



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
AREA DI CAMPUS DI RAVENNA E RIMINI

Academic Year 2022/2023

“Call for admissions” to the second cycle degrees

- **Offshore Engineering – LM-22/35, code 9249**
- **Ingegneria dei Processi e dei Sistemi Edilizi, curriculum Historic Building Rehabilitation – LM-24, code 8829**

The University of Bologna’s privacy policy is available on this webpage: www.unibo.it/PrivacyBandiCds

|Segreteria Studenti

Via Baccarini 27 | 48121 Ravenna | Italia | Tel. + 39 0544 936251|

SECTION 1 – ADMISSION REQUIREMENTS

In order to be admitted to one of the international second cycle degrees listed above it is required to:

- Hold an Italian **first cycle degree** (laurea) or a foreign **bachelor degree** deemed suitable. Candidates who have not yet graduated may also apply, according to the stipulations outlined in section 3.
- Fulfil the **ENTRY REQUIREMENTS** specified on the degree programme webpage: **Home > Admission > Programme enrolment: requirements, deadlines and methods** according to the deadlines and procedures outlined in section 3.
- Hold **B2 ENGLISH PROFICIENCY** to be certified according to the procedures set out in section 2.

Applicants shall be evaluated by a Committee appointed by the Degree Board in order to ascertain the fulfilment of their eligibility requirements as well as their English proficiency.

SECTION 2 – ENGLISH PROFICIENCY

In order to be admitted, applicants must demonstrate an **English Language Proficiency no lower than B2 level** (according to CEFR – [Common European Framework of Reference for Languages](#)).

Please refer to the degree programme website to verify how the English proficiency is assessed: **Home > Admission > Programme enrolment: requirements, deadlines and methods**

SECTION 3 – ENTRY REQUIREMENTS

Admission is granted to applicants who satisfy eligibility requirements and whose personal preparation is deemed suitable by the Admission Board.

Please refer to the degree programme website to check for the detailed entry requirements: **Home > Admission > Programme enrolment: requirements, deadlines and methods**

Applicants' personal preparation is assessed on the basis of the academic records and the documents they provide, such assessment resulting in an irrevocable decision by the Evaluation Board.

Graduating students may send off their application provided that they have registered at least **165 ECTS credits** in their career. For those graduating outside the European Higher Education Area (EHEA) who does not have the ECTS credits system in their career, the Evaluation Board will determine whether the number of taken exams will be sufficient in order to be evaluated.

Graduating students will be allowed to apply and enroll **under condition of obtaining their bachelor degree** (first cycle degree) by the deadline that will be established by the Academic Bodies and will be indicated as soon as available on the degree programme website.

SECTION 4 – ADMISSION SCHEDULE

Applicants can submit their applications, receive the assessment results and enroll according to the following **general schedule**:

	OPENING DATE	APPLICATION DEADLINE (1.00 pm CET)	RESULTS WITHIN	ENROLMENT OPENING (no later than)
Intake 1 *	25 November 2021	20 January 2022	8 February 2022	15 February 2022
Intake 2	21 January 2022	24 March 2022	12 April 2022	20 April 2022
Intake 3	25 March 2022	30 June 2022	19 July 2022	25 July 2022
Intake 4	1 July 2022	1 September 2022	20 September 2022	30 September 2022
NEW! Intake 5 **	2 September 2022	10 October 2022	26 October 2022	26 October 2022
NEW! Intake 6 **	11 October 2022	3 November 2022	17 November 2022	17 November 2022

* **Intake 1 for NON-EU applicants ONLY**

** **Intake 5-6 for EU applicants ONLY**

SECTION 5 – HOW TO APPLY

In order to submit your application, you should:

1. **Log in to www.studenti.unibo.it** through your Italian SPID account. International students not holding a SPID can create a Unibo profile by choosing *Register* and then *International Students Registration*
2. **Click on "APPLY FOR ADMISSION"**, select "SECOND-CYCLE DEGREE" and choose the degree programme you are interested in
3. **UPLOAD** the following **documents in PDF format**:

COMPULSORY DOCUMENTS

- Scanned copy of **passport/identity card** (front and back)
- **Transcript of academic records**: Bachelor's Degree certificate in Italian or English detailing the full list of exams and grades achieved, including the final graduation mark (if any). Italian students can enclose a self-certification of their first-cycle degree, whereas EU applicants their Diploma Supplement. Graduating students will enclose the transcript of exams only

- **English proficiency** certificate (see section 2)
- **Curriculum Vitae/résumé**
- **Statement of purpose**

OPTIONAL DOCUMENTS

- Scanned copy of the residence permit (if any)
- Reference letter(s)
- Other documents considered as useful for admission purposes

WATCH OUT!

- **Optional documents might be compulsory for some degrees:** please refer to the degree website for further information.
- Only complete applications (having all the compulsory documents uploaded by the deadline) will be evaluated by the Admission Board. **Incomplete applications will not be considered** and candidates will be allowed to submit a brand-new application in the following intakes (if scheduled), that will be then assessed as long as it has been fully finalized.
- **Under NO circumstances are application documents to be sent by email or by regular mail.**

SECTION 6 – ADMISSION AND ENROLLMENT

Students will be given feedback according to the general calendar - section 4, their application on www.studenti.unibo.it to be either **greenlighted (admitted)** or **redlighted (not admitted)**. Admitted students will be able to enroll - yet again according to the deadlines set forth on section 4 - upon **receiving the relevant confirmation message** to their Unibo email address (@studio.unibo.it) created while applying.

PLEASE NOTE: Not admitted students shall not be able to submit a new application in following intakes.

In order to confirm their enrollment, admitted applicants must:

1. **Log in to** www.studenti.unibo.it by entering their username and password (see section 5)
2. Select “Enrol in a degree programme”, then “Second-cycle degree” and finally the degree of interest. Fill out the required personal data and enclose a passport-sized photo in jpg.
3. **Pay the first instalment** of tuition fees following the instructions on the website www.studenti.unibo.it

Graduating students admitted with a conditional offer will be allowed to enroll **under condition of receiving their bachelor degree** by the deadline established by the Academic Bodies (that will be made available on the degree programme website), **otherwise they will be excluded**.

Please inform Segreteria Studenti Ravenna segravenna@unibo.it as soon as the degree has been obtained.

Upon paying the first instalment, check on www.studenti.unibo.it to verify the subsequent steps needed in order to finalize your enrollment.

Students with **disability** with recognised invalidity of at least 66%, and those whose disability is recognised by law 104/92, can obtain tuition fees exemption <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students> by sending the relevant documents to Segreteria Studenti segravenna@unibo.it

STUDENTS HOLDING A FOREIGN QUALIFICATION and NON-EU STUDENTS LIVING ABROAD

In addition to the aforementioned steps, students holding a foreign degree must also submit [the documentation necessary](#) for matriculation, that must be [translated and legalized, where required](#).

Upon enrolment, they will be required to upload the necessary educational documents on [Studenti Online](#) in the section "Call for applications" by choosing "Matriculation for the 22_23 academic year - document upload for international students with foreign qualifications".

Moreover, non-EU students in need of visa must [pre-enrol on University and apply for an entry visa](#) for study purposes.

Once arrived at the University of Bologna – Ravenna campus, they will have to ask for an appointment to Segreteria Studenti Ravenna in order to show the hard copies of their documentation.

FEES AND BENEFITS

The enrolment fees, net of the first instalment, for the 2022/2023 academic year and information on benefits and exemptions will be published on the University website on the page www.unibo.it/Tasse.

Remember that your contribution will be calculated on a progressive scale based on a valid ISEE certificate only if submitted in accordance with the terms and procedures set out on the web page www.unibo.it/Tasse. If you do not submit an ISEE, you will have to pay the full tuition fees relevant to your degree programme.

If you are an international student, your tuition fees will be calculated according to your country of origin and the country where your family has income and assets: <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees-for-international-students-a-y-2022-23>

Information on other benefits can be found on the University website at the page <https://www.unibo.it/en/services-and-opportunities/services-and-opportunities>. If you are interested in benefits related to the right to higher education, you can consult the relative call published by the Regional Authority for the Right to Higher Education on the website www.er-go.it.

SECTION 7 – CONTACTS

For technical issues on Studenti Online:

Help Desk Studenti Online

Email: help.studentionline@unibo.it Tel. +39 0512080301

For information on admission requirements and procedure:

- Offshore Engineering: offshore@unibo.it

- Ingegneria dei Processi e dei Sistemi Edilizi, curriculum Historic Building Rehabilitation: hbr@unibo.it

For information on enrolment and career activation:

Segreteria Studenti Ravenna / Student Administration Office: <https://www.unibo.it/it/campus-ravenna/servizi-di-campus/segreteria-studenti> - Email: segravenna@unibo.it

Please browse this webpage for the instructions on [how to access the Student Administration Office / Segreteria Studenti](#)