRY REQUIREMENTS

In order to be admitted to Master's Degree in *Electric Vehicle Engineering*, it is required to meet the following **curricular requirements**:

- a) Holding a First-cycle Degree or Second-cycle Degree in one of the following classes, or other suitable qualification obtained abroad:
  - ex Italian Ministerial Decree n. 270/2004: L-9 Ingegneria Industriale, L-8 Ingegneria dell'informazione, LM-25 Ingegneria dell'Automazione, LM-27 Ingegneria delle Telecomunicazioni, LM-28 Ingegneria Elettrica, LM-29 Ingegneria Elettronica, LM-30 Ingegneria Energetica e Nucleare.
  - ex Italian Ministerial Decree n. 509/1999: class 10, class 9, 29/S Ingegneria dell'Automazione, 30/S Ingegneria delle Telecomunicazioni, 31/S Ingegneria Elettrica, 32/S Ingegneria Elettronica, 33/S Ingegneria Energetica e Nucleare.
- b) Having acquired at least 15 ECTS credits (CFU) in the following scientific disciplinary sectors:
  - ING-IND/31 (Electrotechnics)
  - ING-IND/32 (Electrical converters, machines and actuators)
  - ING-IND/33 (Electric energy systems)
  - ING-INF/07 (Electric and electronic measurements)

The aforementioned requirements shall also apply to those holding a university level qualification obtained abroad, deemed suitable and for which are possible the identification of the scientific disciplinary sectors and the number of credits earned in each sector. Otherwise, the evaluation shall be carried out on a case-by-case basis.

According to the following section 5, applicants must hold an **English Proficiency certificate no lower than B2** (upper-intermediate level according to CEFR – Common European Framework of Reference for languages).

Applicants will have their **prior preparation checked** in order to ascertain their eligibility. Furthermore, an interview will be carried out to assess **technical, linguistic and soft skills**: such an interview shall be held on conference call on Microsoft TEAMS.

Graduating students might send off their application as well, on condition **they have acquired at least 165 ECTS credits at the expiration date of the admission round (July 7<sup>th</sup>, 2021)**. Moreover, the abovementioned graduating students must **receive their degree no later than December 16<sup>th</sup>, 2021**. Should they fail to do so, they will forfeit their admission even though already enrolled.

### 4 – ASSESSMENT PROCEDURE AND EVALUATION CRITERIA

**The assessment shall consider academic records as well as the applicant's interview.** Eligibility is conditioned on having a positive evaluation on both.

Such evaluation will result in a final score whose maximum is **100 out of 100**. The threshold to be eligible is **60 out of 110**.

The final score will be worked out according to the following breakdown:

1. **Academic records (30 to 50 points)**. The applicant's CGPA shall be converted into a 50-point scale by applying the following normalization formula:

$$\text{Score} = [(CGPA - CGPA_{\min}) / (CGPA_{\max} - CGPA_{\min})] * (50 - 30) + 30$$

Example: CGPA of 2,5 out 4 with minimum at 2 →  $[(2,5-2)/(4-2)]*20+30=35$

The CGPA of those holding an Italian degree is their average score (media ponderata degli esami in trentesimi), its minimum being 18 and its maximum 30.

2. **CV/résumé (0 to 10 points):** learning and professional experiences shall be taken into consideration. For instance, internships, further studies, work activities consistent with the Master's degree.

3. **Recommendation letters (up to 2): 0 to 10 points**

To be admitted to the interview (see the following point 4), the sum of the aforementioned points 1, 2 and 3 should be no lower than **45 points**.

4. **Interview (0 to 35 points).** To be eligible, the score obtained in the interview shall be at least 15 points. **Candidates not taking part in the interview shall be excluded from the assessment.**

The interview shall be carried out in English and will verify the applicant's technical, linguistic and soft skills.

**Applicants will be considered eligible in case their overall score is at least 60 out of 100**, being work out by summing up the score of academic records, CV, recommendation letters and interview.

**In case more applicants have the same score**, their age will define their position on the ranking (i.e. the younger one will precede).

The assessment will be carried out even if the number of applications does not exceed the number of positions available.

## 5 – APPLICATION PROCEDURE

**In order to be evaluated, applicants must send off their online application during the following period:**

**April 22<sup>nd</sup> to July 7<sup>th</sup>, 2021**

In order to apply, it is required to:

- a. Browse [www.studenti.unibo.it](http://www.studenti.unibo.it) and create an account by clicking on “*Se non sei ancora registrato*”. Alternatively, if already registered, log in;
- b. Create an account by filling in all the compulsory fields (international students not holding an Italian tax code must select “*Registrazione Studenti Internazionali*” and go through the procedure to obtain username and password). Having created an account, **entering the personal password** will be required each time to log in the system. Therefore, reminding the personal credentials is crucial as they will be deployed throughout the student's career to access [www.studenti.unibo.it](http://www.studenti.unibo.it);
- c. Click on “*Prove di ammissione o verifica dei requisiti*”, select in “*Laurea magistrale*” the Master's Degree in “*Electric Vehicle Engineering*”, choose the selection round and get through to the payment.
- d. Download/print the application form;
- e. Pay the non-refundable 50.00 euros application fee “*Prove di ammissione*” according to the payment options set out on [www.studenti.unibo.it](http://www.studenti.unibo.it);
- f. The following **documents in PDF** must be enclosed to the online application:
  - **Application form** duly filled in (Annex of this “Call”);
  - **University Degree diploma and transcript of academic records**, detailing exams and related marks. In particular:
    - i. Applicants holding an **Italian** University degree can enclose the self-certification of their academic career, setting out exams' marks and correspondent ECTS credits, as well as how many exams remain to finish off the university degree (in case of graduating students).
    - ii. Applicants holding a **foreign** University degree should enclose their diploma and transcript of academic records (TOR), detailing exams given and related marks, as

well as how many exams remain to finish off the university degree (in case of graduating students).

1. The TOR shall include the **grading systems with maximum and minimum marks** obtainable.
  2. Furthermore, the TOR should point out the ECTS credits assigned to each exam or – should the Education system not adopt the ECTS system – an indication of the learning workload of each degree's exam.
  3. Should the aforementioned documents be in a language other than Italian or English, an English translation shall be included;
- iii. Applicants holding a University degree from an **EHEA's country** (European Higher Education Area) may enclose their **diploma supplement**.
- **Detailed CV/résumé** in European format and in English, possibly detailing significant academic achievements (research papers and monographies, academic honors, scholarship, fellowship, grants) as well as relevant professional experiences in Companies/Universities/Research Bodies in the field of Electrical Engineering.
  - **English proficiency certificate equivalent to at least B2 level**. The following certificates are accepted:
    - o TOEFL - *computer-based* – no lower than 213 points
    - o TOEFL - *paper-based* - no lower than 550 points
    - o TOEFL – *internet-based* – no lower than 70 points
    - o TOEFL – Special ibt home edition - no lower than 70 points
    - o IELTS – overall score no lower than 5.5
    - o IELTS – IELTS indicator (test online) - overall score no lower than 5.5
    - o First Certificate of English (FCE);
    - o Certificate of Advanced English (CAE);
    - o Certificate of Proficiency in English (CPE);
    - o ISE-II/III/IV *Trinity College London*
    - o B2 Certificate/Self-certification released by an Italian University Language Center (idoneità di inglese B2)
    - o Having obtained a University degree fully delivered English with a minimum length of 2 academic years (120 ECTS) in one of the following countries:
      - a. Any Member State of the European Union or any Member State of the European Economic Area;
      - b. The United Kingdom of Great Britain and Northern Ireland; Switzerland;
      - c. The United States of America; Canada;
      - d. Australia; New Zealand.
- English as a medium of instruction (MOI) should be clearly written down on the transcript of academic records.
- **Scanned copy of a valid ID/passport** (back and front).
  - **Scanned copy of a valid residence permit** (if any) for non-EU citizens only.
  - **Up to two reference letters** in English (not compulsory). Lecturers and employers may act as referees.

**Applications must abide by all the aforementioned requirements, otherwise they shall not be taken into consideration.**



Should applicants be **objectively prevented from obtaining an international English certificate** by the deadline of this “Call for applications” (July 7<sup>th</sup>, 2021), the University of Bologna offers the possibility to take the **Oxford online placement test online on June 29<sup>th</sup>, 2021 (1.30 pm CET)**.

Those interested can email [arianna.tibaldi2@unibo.it](mailto:arianna.tibaldi2@unibo.it) by **June 15<sup>th</sup>, 2021**, asking to take the test and duly **substantiating the reasons-why they are not able to obtain an international certificate**. The email reply will confirm the possibility to take the test (**availability is indeed limited**).

**Students must be however aware that they must send off their online application and pay the application by June 27<sup>th</sup>, 2021, otherwise they will forfeit the possibility to sit the test.**

In addition to dealing with rules & regulations set forth on this “Call for applications”, non-EU applicants not living in Italy must undergo the [Embassy’s pre-enrollment procedure](#) in order to have their documentations checked and eventually seek entry visa. Such a procedure is now fully carried out on the [University Portal](#), **the pre-admission letter being not necessary anymore**. Update information on the 2021/2022 procedure is not yet available.

Candidates in need of technical assistance to complete the online procedure may contact – during the working hours available online – the **Studenti Online Help Desk** on the phone (+39 051 20 99 882) or by email ([help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)).

## 6 – APPLICANTS WITH DISABILITIES OR LEARNING DISORDERS

Applicants in need of specific assistance due to a disability or a learning disorder, may contact the following office by the deadline:

### Servizio per gli studenti con disabilità

Via Belle Arti, 42 – 40126 Bologna

Email: [abis.adattamentiammissione@unibo.it](mailto:abis.adattamentiammissione@unibo.it)

In order to require a support, Applicants should go through the following steps:

1. Send off the online application to the Master’s Degree;
2. Download, fill out and upload in PDF the form *Modulo di richiesta adattamenti* (which is made available throughout the application), detailing the kind of support needed;
3. Enclose a health certificate concerning the disability or learning disorder, duly translated in Italian or in English (further information on translations [available on this webpage](#)).

It is worth pointing out the state of disability or learning disorder detailed in a foreign health certificate must be recognized by the Italian law.

**Support can be provided as long as the aforementioned steps are fulfilled by the deadline.** The relevant offices might require further documentation if needed by contacting the student on their [@studio.unibo.it](mailto:@studio.unibo.it) email address (which comes with the creation of the Unibo account).

## 7 – ADMISSION TO THE INTERVIEW

As the application deadline expires, the Evaluation Board will go over the applications to check their curriculum requirements as well as their prior preparation (see section 3 – Entry requirements).

The list of students admitted to the interview and its schedule, pointing out dates and times, will be published on:

**July 16<sup>th</sup>, 2021**

The interview will then take place **from July 19<sup>th</sup> to July 21<sup>st</sup> on Microsoft TEAMS**, technical information to be provided earlier on.

## 8 – RANKINGS

At the end of the selection round, merit-based rankings will be drawn up according to the criteria set out on section 1 (Positions Available) and 4 (assessment procedure and evaluation criteria).

Rankings will be published on [www.studenti.unibo.it](http://www.studenti.unibo.it) on:

**July 28<sup>th</sup>, 2021**

Candidates should be aware rankings will be published on [www.studenti.unibo.it](http://www.studenti.unibo.it) only, which is the sole legal publication means.

## 9 – ENROLLMENTS ON THE PROGRAMME

### DEADLINES

Winners, according to rankings (see section 8), must compulsorily enroll during the following time frame:

Winners' enrollment	August 30 <sup>th</sup> to September 3 <sup>rd</sup>
Enrollment following the clearing procedure	September 9 <sup>th</sup> to September 14 <sup>th</sup>

### PROCEDURE

#### A. APPLICANTS ENROLLING FOR THE FIRST TIME

During the time frame set out above, candidates are required to:

1. Log in [www.studenti.unibo.it](http://www.studenti.unibo.it), entering username and password obtained at the moment of online application;
2. Choose “*Immatricolazioni*” and select in “*Laurea magistrale*” the programme “*Electric Vehicle Engineering*”; log in [www.studenti.unibo.it](http://www.studenti.unibo.it), entering username and password obtained at the moment of online application and enclosing a JPG file with a photo in passport-size;

Candidates should be advised that, in the event of fraudulent claims and declarations, they will face criminal prosecution (according to article 496 of the Italian Penal Act) and will **automatically forfeit the right to enroll**. Moreover, they will lose any other benefits gained without any refund of any kind.

3. Pay the first tuition fees instalment according to rules and regulations laid out on [www.studenti.unibo.it](http://www.studenti.unibo.it). **Applicants not paying the first instalment will be excluded from the procedure, late payments with overdue fee not being accepted.**

In order to activate their career, the student's identification shall take place: the procedure will be detailed at the end of the online enrollment. By doing so, the University badge will be available and the student will be able to book exams, take advantage of Unibo's WI-FI and so forth.

**Under no circumstances will the enrollment be completed without finalizing the aforementioned procedure.**

The following categories must deal with further steps:

- a) **Disabled students** with a certified handicap no lower than 66%, as well as those with a **certified handicap according to Italian Law 104/92**, must email the relevant certificate to [seging@unibo.it](mailto:seging@unibo.it) as explained [on this webpage](#).
- b) **Students requiring credits acknowledgement from previous careers** have to abide by the procedure.
- c) **EU-equivalent citizens** must email the relevant residence permit to [seging@unibo.it](mailto:seging@unibo.it).
- d) **Non-EU citizens living abroad** must abide by the provisions set forth on the [relevant webpage](#). Besides, they should email their residence permit or - if not yet available - its application receipt to [seging@unibo.it](mailto:seging@unibo.it). In the latter case, the enrollment will be conditioned on emailing the residence permit as available.
- e) **Those holding a foreign degree** must abide by the provisions set forth on the [relevant webpage](#).

It must be noted that the career's activation shall be finalized compulsorily by **February 28<sup>th</sup>, 2022**, otherwise the enrollment will be revoked.

#### **B) TRANSFER STUDENTS FROM OTHER ITALIAN UNIVERSITIES**

Winners enrolled at other Italian Universities should:

1. **Register** following the procedure set out on the point A above, pinpointing the status of transfer student;
2. **Pay** the first tuition fees instalment in **due time** (according to the paragraph "Deadlines" of this section);
3. **Apply for transfer** at the home university in **due time** (according to its rules & deadlines).

**Important.** Transfer students must be aware their Unibo's career will be unlocked as soon as the **Master's Degree Board will formally approve** their transferring request. Until that very moment, their career will not be active.

Furthermore, they are required to pay - in excess of the first tuition fees instalment - a transferring fee according to the procedure set out [on this page](#).

#### **C) TRANSFER STUDENTS WITHIN THE UNIVERSITY OF BOLOGNA**

Winners already enrolled in a degree at the University of Bologna have to:

1. Pay the first tuition fees instalment of the current degree, as well as not having outstanding payments from previous academic years;
2. Go through the procedure "*Passaggio di corso*" on Studenti Online and enter the required data;
3. Pay the internal transferring fee.

Transfer students must be aware their new Unibo's career will be unlocked as soon as the **Master's Degree Board will formally approve** their transferring request. Until that very moment, their old career will be still on.

<b>10 – CLEARANCE PROCEDURE</b>
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The clearance procedure aims at taking in as many candidates as the number of positions available, should positions remain unfilled upon the enrollment (see section 9) of winning applicants. It must be noted that such a procedure will operate **according to candidates' ranking and will be applicable to those considered eligible (although not winners)**, whereas not-eligible applicants shall be excluded.

Eligible applicants - regardless of their position on the ranking - must follow the procedure detailed down below from **August 30<sup>th</sup> to September 3<sup>rd</sup>, 2021**:

- **Log in** [www.studenti.unibo.it](http://www.studenti.unibo.it), entering username and password obtained at the moment of online application;
- Express their interest in the enrollment by clicking on the option available on the admission results

The new list of admitted students shall be published on Studenti online on **September 9<sup>th</sup>, 2021** and applicants admitted must subsequently enroll from **September 9<sup>th</sup> to September 14<sup>th</sup>**. They must follow the procedure laid out on section 9 (point A, B or C depending on the student's category). First-time enrollers must consider point **A**, whereas transferring students point **B** (external transfer) or point **C** (internal transfer).

**Those not stating their availability to participate in the clearance procedure shall be excluded from any further steps.**

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#### **FINAL REMARKS**

Updates or further information concerning this "Call for applications" might be published on [www.studenti.unibo.it](http://www.studenti.unibo.it)

*The privacy policy (according to article 13 – Italian Privacy Act legislative decree 198/2003) is available on <http://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/information-note-on-the-processing-of-personal-data>*

This "Call for applications", pursuant to Italian Law (DM MIUR 6/2019), is released by Management Degree no. 2729/2021 (Prot. no. 97325 of April 21<sup>st</sup>, 2021).

The Leading Authority of this "Call for applications" – the so-called RUP under article 5 of the Italian Law 241/90 - is the head of the Engineering Student Office Mrs. Bianca Santoro.

Bologna, April 21<sup>st</sup>, 2021

**The Head of the Teaching and Library Area**

**Mr Michele Menna**

**ALLEGATO**  
**APPLICATION FORM**  
**MASTER'S DEGREE / LAUREA MAGISTRALE**  
**ELECTRIC VEHICLE ENGINEERING (EVE)**  
**Academic Year 2021/202**

**To apply to the Master's Degree in Electric Vehicle Engineering (EVE),  
Please complete the form down below.**

Note that this application form must be submitted by:

**April 22<sup>nd</sup>, 2021 – July 7<sup>th</sup>, 2021 → One Admission Round**

FIRST NAME \_\_\_\_\_ SURNAME \_\_\_\_\_  
Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_ Resident in \_\_\_\_\_  
Zip Code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_  
Phone no. \_\_\_\_\_ Mobile no. \_\_\_\_\_ Fax no. \_\_\_\_\_  
Email to be used for official communications \_\_\_\_\_  
Home Address \_\_\_\_\_  
Citizenship \_\_\_\_\_ Gender \_\_\_\_\_

*Information below is relative to the applicant's first-level Degree*

I declare under my own responsibility that:

**1. QUALIFICATIONS:**

Name of the University \_\_\_\_\_  
Country \_\_\_\_\_  
Period of attendance (e.g. 2018-2021) \_\_\_\_\_  
Duration of the degree program (e.g. 3 academic years) \_\_\_\_\_  
Title of the degree awarded \_\_\_\_\_  
Graduation date (or expected graduation date for graduating students) \_\_\_\_\_

**A. For those having received an Italian degree**

Degree class (classe di laurea - e.g. L-8, L-9, etc.) \_\_\_\_\_





- Integrated Skills in English (ISE) of the Trinity College London (ISE II/II/IV)  
date of issue \_\_\_\_\_
- a B2 level certificate in English released by an Italian University Language Centre  
date of issue \_\_\_\_\_

I have obtained a University degree fully delivered English with a minimum length of 2 academic years (120 ECTS) in one EU/EEA country as well as the United Kingdom of Great Britain and Northern Ireland, Switzerland, the United States of America, Canada, Australia, New Zealand (English as a medium of instruction should be clearly written down on the transcript of academic records).

I am not able to present an International English certificate by the deadline for objective reasons and I wish to participate in the **Oxford online placement test to be held on June 29<sup>th</sup> at 1.30 pm (CET)**. I will thereupon abide by the procedure set forth on the section 5 of the “Call for applications”, being aware the availability of the test is limited and the participation cannot be guaranteed.

## 5. EMBASSY

In order to enroll, non-EU citizens residing abroad are required to go through the Embassy’s pre-enrollment in the student's country of residence. The regulations for admission are established by the Italian Ministry of University and Research, with a specific Circular Note to be made available on the [Ministry’s website](#) over the next few months.

The whole pre-enrollment procedure is now fully carried out on the [Universitaly Portal](#), applications to 2021/2022 not available yet. Stay tuned with the [Unibo’s website](#) for updates to be published later on the issue of this “Call for applications”.

### Please note:

Once registered for the admission procedure to this Master’s Degree on Studenti Online (<https://studenti.unibo.it/sol/welcome.htm>), please upload the following documents to the on-line application by the deadline of:

### April 22<sup>nd</sup>, 2021 – July 7<sup>th</sup>, 2021 → One Admission Round

- 1) Application form duly filled in and signed;
- 2) Transcript of records of foreign degrees or self-certificate with list of all exams passed in case of Italian degrees;
- 3) Detailed curriculum *vitæ ac studiorum* (CV) – in English;
- 4) Certificate of knowledge of English language;
- 5) Copy of a valid ID or passport (back and front);
- 6) Copy of a valid residence permit, in case the candidate holds one already (for NON-EU citizens);
- 7) (*optionally*) Up to two reference letters (in English) - Teaching staff and employers may act as referees.



If the required documents are not written in English or Italian, they should be accompanied by a translation in English.

Applications that are not accompanied by all the requested documents or received after the closing date will not be considered under any circumstances.

I herein authorize the personal data processing in compliance with the *General Data Protection Regulation* – *GDPR* (Regulation (EU) 2016/679) and the *Italian Privacy Act* (legislative decree n. 196/2003.)

**PLEASE NOTE:**

1. Subject to the penalties defined by art. 75-76 of Italian DPR 445/2000, any false statement, any unfounded information provided and the use of forged documents shall determine the automatic exclusion from the application process and the loss of any benefits obtained thereafter.
2. Materials submitted to the University of Bologna for your application become property of the University and cannot be returned. The University of Bologna does not discriminate on the basis of - including, but not limited to - race, colour, gender, religion, sexual orientation, national or ethnic origin, age, disability in any student programme, or activity administered by the University or with regard to admission or employment.

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Date

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