



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
CAMPUS DI RAVENNA

I-CONTACT

Call for application 2023/24

Studenti online

Step-by-step guide



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
DIPARTIMENTO DI BENI CULTURALI

Step 1 - Registration

[Modify contact details »](#)

You have no pending requests
[See all »](#)

Studenti Online Help Desk

To receive support in using Studenti Online or to report a malfunction

E-mail:
[Support service e-mail](#)

Telephone:
+39 051 20 80 301

Opening hours:
Monday - Friday 9:00-13:00 and 14:00-17:00

General information on teaching and student services

For general information on teaching and student services contact the Public Relations Office - [URP](#).

Also find out:

- [Who to ask for information](#)
- [Contacts for international students](#)
- [Privacy Policy Statement](#)

Admission application
Take part in the selection

Registration
Enrol in a Degree Programme

Bookings
Register for entrance exams, language test, job placement ...

Fee situation - Enrolment
Check your fee situation and make payments

Certificates and self-certifications
Print self-certifications and certificates with stamp

On-line records book
Check your university career

Calls
Opportunities offered to you by the University

Diploma supplement
Request the Diploma Supplement

International mobility - AlmaRM
International exchange programmes

Job placement
Search the job vacancy noticeboard

Step 2 – Programme type selection

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Programme type selection

Type
<input type="radio"/> Collegio superiore
<input type="radio"/> Corso intensivo annuale
<input type="radio"/> First cycle degree programme
<input type="radio"/> First cycle degree programme (new degree system)
<input type="radio"/> First cycle degree programme (old degree system)
<input type="radio"/> First level professional master's degree
<input type="radio"/> Formazione insegnanti
<input type="radio"/> Institute of advanced studies (isa)
<input type="radio"/> Internship
<input type="radio"/> Lifelong learning
<input type="radio"/> Other qualification
<input type="radio"/> Percorso abilitante speciale
<input type="radio"/> Phd programme
<input type="radio"/> Post graduate programme
<input checked="" type="radio"/> Second cycle degree programme
<input type="radio"/> Second level professional master's degree
<input type="radio"/> Single course unit
<input type="radio"/> Single cycle degree programmes
<input type="radio"/> Single learning activities
<input type="radio"/> Specialisation school
<input type="radio"/> State exam
<input type="radio"/> Summer school
<input type="radio"/> Tirocinio formativo attivo per il sostegno

Next



Step 3 – Course of study selection

1. Type → 2. Entrance Exam

Take part in the selection

Choose the selection you wish to take part in

Search filters

Description

Campus

Search results

Selection	Campus
<input type="radio"/> Engineering Of Building Processes And Systems Lm - 8829, 2nd-cycle Degree (2-year Master) - Requirements Check Period of registration: 26/01/2023 00:00 - 06/06/2023 13:00	Ravenna
<input type="radio"/> Environmental Assessment And Management Period of registration: 20/01/2023 00:00 - 14/11/2023 12:00 Information on the call for applications	Ravenna
<input type="radio"/> International Cooperation On Human Rights And Inte Period of registration: 07/02/2023 00:00 - 11/09/2023 23:59 Information on the call for applications	Ravenna
<input type="radio"/> Marine Biology Period of registration: 24/01/2023 00:00 - 16/11/2023 12:00 Information on the call for applications	Ravenna
<input type="radio"/> Offshore Engineering Period of registration: 26/01/2023 00:00 - 06/06/2023 13:00 Information on the call for applications	Ravenna
<input type="radio"/> Science For The Conservation-restoration Of Cultur Period of registration: 31/01/2023 00:00 - 04/10/2023 13:00 Information on the call for applications	Ravenna
<input type="radio"/> Wacoma – Water And Coastal Management Period of registration: 06/02/2023 00:00 - 20/10/2023 12:00 Information on the call for applications	Ravenna



Step 4 – Intake selection

1. Type → 2. Entrance Exam → 3. Select entrance exam group → 4. Personal data → 5. Qualification → 6. Summary

Selection of entrance exam group

Select entrance exam group

Search results

	Code	Description
<input type="radio"/>	I	1° INTAKE CURR. A "PROTECTION OF HUMAN RIGHTS AND INTERNATIONAL COOPERATION" Period of registration: 07/02/2023 00:00 - 20/03/2023 23:59
<input type="radio"/>	A	1° INTAKE CURR. B "INTERNATIONAL COOPERATION ON INTERCULTURAL HERITAGE" Period of registration: 07/02/2023 00:00 - 20/03/2023 23:59
<input type="radio"/>	B	2° INTAKE CURR. B "INTERNATIONAL COOPERATION ON INTERCULTURAL HERITAGE" Period of registration: 09/05/2023 00:00 - 19/06/2023 23:59
<input type="radio"/>	2	2° INTAKE CURR. A "PROTECTION OF HUMAN RIGHTS AND INTERNATIONAL COOPERATION" Period of registration: 09/05/2023 00:00 - 19/06/2023 23:59
<input type="radio"/>	C	3° INTAKE CURR. B "INTERNATIONAL COOPERATION ON INTERCULTURAL HERITAGE" Period of registration: 01/08/2023 00:00 - 11/09/2023 23:59
<input type="radio"/>	3	3° INTAKE CURR. A "PROTECTION OF HUMAN RIGHTS AND INTERNATIONAL COOPERATION" Period of registration: 01/08/2023 00:00 - 11/09/2023 23:59

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PAY ATTENTION: check carefully the curriculum you are applying for, you will not be able to change it during the process. The evaluation by the Academic Board will take into account your initial choice. If you would apply to both curriculum, you have to apply twice in separate applications.



Step 5 – Declare your Bachelor or other academic titles

Academic title Educational qualification already registered

Type of qualification

Academic title

University

Programme

Final Grade

Date of graduation

nation diploma*



Application details

[Cancel request](#) [Modify the application](#)

You are here: [Home](#) » [Dettaglio richiesta](#) » Application details

Application details

To complete the on-line application, you must:



- Attach all the required documents

Requirements for completing your application

Deadline: 20/03/2023 23:59

Statements successfully completed

[Statements](#)

To complete your application you need to attach these missing documents



- Proof of English language proficiency (B2 - CEFR): 1
- Curriculum Vitae : 1

[Attach your documents](#)

Academic title: Bachelor of Arts with Honours in International Relations **University:** Jahangirnagar University

Insert the detail of your courses to complete the application form

[Add](#)



[Data summary](#)

[Application details](#) ▾

To be completed: The registration to the entrance exam has been completed. You must enclose some compulsory documents

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Step 6 – Mandatory Statements

In this section, you will need to confirm some details such as:

- 1) your overall or weighted average marks
- 2) the way you are going to certify your English language proficiency
- 3) Your student's status (refugee, asylum seeker)
- 4) The other titles in your possession (For instance if you have obtained an additional BA or MA)

Statements

All questions are compulsory, you can choose "Not applicable" (not applicable) when a question does not apply to you

Have you graduated?

If you are a graduate, indicate the degree grade and its scale (ie 105/110); if not, indicate the weighted average and scale (ie. 26/30; 3,85/4,00)

English Language Proficiency

Please select the most relevant option and attach a certificate (mandatory)

Holding a B2 certification: (a) British Council led Cambridge Assessment English: IELTS Academic 5.5 – 6.0 – 6.5; (b) Cambridge Assessment English: B2 First Grade B, C, Preliminary Grade A, B2 Business Vantage Grade B, C Business Preliminary Pass with Distinction, Cambridge English Certificate Level B2 (160 – 179); (c) Cambridge Assessment International Education: IGCSE English as a Second Language Grade A*, A, B, C, IGCSE English First Language Grade C, D, E, (d) Educational Testing Service (ETS): TOEFL iBT 80 – 99; (e) Pearson: PTE Academic 59-75; (f) Trinity College London: ISE II

Holding a certification of level B2 certified by University Linguistic Centres.

Applicants with full Higher education in English (certified by the Academic Institution issuing the BA).

Applicants from English-speaking countries (Official Language).

Holding at least 8 ECTS in the English language, including laboratory activities, in SSDL-LIN/12 with an average grade not less than D (27/30 in Italian grading system). The so-called "Idoneità" or Pass/Fail test is not valid.

I am/was a refugee (up to 5 years ago)

Yes

No

I am an asylum-seeker (I am aware that in case of admission I will be allowed to enroll for single learning activities)

Yes

No

Other titles

I hereby declare that I have other academic titles

Yes (please detail: First level Master, Master Degree, Second Level Master, PhD, other)

No

I certify that all information provided as part of this application is true and correct to the best of my knowledge; I herewith declare that I have read and understood the Call for Application and that I meet the minimum entry requirements.

[Cancel](#) [Save](#)

Step 7 – Attachment section mask

In this mask, you will need to attach your application documents. You can use the last section “Additional documents” to attach any additional Degree certificates or other documents, which might be useful to assess your application.

Attachments

The system checks that you have uploaded a minimum number of the compulsory documents (ie. ID document, academic transcripts, etc.). As for other compulsory documents which are required for the admission to a specific programme (ie. receipt of admission fee, abstract of final dissertation, etc.) it is your responsibility to make sure that your application is complete.

To complete your application you need to attach these missing documents:




- Passport / Identity document : 1
- Copy of Diploma, Official Academic Transcript of records with grades, average, and Syllabus of previous studies : 1
- Curriculum Vitae : 1

Documents required to complete your application


Passport / Identity document

Upload a valid Passport. Please Upload copy of all pages (Personal data, VISA stamp pages. For EU citizens upload a valid identity document. Please note: non EU applicants shall comply with the Six Month Validity Passport Rule (European Countries will not permit a traveler to enter their country unless the passport is set to expire at least six months after the final day of travel to be allowed to travel internationally).

 Add document

Copy of Diploma, Official Academic Transcript of records with grades, average, and Syllabus of previous studies.

Upload suitable Bachelor Degree/ First cycle or equivalent (min. 180 ECTS / 3 years of study). Non graduate students can apply provided they upload an official document issued by the University of origin stating the estimated date of graduation. List of completed courses and grades obtained, corresponding to the bachelor degree or equivalent. Official certificate which reflects your average grade throughout the course of your Bachelor studies. In exceptional cases, you can calculate the average grade yourself and attach a signed declaration. Syllabus: general course information, Course objectives, grading and evaluation.

 Add document

Proof of English language proficiency (B2 - CEFR)


Upload certificate.

IELTS certificate

 IELTS.pdf

Curriculum Vitae


Curriculum Vitae - preferably Europass template

 Add document

Documents to attach according to the call for application

Additional documents

Add any other document which might be useful to your candidature.

 Add document

 Close



Step 8 – Academic title section

After having inserted your personal details, you will be prompted to the Qualification section. At this stage, depending on the student's category you belong to, 3 different scenarios may occur.

Scenario 1

In the event that a student applies to CDS 9237 and declares to have obtained a degree from the University of Bologna, SOL will show the following message in the application details:

✔ Poiché sei un laureato/laureando dell'Università di Bologna le informazioni sulla tua carriera (insegnamenti, CFU, media ponderata) sono già presenti nel sistema e non devi inserire nessuna informazione in questa sezione.

✔ Non è necessario inserire alcun esame poiché il titolo presentato è dell'Università di Bologna.

The system will automatically recognize your career. No other actions to do.



Step 8 – Academic title section

Scenario 2

In the event that a student applies to the CDS 9237 and declares to have obtained a degree in an Italian university other than the University of Bologna, SOL will show the following message in the application details:

Academic title: Laurea **University:**Aosta - Università della Valle d'Aosta
⚠ Insert the detail of your courses to complete the application form
[Add](#)

By clicking on [Insert or Add](#), on the next page the candidate is requested to insert the courses they have taken:

You are here: [Home](#) > [Application details](#) > [Courses](#)

Courses

[Add Course](#)

Course

University educational credits (CFU)

SSD

Grade

[Add](#)

Courses

Total number of courses 0

Course	University educational credits (CFU)	SSD	Grade
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Step 8 – Academic title section

Continuing Scenario 2

Once the courses have been entered, the total number of credits and the average of the marks will be visible, which will be updated with the courses entered:

Sei in: [Home](#) > [Dettaglio richiesta](#) > Insegnamenti sostenuti

Insegnamenti sostenuti

Aggiungi insegnamento

Nome dell'insegnamento:

Crediti Formativi Universitari (CFU):

Settore Scientifico Disciplinare (SSD):

Voto/Idoneità:

Aggiungi

Elenco insegnamenti

Numero totale degli esami 2

Nome dell'insegnamento	Crediti Formativi Universitari (CFU)	Settore Scientifico Disciplinare (SSD)	Voto/Idoneità	
Prova	18	L-ANT/01	21	✘
Prova 2	7	L-FIL-LET/08	26	✘
	25		22.4	

Indietro

Please, be sure to add **all the courses you have taken** so that the system can calculate your overall grade average; **if you have not yet completed your degree, add only the courses marked.**



Step 8 – Academic title section

Scenario 3

In the event that a student applies to the CDS 9237 and declares to have obtained a degree in a **foreign university**, SOL in the application details will show the following message:

Academic title: Prova University:Berlin

⚠ Insert the detail of your courses to complete the application form

Add

By clicking on Insert or Add, on the next page the candidate can insert the courses they have taken:

You are here: [Home](#) » [Application details](#) » Esami Utili Esteri

Esami Utili Esteri

Add course

Course	<input type="text"/>
ECTS-CFU	<input type="text"/>
Field of study	<input type="text"/>
Grade	<input type="text"/>
Min-max grade	<input type="text"/>

Add

Lista esami

Total number of courses 0

Course	ECTS-CFU	Field of study	Grade	Min-max grade
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Step 8 – Academic title section

Continuing Scenario 3

Once inserted, the courses will be visible with the total number of exams:

Sei in: [Home](#) » [Dettaglio richiesta](#) » Insegnamenti sostenuti - titolo estero

Insegnamenti sostenuti - titolo estero

Aggiungi insegnamento

Nome dell'insegnamento

ECTS-CFU

Area

Voto

Base voto

Aggiungi

Insegnamenti inseriti

Numero totale degli esami 2

Nome dell'insegnamento	ECTS-CFU	Area	Voto	Base voto	
Prova	20	Biologia	20	30	
Prova 2	18	Ingegneria	30	30	

Indietro

In this case, is not important to add all the exams you have taken, but it **will be sufficient to mention the most important ones**. You will have to indicate: **the subject name**, **the number of ECTS** (it can be replaced by the amount of hours that activity is worth), **the subject teaching area** (Sociology, Economics, etc.), and **the subject grade**. Lastly, within the min-max section (Base voto) you need to put the **range of marks actually in place in your University** (ex. A-F, 18-30, 0-5, etc.)





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Good luck with your application!

PLEASE NOTE: the assessment results of each intake session, as well as any other official communication to applicants, will be notified to the email address assigned to the candidate during the application procedures (**name.surname@studio.unibo.it**).

Make sure to check your UNIBO inbox regularly and use it for any enquiry.

All enquiries shall be sent to icontact.info@unibo.it or to cdl.icontact-tutor@unibo.it

I-CONTACT WEBSITE:

<https://corsi.unibo.it/2cycle/InternationalCooperation/index.html>

The I-Contact team

www.unibo.it