



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

## Academic year 2023/2024

### Call for applications for the following Master's degree programmes:

- **Automation Engineering** - LM-25, degree code 8891
- **Ingegneria dell'Energia Elettrica, curriculum Electrical Engineering** - LM-28, degree code 9066
- **Ingegneria Elettronica, curriculum Electronics for intelligent systems, Big data and internet of things** - LM-28, degree code 0934
- **Telecommunications Engineering** - LM-27, degree code 9205
- **Civil Engineering** - LM-23, degree code 8895
- **Ingegneria per l'Ambiente e il Territorio, curriculum Earth Resources Engineering** - LM-35, degree code 8894
- **Ingegneria Chimica e di Processo, curriculum Sustainable Technologies and Biotechnologies for Energy and Materials** - LM-22, degree code 8896
- **Artificial Intelligence** - LM-18/LM-32, degree code 9063

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*The University has been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.*

## RELEVANT DEADLINES

Applications will be assessed by the Admission Board in accordance with the procedure outlined below.

### INTAKE 1 (reserved to non-EU candidates)

STEPS	DATES
1. Applications open	November 29 2022
2. Applications close	January 17 2023 (1 p.m.)
3. Results are made available	From February 2 2023
4. Enrolment	From February 9 2023

### INTAKE 2

STEPS	DATES
1. Applications open	January 18, 2023
2. Applications close	February 28, 2023 (1 p.m.)
3. Results are made available	From March 16, 2023
4. Enrolment	From March 23, 2023

### INTAKE 3

STEPS	DATES
1. Applications open	March 1, 2023
2. Applications close	April 18, 2023 (1 p.m.)
3. Results are made available	From May 11, 2023
4. Enrolment	From May 18, 2023

### INTAKE 4

STEPS	DATES
1. Applications open	April 19, 2023
2. Applications close	June 6, 2023 (1 p.m.)
3. Results are made available	From June 22, 2023
4. Enrolment	From June 29, 2023

## SECTION 1 – ADMISSION REQUIREMENTS

In order to be admitted to the second-cycle degree programmes indicated in this Call, candidates must:

- a) hold a first-cycle **ACADEMIC QUALIFICATION**, i.e., a three-year University degree or diploma or other suitable qualification obtained abroad.  
Candidates who have not yet obtained a first-cycle qualification may also apply. The application procedures are outlined in Section 2 – HOW TO APPLY;
- b) meet the **CURRICULAR REQUIREMENTS** outlined in section 1.1;
- c) meet the **LANGUAGE REQUIREMENTS** and, specifically, proficiency in English equivalent to at least B2 level, to be demonstrated according to the procedures set out in section 1.1. Any other language requirements included in section 1.1 must also be met;
- d) have their **PERSONAL KNOWLEDGE AND SKILLS** positively assessed in accordance with the procedures set out in section 1.2.

### 1.1- Curricular and language requirements

#### CURRICULAR REQUIREMENTS

These are defined in Article 1 of the Degree Teaching Regulation and are available on the Degree programme website on: **Home > Admission > Programme enrolment: requirements, deadlines and methods**.

#### LANGUAGE REQUIREMENTS

Admission to the programme is subject to proving English language skills, equivalent to level B2 (or higher) of the Common European Framework (CEFR).

Please refer to the the degree website to fathom how the English proficiency is assessed: **Home > Admission > Programme enrolment: requirements, deadlines and methods**

### 1.2- Assessment of personal knowledge and skills

Admission to each programme is granted to Applicants who satisfy curriculum requirements and whose background preparation is deemed suitable.

The Applicant's background preparation is assessed taking into account their academic records, such assessment resulting in an irrevocable decision by the Evaluation Board.

Students who are about to graduate can also apply, provided that they have registered at least **165 ECTS credits** in their career (this threshold might be different for some degrees: please refer to the Degree Teaching Regulation available on **Home > Studying**).

For those graduating outside the European Higher Education Area (EHEA) who do not have the ECTS credits system in their career, the Evaluation Board will determine whether the number of the exams they gave suffice in order to be evaluated.

They will be admitted to the degree programme on the condition that they obtain their undergraduate degree by and no later than the date established by the Academic Bodies, to be made available later on the degree programme website. Candidates who do not meet this requirement will be excluded.

## SECTION 2 – HOW TO APPLY

Applications must be submitted within the timeframe set by each intake in accordance with the following procedure.

1. **Log onto** Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)), using your SPID username and password. The system will automatically retrieve your personal details and it will create your University credentials ([nome.cognome@studio.unibo.it](mailto:nome.cognome@studio.unibo.it)).

International students who do not have an ID document issued in Italy and, therefore, cannot obtain SPID credentials, may log in with their University username and password which can be obtained by going to [www.studenti.unibo.it](http://www.studenti.unibo.it) and clicking on *Register* and then *International students registration*

2. **Click on** "APPLY FOR ADMISSION", select "SECOND-CYCLE DEGREE" and choose the programme.
3. **UPLOAD the required documents in PDF format:**

### MANDATORY DOCUMENTS

- A copy of the front and back of a valid identity document. If the identity document does not have an English translation, a copy of your passport must be attached.
- CV/résumé in English using the European Format.
- English proficiency certificate at least B2 level (browse the relevant degree website for the list of accepted certificates).
- For qualifications obtained outside Italy: a degree certificate with exams and grades obtained, with a translation in case the document is not in English. For qualifications obtained in an EU country, candidates can upload the Diploma Supplement. For qualifications obtained in Italy: a degree certificate and a transcript of records, or a self-declaration with exams and grades.

### OPTIONAL DOCUMENTS

- Exams syllabus

It is highly recommended to attach any additional documents certifying educational activities or competencies acquired by the candidate: Graduate Record Examination (GRE) certificate, Summer Schools attendance, specialisation courses.

The Admission Board will only assess documents uploaded through the online application. Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered (or selected) for admission.

Incomplete applications received in the I intake will be turned down, yet the student will be able to send off a brand-new application in the following intakes. On the other hand, from the II intake onwards,

incomplete applications shall remain pending and will be evaluated in the subsequent intake as long as they have been fully finalized.

Documents must not be sent by post or email to administrative offices.

## SECTION 3 – ADMISSION

An Admission Board will check candidates' academic backgrounds and whether they meet the requirements for admission.

Starting from the date indicated under step 3 in the above intake calendar, candidates will be notified about admission to the degree programme via Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) where a “green button” will mark admitted students, a “red button” will signal that the candidate is not admitted, and a “yellow button” will stand for evaluation still ongoing. Subsequently, admitted students will receive an email to their institutional address (name.surname @studio.unibo.it) allowing them to proceed with enrollment.

Not admitted students shall not be able to send off a brand-new application in the following intakes (except from those having applied in the first intake – see Section 2).

## SECTION 4 – ENROLMENT

If you are admitted to the degree programme, you will be able to enrol starting from the date indicated under step 4 in the above intake calendar. To enrol, you should complete the following steps.

1. **Log on** to Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)) entering the username and password obtained when submitting your application.
2. **Select "Enrolment"**, then select “Second-cycle Degree”, and then the degree programme “.....” and enter the required data, attaching a jpg file containing a passport-size photo of your face. In case you made false statements you will incur in fines set by art. 496 of the Penal Code and you will automatically lose the right to enrol and will not be entitled to any financial aid (when obtained). You will not be refunded of the expenses you sustained.
3. **Pay the first instalment** following the instructions provided on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)).

After paying the enrolment fee, check the details of your enrolment application on Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)) to verify your next steps and activate your career.

Your University career must be activated by the deadline set on a yearly basis by the Academic Bodies, otherwise your enrolment will be cancelled.

### 4.1 - Particular cases

If you are a University of Bologna graduate, the IT system will automatically update the data concerning graduation after you obtain the qualification.

- **If you hold a certificate demonstrating recognised invalidity of at least 66% or a certificate complying with Law 104/92**, in order to benefit from the exemption detailed at [www.unibo.it/it/servizi-e-opportunita/borse-di-studio-e-agevolazioni/esoneri-e-incentivi/esenzioni-per-studenti-portatori-di-handicap](http://www.unibo.it/it/servizi-e-opportunita/borse-di-studio-e-agevolazioni/esoneri-e-incentivi/esenzioni-per-studenti-portatori-di-handicap), upon enrolment you should send the certificate via email to the [Engineering and Architecture Student Administration Office](#).
- **If you are a non-EU citizen with EU-equivalent status and you have obtained your qualification in Italy** you must provide the [Engineering and Architecture Student Administration Office](#) with a copy of your residence permit which confirms the EU-equivalent status.
- **If you hold an international qualification**, after completing the above steps, check the [required documentation](#) to enrol (*link esteso <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-laurea/iscriversi-corso-di-laurea-magistrale-con-titolo-estero>*).

The documentation which you submitted for admission to the degree programme (e.g. diploma, transcript of records...) must be [translated and bear proof of authenticity when applicable](#).

(<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/declaration-of-value-translation-and-legalization>)

You will need to upload the documents concerning your international qualification on Studenti OnLine ([www.studenti.unibo.it](http://www.studenti.unibo.it)) in the section "Calls" by selecting ""Matriculation for the 23\_24 academic year - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the International Student Administration Office in Bologna or the Student Administration Office for your campus in order to show the original copies of your documentation.

- **If you are a non-EU student living abroad**, on top of the previous steps to complete, you must also pre-enrol on Universitaly and request an entry visa for study purposes. [Click here to learn how](#). – (*extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/before-leaving-home-entry-visa>*)
- **If you want to apply for degree shortening based on previous studies**, check [here](#) how to proceed and verify the relevant deadlines (*extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/shortening-of-the-degree-programme>*)
- **If you enrol and ask for transfer from a different University**, check the information on this [web page](#) (*extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna>*.)
- **If you wish to switch your degree programme within the University of Bologna (Passaggio di Corso)** check [here](#) how to proceed (*extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/changing-study-programme-within-the-university-of-bologna/changing-study-programme-within-the-university-of-bologna>*)

- **If you wish to apply for simultaneous enrolment in different courses**, check the requirements and necessary steps on [this web page](https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/simultaneous-enrolment-in-different-courses) (extended link <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/simultaneous-enrolment-in-different-courses>)

## 4.2- Tuition fees and benefits

The enrolment fees, net of the first instalment, for the 2023/2024 academic year and information on benefits and exemptions will be published on the University website on the page [www.unibo.it/Tasse](http://www.unibo.it/Tasse).

As an international student, your tuition fees will be calculated according to your country of origin and the country where your family has income and assets. Please refer to this webpage for further information: <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees-for-international-students-a-y-2022-23>

For Italian and EU citizens fees will be calculated on a progressive scale based on a valid ISEE certificate, only if submitted in accordance with the terms and procedures set out on the web page <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees> If you do not submit your ISEE, you will have to pay the full tuition fees relevant to your degree programme.

Information on other benefits can be found on the University website on the page <https://www.unibo.it/en/services-and-opportunities/services-and-opportunities> . If you are interested in benefits related to the right to higher education, you can consult the relative call published by the Regional Authority for the Right to Higher Education on the website [www.er-go.it](http://www.er-go.it).

## SECTION 5 – CONTACTS

### **For questions about entry requirements:**

Programme Coordinator (Contact available on the page “Contacts” of the Degree Programme Website)

### **Technical problems on Studenti Online:**

Help Desk Studenti Online

Email: [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)

Tel. +39 0512080301

### **Questions about admission procedure and enrollment:**

Segreteria Studenti Ingegneria

Email: [seging@unibo.it](mailto:seging@unibo.it)

Usa [www.unibo.it/Student-administration-offices](http://www.unibo.it/Student-administration-offices) to check access modes