SCHOOL OF POLITICAL SCIENCES (FORLI’ CAMPUS) – UNIVERSITY OF BOLOGNA

Call for application for the admission to Second Cycle Degree Program with restricted access
"INTERNATIONAL POLITICS AND MARKETS" (IPM)
CLASS LM 62 – Scienze della politica
(Course code 9226)

web site
http:// corsi.unibo.it/2cycle/InternationalPoliticsMarkets/Pages/default.aspx

ACADEMIC YEAR 2018/2019

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This university has started an awareness-raising campaign aimed at contrasting gender stereotypes. In this respect, it has been decided to give more linguistic visibility to differences. Wherever in this document the masculine form has been used with the sole purpose of simplification, it shall be deemed to refer in an inclusive manner to all the people operating in the community.
FIRST PART
ADMISSION PROCESS

SECTION 1.1 – GENERAL INFORMATION

WHO CAN APPLY/WHO SHOULD READ THE CALL

All students willing to enroll in the Second Cycle Degree Program in International Politics and Markets, class LM-62 – Scienze della Politica with restricted access should read this Call.

The Degree Program is an international Master Program starting from academic year 2018-2019 with course units, exams and all the other training activities entirely taught in English.

Information related to the Degree Program (the academic regulation, admission requirements, study plan, learning outcomes, academic calendar and class schedule, contact details) is available at the following web page:

http://corsi.unibo.it/2cycle/InternationalPoliticsMarkets/Pages/default.aspx

DEADLINES

TWO SELECTING INTAKES ARE SCHEDULED .

AVAILABLE PLACES FOR EACH INTAKE AND FOR GROUP OF CANDIDATES (CONTINGENT) ARE INDICATED IN THE GENERAL CALENDAR HERE BELOW AND IN THE SECTION 1.2 OF THE CALL.

“Italian, EU candidates and Non-EU candidates with equivalent status” and “Non-EU candidates residing outside Italy” can apply in the first and second intake: however, if a candidate applies for the first intake and gets a negative result, he/she cannot apply in the second intake.

Candidates who were selected in the first intake but did not enrol within the deadline as well as eligible candidates on waiting list can apply again for the second intake according to the terms and conditions laid down in the call, without paying again the registration fee.

The selection is based on the evaluation of the academic career, the knowledge of the English language, academic and non academic working experiences. An oral interview may be requested only to the candidates who do not meet the linguistic requirement.

The terms reported below in the GENERAL CALENDAR are MANDATORY; failure to comply with them implies the exclusion from the selection or from the possibility to enroll on the Master's Degree, regardless of the motivation provided:

<table>
<thead>
<tr>
<th>FIRST INTAKE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Italian, EU and Non-EU candidate with equivalent status: <strong>20 places</strong></td>
</tr>
<tr>
<td>Non-Eu candidates residing abroad: <strong>4 places</strong></td>
</tr>
<tr>
<td><strong>Application and on-line submission of documents</strong></td>
</tr>
<tr>
<td><strong>Publication of admission ranking/Starting date of the enrolment for selected candidates</strong></td>
</tr>
<tr>
<td><strong>Closing date for enrolments and transfers of selected candidates</strong></td>
</tr>
<tr>
<td><strong>Deadline for graduating for enrolled students who have not completed the 1st cycle Degree</strong></td>
</tr>
</tbody>
</table>
## SECOND INTAKE

<table>
<thead>
<tr>
<th>Publication of available places and launch of the second intake</th>
<th>17 May 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application and on-line submission of documents</td>
<td>By 11 July 2018 at 14:30 (CET)</td>
</tr>
<tr>
<td>Publication of admission ranking/Starting date of the enrolment for selected candidates/Starting date for expression of interest in the clearing procedure</td>
<td>25 July 2018</td>
</tr>
<tr>
<td>Closing date for enrolments and transfers of selected candidates - Closing date for expression of interest in the clearing procedure</td>
<td>11 September 2018</td>
</tr>
<tr>
<td>Clearing procedure of available places for eligible candidates on waiting list</td>
<td>From 14 September 2018 to 21 September 2018</td>
</tr>
<tr>
<td>Deadline for graduating for enrolled students who have not completed the 1st cycle Degree</td>
<td>27 December 2018</td>
</tr>
</tbody>
</table>

At the end of the two intakes, if some available places are not assigned, an **EXTRAORDINARY INTAKE** will be open. The call of this extraordinary intake will be published on [www.studenti.unibo.it](http://www.studenti.unibo.it) and at [http://corsi.unibo.it/2Cycle/InternationalPoliticsMarkets/Pages/default.aspx](http://corsi.unibo.it/2Cycle/InternationalPoliticsMarkets/Pages/default.aspx) and it will indicate:
- calendar
- applications’ deadline
- rankings
- enrollment

No clearing procedure will be possible for this extraordinary intake.

Candidates are invited to check regularly:
- the online service Studenti Online at [www.studenti.unibo.it](http://www.studenti.unibo.it) in correspondence with the dates of publication of the ranking of selected candidates and the list of eligible candidates admitted to enrolment after the clearing procedure;
- the institutional mailbox: name.surname@studio.unibo.it at [http://www.unibo.it/en/services-and-opportunities/online-services/my-email/my-email](http://www.unibo.it/en/services-and-opportunities/online-services/my-email/my-email);

because these are the only instruments for being updated on the progress of the competition (ranking, timing for the clearing procedure, enrolment etc.).

**WHO MUST APPLY FOR THE ADMISSION**

All the students interested in enrolling (including candidates who wish to transfer from other Italian Universities or from other Degree Programmes of the University of Bologna, candidates who wish to obtain the recognition of previous studies of Master level (Second Cycle Degree) gained either in Italy or outside Italy or who have undertaken a Second Cycle Degree outside Italy without completing the Programme, candidates who have withdrawn from a Degree or who have lost their student status) **must participate in the selection procedure according to the terms and conditions laid down in this call.**

Candidates are invited to consult the regulation on the **withdrawal from studies** (which can be accepted only if there are not unpaid tuition fees due to the University of Bologna or amounts of money due to ER.GO) and the **loss of student status** at the University of Bologna available at [http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/returning-to-and-interrupting-studies](http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/returning-to-and-interrupting-studies).
FEES TO BE PAID

The participation in the selection procedure is subject to the payment of € 50,00 (see section 1.4)

Specific fees are requested to the candidates who wish to transfer from another Degree Programme of the University of Bologna or from another Italian University (see section 2.1).

The amount of the annual tuition fees for the academic year 2018/2019 and the calculation of the fees on the basis of the student’s economic conditions are published on the University website at http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees as soon as they are available.

SCHOLARSHIPS AND GRANTS

Information on available scholarships, exemptions, loans and other forms of financial aid for students can be found at:
http://www.unibo.it/en/services-and-opportunities
http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-for-international-students

Information on the benefits for the right to education are detailed in the Call published by the Regional Authority for the Right to Education (ER.GO) available at www.er-go.it (publication expected in July 2018).

The University of Bologna offers study grants (Unibo Action 2) and total fee waivers (Unibo Action 1) for deserving international students with a foreign qualification enrolling on a Second Cycle Degree in the academic year 2018/2019. Such study grants and fee waivers are assigned according to the score of the GRE test. The deadline to apply online for the Call Unibo action 1&2 – GRE is 30 March 2018 h 12:00 (CET);


The Collegio Superiore of the University of Bologna (website: http://www.collegio.unibo.it/en) will publish a Call for admission of Master level for the academic year 2018/2019, open to Italian and international candidates.

Contacts:
For information on the Call for applications:

| IPM Programme Coordinator (dott.ssa Chiara Liverani) | School of Political Sciences - Forli Campus  
|                                                   | via G. Della Torre 1, 47121  
|                                                   | tel. +39 0543 374118; fax +39 0543 374119;  
|                                                   | e-mail chiara.liverani3@unibo.it  
|                                                   | sito web Corso di studi  
|                                                   | http://corsi.unibo.it/2cycle/InternationalPoliticsMarkets/Pages/default.aspx |

| Student Administration Office of Forli (Segreteria Studenti) | Forli Campus – Padiglione Melandri, Piazzale Solieri 1, 47121 Forli; tel. +39 0543 374809; fax +39 051 2086296; e-mail segforli@unibo.it ;  
|                                                             | website http://www.unibo.it/en/Campus-forli/Campus-services/student-administration-office-1  
|                                                             | Opening Hours: Mon Fri 9.00-11.15; Tue 9.00-11.15 and 14.30-15.30; Wed 9.00-12.00; Thu 14.30-15.30 |

For information on the courses of Italian language offered to international students:

| Language Centre – University of Bologna (CLA - Centro Linguistico di Ateneo) | Branch of Forli, Viale Marconi 7, 47122 Forli; tel. +39 0543 374350; fax +39 051 2086213; e-mail cla.fo-segreteria@unibo.it ; website www.cla.unibo.it  
|                                                                          | opening hours: Mon. Wed. Fri. 9.00-13.00; Tue. Thu. 9.00-13.00 and 14.00-15.00 |

The contact details of the other Student Services of the Forli Campus are available at http://www.unibo.it/en/campus-forli/campus-services
To receive a technical assistance on Studenti online (such as institutional User ID and Password, data entry, malfunctioning of the online service):

| Studenti Online Help Desk | Tel. +39 051 2099882  
| E-Mail help.studentionline@unibo.it |

International candidates or candidates with a qualification obtained abroad can receive information on the eligibility of their Degree, pre-enrollments, visa and permit of stay, financial aid for international students, etc. from the International Desk, in addition to the Programme coordinator and the Student Administration Office:

| International Desk (Bologna) | Tel.+39 051 2088101  
| E-Mail internationaldesk@unibo.it  
| Via Filippo Re 4 - Bologna |

For information on fees and benefits:

| Ufficio contribuzioni | Tel. +39 051 2099124  
| E-mail abis.contribuzionistudentesche@unibo.it  
| Via Belle Arti 42 - Bologna |

Information for candidates with disability:

| Service for students with disability and with SLD | Tel. +39 051 2095941; +39 051 2095942  
| E-mail disabili@unibo.it  
| Via Belle Arti 42 - Bologna |

Any changes on the enrolment procedure will be published at www.studenti.unibo.it, whereas information on the office closures will be notified on the University website at www.unibo.it.

SECTION 1.2 – AVAILABLE PLACES

The number of available places for the academic year 2018/2019 for admission to the Second Cycle Degree Program in "International Politics and Markets", class LM-62, is 42, of which:

- n. 35 places for Italian, EU candidates and Non-EU candidates with equivalent status (1);
- n. 7 places for Non-EU candidates residing outside Italy (2).

The admission to the Master's Degree includes two intakes and the 42 places are distributed as follows:

<table>
<thead>
<tr>
<th>First intake</th>
<th>Second intake</th>
</tr>
</thead>
<tbody>
<tr>
<td>Italian, EU candidates and Non-EU candidates with equivalent status : n. 20 places</td>
<td>Italian, EU candidates and Non-EU candidates with equivalent status : n. 15 places + places not assigned in the first intake</td>
</tr>
<tr>
<td>Non-EU candidates residing outside Italy : n. 4 places + places not assigned in the first intake</td>
<td>Non-EU candidates residing outside Italy : n. 3 places + places not assigned in the first intake</td>
</tr>
</tbody>
</table>

In the second intake, all places not assigned in the first intake will be made available respectively to “Italian, EU candidates and Non-EU candidates with equivalent status” and to “Non-EU candidates residing outside Italy”.

In case that the places reserved to Non-EU candidates residing outside Italy are not entirely assigned, they will be made available to EU candidates and equivalent categories as soon as the admission ranking of the second intake will be published.
Candidates who were selected in the first intake but did not enroll within the deadline as well as eligible candidates on the waiting list can apply again in the second intake according to the terms and conditions laid down in the Call, without paying the registration fee.

(1) For the purposes of this call for applications, the following non-EU citizens hold an equivalent status to EU citizens:

- citizens of Norway, Iceland, Liechtenstein, Switzerland and San Marino;
- citizens of a non-EU country holding one of the following residence permits, issued by the Italian Government: for the purpose of employment or self-employment, for family reasons, for political or humanitarian asylum, for religious reasons, EU permit for long-term residents (previously, EC residence permit for long-term residents or residence card);
- non-EU citizens who have been legally residing in Italy for at least one year in possession of a Degree obtained in Italy;
- the staff of foreign diplomatic authorities and of international organisations located in Italy – accredited with the Italian Government or the Holy See – together with their dependant relatives, limited to spouses and children;
- non-EU candidates holding a valid Italian permit of stay for study reasons who have already enrolled on a Degree course of this or other Italian universities, provided that they have been regularly residing in Italy for at least one year, who submit a request of transfer;
- candidates with dual citizenship, one of which is EU citizenship.

(2) In addition to applying for admission to the Second Cycle Degree Program in International Politics and Markets, Non-EU citizens residing abroad shall also comply with the terms and procedures to enrol at Italian Universities which are annually established by the Italian Ministry of Education, University and Research (MIUR) available at http://www.studiare-in-italia.it/studentistranieri/. Particularly, they are required to promptly contact the Italian Embassy-Consulate in the student's country of residence for information on the procedures and deadlines for submitting the compulsory PRE-ENROLMENT APPLICATION and, upon completion of the pre-enrolment process, for obtaining a valid Italian visa for study reasons ("Enrolment University"). For more information in English please visit the following website: http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/International-Students-how-to-prepare-for-enrollment.

Non-EU candidates holding an Italian permit of stay for study reasons enrolled on Single Learning Activities for the academic year 2017/2018 are invited to consult the web page http://www.unibo.it/en/international/Who-are-international-students.

Attention: non-EU citizens holding an Italian permit of stay for study reasons who have formally renounced to study at the University of Bologna or at any other Italian University lose the right to stay in Italy. These candidates will have to return to their countries of origin and start the pre-enrolment procedure at the Italian Embassy-Consulate within the deadline annually established by the Italian Ministry of Foreign Affairs in agreement with MIUR and the Ministry of Interior.

SECTION 1.3 – ADMISSION REQUIREMENTS

For admission to the Second Cycle Degree Program in International Politics and Markets it is necessary to have:

1) a First Cycle Degree from an Italian university among those listed below or an equivalent First Cycle Degree from a non-Italian University which grants access to a Second Cycle Degree in the issuing country.

<table>
<thead>
<tr>
<th>A - Italian qualifications belonging to one of the following Degree classes ex D.M. 270/04:</th>
</tr>
</thead>
<tbody>
<tr>
<td>L-11 Modern languages and civilisations</td>
</tr>
<tr>
<td>L-12 Applied languages</td>
</tr>
<tr>
<td>L-14 Legal services</td>
</tr>
<tr>
<td>L-16 Administration</td>
</tr>
<tr>
<td>L-18 Business administration</td>
</tr>
<tr>
<td>L-20 Communication</td>
</tr>
</tbody>
</table>
B - Italian academic qualifications belonging to the Degree classes established by the Italian Ministerial Decree D.M. 509/99 which have been assimilated to the Degree classes ex DM 270/04, as reported in point A, according to the inter-ministerial Decree of 9 July 2009.

C - Italian academic qualifications awarded before the Italian Ministerial Decree D.M. 509/99 and non-Italian academic qualifications: the selecting Commission will assess the correspondence between the disciplinary field of the candidate’s entry qualification and the Degree classes listed in point A.

Candidates who still have to obtain their First Cycle Degree within the application deadline are allowed to apply if they have got and regularly registered at least 130 CFU (point A and B) or if they have completed the 72% of the academic career in case of Italian academic qualifications awarded before D.M. 509/99 and non-Italian academic qualifications (point C).

Pay attention: in order to check if the candidate has obtained 130 CFU, Transcripts of records related to exams done during Erasmus or other mobility and not yet registered will be taken into account, according to the correspondence table indicated in the Learning agreement.

2 – The knowledge of the English language at a minimum of B2 Level, according to the Common European Framework of Reference for Languages, attested by one of the following certificates issued no more than 2 years prior to the application deadlines:
- TOEFL computer-based of at least 213 point
- TOEFL paper -based of at least 550 point
- TOEFL Internet-based of at least 79 point
- IELTS of at least 6 point
- FCE – B
- Trinity ISE II
- Trinity GESE 8
- BEC - Business English Certificate Vantage
- BEC - Business English Certificate Higher
- CAE - Certificate in Advanced English
- CPE - Certificate of Proficiency in English
- GCE (General Certificate of Education) obtained in English language (at least 50% of the courses taught in English)
- BA obtained in an English speaking university or entirely taught in English
- a B2 level certificate in English released by a University Language Centre
- having obtained at least 12 CFU (also through laboratory activities) in the linguistic field SSD L-LIN/12 with an average grade of at least 24/30;
- being English mother tongue.

If the above-mentioned documentation is lacking, the selecting Commission will ascertain the possession of the linguistic requirement on the basis of the candidate's Curriculum vitae ac studiorum and, if necessary, by means of a videoconference, as detailed in section 1.5.

3 – The assessment of the suitable preparation is based on the academic career and on the Curriculum vitae ac studiorum. The knowledge of the English language at a minimum of B2 Level (CEFR) is also evaluated as indicated in point 2 and, in case of lacking of the requested certification, an interview in videoconference could take place.

The assessment is carried out on the basis of the documents submitted online by the candidates and listed in section 1.4.

Candidates who still have to obtain their First Cycle Degree within the application deadline are allowed to apply (if they have got and regularly registered at least 130 CFU or if they have completed the 72% of the academic career in case of Italian academic qualifications awarded before D.M. 509/99 and non-Italian academic qualifications); these candidates, if successful, can enrol according to the terms and conditions described in sections 2.1 and 2.2 with reference to their own intake, pay the tuition fees due and obtain the First Cycle Degree within 27 December 2018. Upon expiry of this period, the student loses the right to enrol on the Degree Programme.
SECTION 1.4 – APPLICATION PROCEDURE

In order to apply, the candidate has to complete the online registration by the following mandatory deadlines:
from 16 March 2018 to 02 May 2018, at 14:30 (CET) for the first intake;
from 17 May 2018 to 11 July 2018, at 14:30 (CET) for the second intake.

In order to register:

1. Connect to Studenti Online on the website www.studenti.unibo.it and create an account at “REGISTER” or, if you have already registered, enter your username and password to access the online service;
2. Non-Italian students who do not hold an Italian Tax ID (“codice fiscale”) can click on “International students registration” and follow the instructions for the creation of institutional User ID and Password;
3. After the first access it is necessary to create a personal password. It is important to keep in mind one’s User ID and Password as they will be always requested to access your personal profile in www.studenti.unibo.it.
4. click on “ENTRANCE EXAMS OR REQUIREMENTS CHECK” button, select “SECOND CYCLE DEGREE PROGRAMME”, then “INTERNATIONAL POLITICS AND MARKETS” and first or second intake;
5. download and complete the application form;
6. attach the following documents (pdf format):
   a) Completed application form.
   b) Graduation certificate and list of exams passed with respective results:
      in the case of admission qualification / First Cycle Degree obtained or to be obtained from an Italian university, it is necessary to upload the graduation self-certification with the list of the exams passed and results, credits and SSD; forms for self-certification are available on the website Studenti Online (www.studenti.unibo.it). Graduated or graduating students from the University of Bologna can upload either the request by which the Secretariat is charged with providing the required information or the self-certification downloadable from the Studenti Online service.
      In the case of First Cycle Degree obtained or to be obtained from a non-Italian University, it is necessary to upload the graduation certificate (if obtained), with the full transcript of all exams passed and results, issued and certified by the University where the qualification is awarded.
      In the event that the required documents are not written in English or Italian, they shall be accompanied by a translation into English. The translation can be done by the applicant.
   c) Detailed curriculum vitae ac studiorum (CV) written in English by using the Europass CV template downloadable from Studenti Online.
   d) Any official attestations of academic and non-academic experiences (additional study qualifications besides the First Cycle Degree requested; study period abroad; additional linguistic certifications; working experiences, internships, voluntary services, publications in the political-economic field or in the field of international relations): only the official attestations of relevant academic and non-academic experiences - issued by the organization where such activities took place - submitted online will be taken into consideration for the purpose of the selection procedure; self-certificates are admitted only in case the above-mentioned experiences have been carried out at Italian public administrations (in the latter case the contact details must be included for verification).
   e) English language attestation of at least B2 level. Applicants must upload one of the following certificates, issued no more than 2 years prior to the application deadlines:
      - TOEFL computer-based of at least 213 point
      - TOEFL paper-based of at least 550 point
- TOEFL Internet-based of at least 79 points
- IELTS of at least 6 points
- FCE – B
- Trinity ISE II
- Trinity GESE 8
- BEC - Business English Certificate Vantage;
- BEC - Business English Certificate Higher;
- CAE - Certificate in Advanced English;
- CPE - Certificate of Proficiency in English;
- GCE (General Certificate of Education) obtained in English language (at least 50% of the courses taught in English)
- BA obtained in an English speaking university or entirely taught in English
- a B2 level certificate in English released by a University Language Centre (or the candidate’s self-certification, in case of attestations obtained from Italian State Universities);
- having gained at least 12 CFU, also through laboratory activities, in the linguistic field SSD LIN/12 with an average grade of at least 24/30;
- being English mother tongue (it is necessary to upload the relevant declaration).

f) Copy of a valid ID or passport, printed on both sides.

g) Copy of a valid Italian residence permit, in case the candidate already has it (for NON-EU citizens).

h) Request for adaptation by candidates with special needs and with SLD.

8) Pay the registration fee of € 50,00 (unless it has been already paid for the first intake). The payment must be done through Studenti Online (www.studenti.unibo.it) and the amount paid cannot be refunded under no circumstances.

For assistance with the completion of the on-line application procedure, candidates can contact the Help Desk of Studenti Online.

Applications that are not accompanied by all the compulsory documents or whose registration fee has not been paid or that are received after the closing date will not be considered.

SECTION 1.5 – SELECTION CRITERIA AND EVALUATION

An examining Commission nominated by the Board of the School of Political Sciences and composed of at least 3 members among the teaching staff and researchers of the Degree Programme, is in charge of ensuring that the selection procedure is being carried out correctly.

The admission to the Second Cycle Degree Program in International Politics and Markets depends on the positive assessment of the documents submitted online by all EU and non-EU candidates.

Candidates who do not fulfil the admission requirements, as indicated in section 1.3, will not be admitted to the Second Cycle Degree Program in International Politics and Markets.

The assessment results will be expressed as a sum of the points obtained. The maximum score is 100 points and the minimum score to be accepted to the Second Cycle Degree Program in International Politics and Markets is 45/100.

Applicants will be evaluated as follows:

1) weighted average grade of the exams: Max 40 points, calculated according to the following formula:
\[
[(\text{Weighted average grade of the exams} - 18) \times 40/11,5
\]
40 points are given to candidates with a weighted average grade of the exams of at least 29,5 out of 30.

A reduction is applied to candidates with less than 150 credits of registered exams, according to the following formula:
\[
[(\text{weighted average grade of the exams} - 18) \times 40/11,5] - \left[(150 - \text{CFU obtained}) \times 0.2\right]
\]
2) consistency of the qualification obtained or to be obtained: **Max 20 points** calculated as follows:

¼ points for each CFU in the following scientific sectors (SSD):

- SECS-P/01 ECONOMICS
- SECS-P/02 ECONOMIC POLICY
- SECS-P/03 PUBLIC ECONOMICS
- SECS-P/04 HISTORY OF ECONOMIC THOUGHT
- SECS-P/05 ECONOMETRICS
- SECS-P/06 APPLIED ECONOMICS
- SECS-P/07 BUSINESS ADMINISTRATION AND MANAGEMENT
- SECS-P/08 MANAGEMENT
- SECS-P/09 FINANCE
- SECS-P/10 ORGANIZATION STUDIES
- SECS-P/11 FINANCIAL MARKETS AND INSTITUTIONS
- SECS-P/12 ECONOMIC HISTORY
- SECS-P/13 COMMODITY SCIENCE
- SECS-S/01 STATISTICS
- SECS-S/02 STATISTICS FOR EXPERIMENTAL AND TECHNOLOGICAL RESEARCH
- SECS-S/03 ECONOMIC STATISTICS
- SECS-S/04 DEMOGRAPHY
- SECS-S/05 SOCIAL STATISTICS
- SECS-S/06 MATHEMATICAL METHODS OF ECONOMY, FINANCE AND ACTUARIAL SCIENCES
- SPS/01 POLITICAL PHILOSOPHY
- SPS/02 HISTORY OF POLITICAL THOUGHT
- SPS/03 HISTORY OF POLITICAL INSTITUTIONS
- SPS/04 POLITICAL SCIENCE
- SPS/05 AMERICAN HISTORY AND INSTITUTIONS
- SPS/06 HISTORY OF INTERNATIONAL RELATIONS
- SPS/07 GENERAL SOCIOLOGY
- SPS/08 SOCIOLOGY OF CULTURE AND COMMUNICATION
- SPS/09 ECONOMIC SOCIOLOGY AND SOCIOLOGY OF WORK AND ORGANISATIONS
- SPS/10 URBAN AND ENVIRONMENTAL SOCIOLOGY
- SPS/11 POLITICAL SOCIOLOGY
- SPS/12 SOCIOLOGIA OF LAW, DEVIANCE AND SOCIAL CHARGE
- SPS/13 AFRICAN HISTORY AND INSTITUTIONS
- SPS/14 ASIAN HISTORY AND INSTITUTIONS
- IUS/09 PUBLIC LAW
- IUS/13 INTERNATIONAL LAW
- IUS/14 EUROPEAN UNION LAW
- IUS/21 COMPARATIVE PUBLIC LAW
- M-STO/03 HISTORY OF EASTERN EUROPE
- M-STO/04 CONTEMPORARY HISTORY

For the qualifications obtained or to be obtained in another country than Italy, the selecting Commission will evaluate the consistency of the exams passed with the Italian scientific sectors above mentioned.

3) other academic and non-academic experiences (additional study qualifications besides the First Cycle Degree requested, study periods abroad, additional linguistic certifications, working experiences, internships, voluntary services, publications in the political-economic field or in the field of international relations: **Max 40 points**.

**Candidates who still have to obtain their First Cycle Degree** within the application deadline are allowed to apply if they have got and regularly registered at least 130 CFU or if they have completed the 72% of the academic career in case of Italian academic qualifications awarded before D.M. 509/99 and non-Italian academic qualifications.
Pay attention: in order to check if the candidate has obtained 130 CFU, Transcripts of records related to exams
done during Erasmus or other mobility and not yet registered will be taken into account, according to the
correspondence table indicated in the Learning agreement.

If the appropriate documentation on the knowledge of the English language is lacking, the admission is subject
to a preliminary assessment by the selecting Commission that will ascertain the possession of the requirement on
the basis of the candidate’s curriculum vitae ac studiorum and, if necessary, by means of a videoconference.
The Secretariat of the School of Political Sciences of the Forlì Campus will contact the candidate by e-mail in
order to arrange, if necessary, the interview by the date of publication of the ranking.

Candidates with special needs or SLD can submit a request of adaptation to attend the oral interview.
More information can be found at http://www.studentidisabili.unibo.it/come-fare-per/modulo-per-la-
richiesta-di-adattamento-alla-prova-di-accesso-ai-corsi-di-laurea.

At the end of each intake, the selecting Commission will draw up a ranking of selected candidates and eligible
candidates for each contingent:
- Italian, EU candidates and Non-EU candidates with equivalent status;
- Non-EU candidates residing outside Italy.
Selected candidates are admitted to the Second Cycle Degree in International Politics and Markets according to
their position in the ranking, on the basis of the number of available places.
In the case of candidates with equivalent score, the priority will be to the youngest.

SECTION 1.6 – RANKINGS

Rankings will be published:
by 15 May 2018 for the first intake
by 25 July 2018 for the second intake
on the website Studenti Online (www.studenti.unibo.it) (ACCESSIBLE BY USING USER ID AND PASSWORD,
AT REQUESTS IN PROGRESS/ENTRANCE EXAM/SEE DETAIL) as unique tool of official information about
selections.

SECOND PART
ENROLLMENT AND CLEARING PROCEDURE

SECTION 2.1 – ENROLMENT

By the following mandatory deadlines:
From 15 May 2018 to 31 May 2018, for the first intake,
From 25 July 2018 to 11 September 2018, for the second intake,
selected candidates must enrol in the following way:

- Connect to Studenti Online on the website www.studenti.unibo.it, by using the User ID and password
  received for the on-line application procedure
- Select “REGISTRATION”, then “SECOND CYCLE DEGREE PROGRAMME” and finally
  “INTERNATIONAL POLITICS AND MARKETS”
- Enter the requested data in the online form and attach a passport-style picture in jpg format.
In the case of false declarations punished by art. 496 of the Italian penal code, the candidate loses the right to enrol and any related benefits, together with the right to any reimbursement of the payments made.

- Pay the instalment of the annual tuition fee according to the methods indicated at www.studenti.unibo.it.

It is necessary to visit the Student Administration Office / Segreteria studenti of Forlì Campus - Padiglione Melandri, Piazzale Solieri 1, 47121 Forlì, with a valid ID document for the identification. Once the identification is ascertained, the student’s career will be active and the university badge can be issued.

Failure to proceed with the identification, the student will not be able to use on-line services such as online study plan, access to WIFI, online library resources and LABIC of the Forlì Campus or to carry out any career procedure (transfers, withdrawal from studies).

It is also necessary to visit the Student Administration Office / Segreteria studenti of Forlì Campus - Padiglione Melandri, Piazzale Solieri 1, 47121 Forlì in the following cases:

- **Students with disability** equal or higher than 66% or with a certificate of disability in compliance with the Italian Law 104/92 must submit a copy of the certificate attesting their conditions. Information is available on the University website at http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students;

- **non-EU citizens** must deliver the photocopy of an Italian valid Permit of Stay or the receipt issued by the Post Office confirming that a permit of stay has been applied for; in the latter case, the completion of the enrolment procedure is conditional on the submission of the permit of stay;

- **non-EU citizens residing abroad**, at the end of a specific procedure detailed at http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/non-eu-students-with-residency-abroad-reserved-quotas-pre-enrolment-visas-and-italian-language-tests, must also deliver the documents issued by the Italian Embassy (pre-enrolment application, authenticated picture) to the Student Administration Office;

- **students asking for the recognition of previous learning** of Master level (Second Cycle Degree) shall submit the request form available at http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrol-for-first-single-cycle-or-second-degree-programme;

- **students who obtained an academic qualification from a non-Italian University** shall submit the documents reported on the University website http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification: the original Degree certificate (or an authenticated copy), specifying all the exams passed and the respective results, issued by the University that awarded the qualification, accompanied by an official translation into Italian, legalization (if due) and the declaration of value (‘dichiarazione di valore’) of the Degree, provided by the Italian diplomatic/consulate representative having territorial jurisdiction. The translation into Italian is not necessary if the qualification and certificates of exams are issued in French, English, German, Spanish.

If the translation into Italian is due, students can refer to the Italian Tribunale di zona (the local court of law) or to the diplomatic authority in Italy of the country where the Degree was awarded. Translations into Italian made abroad by local translators have to be certified by the Italian representative having territorial jurisdiction.

The official translation and legalization (if due) of the Degree certificate and of the full transcript of the exams passed, as well as the declaration of value of non-Italian Degrees, can be replaced by the Diploma Supplement issued by the University where the Degree was obtained and submitted in original to the Student Administration Office together with the legalized qualification.

Selected candidates with pending qualifications can enrol according to the methods and deadlines mentioned above, even though they have not obtained the First Cycle Degree, provided that the entry qualification is obtained by 27 December 2018. Failure to graduate by this deadline, the candidate loses the right to enrol on this Degree Programme.
Selected candidates, if Erasmus Mundus Action 2 or Collegio Superiore scholars, have to contact directly the Student Administration Office of Forlì Campus, in order to complete the enrolment process, as they have to pay a reduced tuition fee or no fee at all.

Selected candidates who do not pay the instalment of the annual tuition fee by the deadline, waive their right to enrolment, regardless of the circumstances that caused the delay.

Admitted candidates enrolled at another Italian University or at the University of Bologna who wish to transfer to International Politics and Markets must enrol by paying the instalment of the annual tuition fee by 31 May 2018 for the first intake and by 11 September 2018 for the second intake.

In addition to the instalment of the annual tuition fee, these candidates must also pay specific fees for the transfer which can be consulted at www.unibo.it as soon as they are available.

The request of transfer from the Italian University of provenance can also be submitted after the enrolment (within the established deadlines) and the fee of transfer will be requested by the Student Administration Office of Forlì as soon as the documents from the Italian University of provenance has been received.

In the case of transfer from another Degree Programme of the University of Bologna in the first intake, the candidate selected for enrolment must enrol in International Politics and Markets by 31 May 2018 and complete the transfer procedure online from 26 July 2018 to 21 September 2018.

General instructions about the transfer procedure is available at the following links:

For further information and in case of problems, please contact the Student Administration Office / Segreteria Studenti of Forlì Campus.

SECTION 2.2 – CLEARING PROCEDURE

In the second intake, there will be a clearing procedure which allows to accept a number of eligible candidates to cover the places not assigned after the closing of enrollment procedure, on the basis of their position in the admission ranking.

The clearing procedure consist of two steps:

STEP 1: EXPRESSION OF INTEREST IN THE CLEARING PROCEDURE

All eligible candidates who are placed after the last selected candidate, must express their interest in the clearing procedure in the period: from 25 July 2018 to 11 September 2018.

In order to participate in the clearing process,
1. Connect to Studenti Online on the website www.studenti.unibo.it by entering your User ID and password received for the on-line admission procedure;
2. Express your interest in the clearing procedure, by clicking on the button available in the detail page of the “entrance exam” request after the publication of the ranking.

The candidates who have been assessed “Not eligible”, “Absent” or “Excluded” cannot participate in the clearing procedure.

ATTENTION: the candidates who will not express their interest in the clearing procedure in accordance with the above-mentioned arrangements will be excluded from all the steps of the procedure. Candidates will be admitted exclusively on the basis of their position in the admission ranking.
The number of available positions and the list of candidates admitted to the clearing procedure will be published on Studenti Online at www.studenti.unibo.it, at Requests in progress/Entrance Exam/See detail, as the only legal means of communication, on 14 September 2018.

**STEPS 2 – ENROLMENT OF ELIGIBLE CANDIDATES ADMITTED TO THE CLEARING PROCEDURE**

Admitted candidates must enroll within the following mandatory deadlines, according to the arrangements laid down at 2.1 of this call:

**from 14 September 2018 to 21 September 2018**

Candidates admitted to the clearing procedure who do not intend to enroll are kindly invited to send a written communication to chiara.liverani3@unibo.it through the Unibo e-mail address name.surname@studio.unibo.it or by enclosing a double-sided copy of a valid ID document.

Eligible candidates who could be assigned vacant positions will receive an e-mail to their Unibo e-mail address assigned during the registration procedure. The e-mail will detail how and when they could be admitted to the clearing procedure and enrolment within the established deadline of 21 September 2018.

**EXTRAORDINARY CLEARING PROCEDURE OF VACANT POSITIONS**

If, upon conclusion of the clearing process of the second intake, there are still vacant positions, the Vice-President of the School of Political Sciences of Forlì Campus can request the Managing Director of the Campus Area of Cesena and Forlì that the available places are fully assigned, exclusively with reference to successful candidates placed in the ranking lists.

In this case, a specific notice will be posted on the website Studenti Online at www.studenti.unibo.it.

Any extraordinary clearing procedure must be concluded no later than 27 December 2018

**SECTION 2.3 – RESIDENCE PERMIT**

As already specified in section 1.2, non-EU admitted candidates residing abroad have to submit the **pre-enrolment request** to the Italian diplomatic representative in their country within the deadlines established every year and obtain the entry visa to study in Italy in order to enrol for the Second Cycle Degree Program in International Politics and Markets. Detailed information is available at http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/pre-enrolment-in-the-italian-diplomatic-representations-abroad.

Within 8 days from their arrival in Italy, those students have to request the residence permit for study reasons at the Questura (Police Headquarters) of the town where they decide to live. The application for requesting a residence permit has to be submitted at the Post Office, by using the relevant forms.

For assistance in preparing the application for the residence permit, candidates can contact Centro Servizi per l'integrazione nel Compressorio Forlivese, Piazzetta San Crispino 1, Forlì; tel. 0543.712818; fax 0543.712817; e-mail centrostranieri.fo@comune.forli.fc.it.

Students are requested to submit a copy of the receipt of this application and, once the document has been obtained, a copy of the residence permit to the Student Administration Office / Segreteria Studenti of Forlì Campus during the registration period to International Politics and Markets. In fact, if the student career database system is not continuously updated with the record of a valid residence permit (or receipt of the renewal application covering the enrolment for 5 months), it is not possible for students to complete the enrolment for the first and second year of the Course of study, to print certificates and to record the examinations' results.

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Administrator of the enrolment procedure is the Person in Charge of the Student Administration Office, dott.ssa Patrizia Ussani, tel. +39 0543 374815.
Note

This call for applications, issued by the Managerial Decree Rep. n. 1557 / Prot. N. 44890 of 16 March 2018, is conditional on the provisions of the Decree of the Italian Ministry of Education, University and Research n. 987/2016 regarding the accreditation of Degree Programmes.

A selection appeal may be lodged to the relevant Regional Administrative Court (TAR) within 60 days from its publication.

THE MANAGING DIRECTOR OF CESENA AND FORLI’ CAMPUSES

Dott. Leonardo Piano