



ALMA MATER STUDIORUM
UNIVERSITA' DI BOLOGNA
CAMPUS DI RAVENNA

Science for the Conservation-Restoration of Cultural Heritage
(SCORE)

Call for applications A.Y. 2019-2020

1. ELIGIBLE CANDIDATES AND ADMISSION REQUIREMENTS

Admission to the International Master Degree Programme in Science for the Conservation-Restoration in Cultural Heritage (SCoRe) requires a 1st cycle Italian degree or equivalent bachelor achieved at legally recognised Institutions in Italy or abroad. To be admitted to the Master's Degree Course, it is necessary to fulfil the following requirements:

- a bachelor's degree or obtain one before December 19th 2019 in one of the following classes, or a certificate of study obtained abroad and recognised as being suitable:
 - a. ex-D.M. 270: under graduate degree L-43 -Tecnologie per la conservazione e restauro dei beni culturali
 - b. ex-D.M. 509/99: under graduate degree Classe 41 - Tecnologie per la conservazione e restauro dei beni culturali
 - c. Previgente ordinamento: D.U. "Tecnico per la diagnostica applicata al restauro e conservazione dei beni culturali"
- Previous three/four-year University system degree:
 - d. BSc in Art Conservation
 - e. BSc in Art Restoration (of Cultural heritage)
 - f. BSc in Heritage/Historic preservation
 - g. BASc/BAS - Bachelor of Applied Sciencem. BSc in Science
- Knowledge of the English language (level B2 according to the Common European Framework of Reference) is also required, which can be certified by:
 - University of Bologna Linguistic Centre (CLA-UNIBO)
 - Linguistic Centres of other Universities



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- Internationally recognised language certifications, such as TOEFL, IELTS, etc. (minimum scores to be considered equivalent to B2 level being the following: IELTS 5,5; TOEFL PBT 507-557; TOEFL CBT 180-217; TOEFL IBT 80-99; Cambridge First Certificate (FCE); Trinity College of London ISE II),
- Entitled English schools.

Graduates in a degree programme taught in English, English native speakers and graduates in English language and literature or equivalent are exempted from this assessment. The Degree Programme may require students to recover any initial deficit, if their knowledge of the English language is below the B2 level on admission.

Please note: no entrance exam and Italian proficiency test is required for the Master Degree Programme in Science for the Conservation-Restoration in Cultural Heritage.

- To have acquired basic knowledge in the scientific disciplines (chemistry, physics, geology, mathematics, informatics, etc.): The fulfilment of the curriculum requirements and the adequacy of the academic preparation are evaluated on a case-by-case basis by the Board of the SCORE Master Degree Programme who may ask the candidates to undergo an interview aimed at assessing the necessary requirements to be admitted to the Master Degree in Science for the Conservation-Restoration of Cultural Heritage if the bachelor degree present some lacks of the basic knowledge (for further information see par. 3. Assessment methods for admission).
- Holding further knowledge in conservation (archaeology, art history, architectural restoration, etc.) will be an asset.

1.1 EU and non-EU Students who earned a bachelor degree abroad

The fulfilment of the curriculum requirements and the adequacy of the academic preparation are evaluated on a case-by-case basis by the Board of the SCORE Master Degree Programme. If a credit/grade conversion (for both course contents and hours) to the Italian system is available, the same requirements for students who earned a bachelor degree in Italy are checked.



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2. HOW TO APPLY

In order to keep the quality of the educational environment, admission to the Master Degree Programme is regulated by a selection process that evaluates the applicants' motivation, academic preparation and language ability. Please, note that the application for non-EU citizens is carried out through 3 steps.

2.1. Pre-application (for EU and non-EU students)

This procedure is aimed at obtaining a preliminary evaluation of eligibility and, for non-EU students, it is aimed at releasing an **eligibility letter** that is necessary to apply for a study Visa for Italy.

The pre-application consists in providing to the Science for the Conservation-Restoration in Cultural Heritage Board the necessary information to check eligibility.

The following documents are to be submitted with the pre-application:

- front and back photocopy of your ID card/Passport or other valid identity document;
- a transcript of records by your Bachelor's University containing a list of the courses with grades (GPA etc.), the name of the final degree and the final grade;
- documents/certificates stating the personal English skills;
- Curriculum Vitae, including significant academic/work experiences in fields related with the Master Degree;
- A personal statement of motivation (max 1 page).

Non-compulsory additional documents:

- Two recommendation letters.

In order to apply, students need to register to [Studenti Online](#) website. Download the [step-by-step guide](#) to the application.

If students are considered to have satisfactory skills and competences according to the evaluation of their submitted documents:

- They have immediate access to the SCORE Master's Degree Course.

If students' skills and competences are not satisfactory according to the evaluation of their submitted documents:

- They will be asked to undergo an interview.

The need to be submitted to the interview will be communicated to the student with an e-mail at his/her personal Unibo address (name.surname@studio.unibo.it) in order to arrange an appointment. The interview can also be made by telephone/Skype.



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If the candidate does not show up at the interview when called, without documented reasons, he/she is excluded from admission.

2.2. Pre-enrolment application at the Italian Embassy (just for non-EU Students)

Non-EU students, while they are applying to the master shall immediately (anyway before the deadline defined by the Ministry of Foreign Affairs) get in touch with the Italian Embassy or Consulate in their home country and apply to the Pre-enrolment procedure at the University of Bologna to the Master Degree programme in Science for the conservation-restoration of cultural heritage, for the given academic year. Application should be made to obtain the "Declaration of Value" (in Italian "Dichiarazione di valore") and the entry Visa for Study reasons (in Italian: "visto per motivi di studio"). A pre-admission letter may be required from the Embassy; this can be obtained through the pre-application described at the previous Section 3.1 (students are invited to check at the Embassy what documents are required). Attention should be paid at the deadline, which is strictly fixed, and usually coincides with the end of June / beginning of July. Students are requested to check the deadline at their Italian Embassy.

EU-citizens holding a degree obtained in Europe but not in Italy, should be aware that a Declaration of Value is needed in order to enrol in the University of Bologna. See <http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/declaration-of-value>

2.3. Enrolment at UNIBO (for EU and non-EU students)

Starting from the end of July through the end of November, pre-accepted applicants have to complete the enrolment procedure at the University of Bologna through the website Studenti Online www.studenti.unibo.it, according to the following steps:

- Fill in the enrolment form (domanda di immatricolazione).
- Complete the payment of the tuition fee (the first instalment rate) by one of these means:
 - on-line, by credit card (Visa, MasterCard, Diners, American Express), even if the holder of the credit card is not the candidate;
 - through any UniCredit Bank Agency using the appropriate payment code printed during the online registration (the list of UniCredit Bank agencies is available on the UniCredit website). Payments from different banks agencies are not allowed, neither through bank transfers nor postal offices.



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- Candidates are expected to provide the following documents to the [Student Administration Office](#):

✓ **Italian, EU citizens, associated countries and non-EU equivalent applicants holding an Italian bachelor degree (Laurea/first cycle degree).**

- a signed copy of the application form (to be downloaded and printed);
- the receipt of payment or on-line fee payment report (to be downloaded and printed);
- 1 (one) front and back photocopy of your ID card or other valid identity document;
- copy of the residence permit or receipt (only for non-EU equivalent students);
- qualification and translated transcript of records (EU students may self-certify any qualifications obtained in countries belonging to the European Higher Education Area).

Original documents must be translated into Italian or English.

✓ **Italian, EU citizens, associated countries and non-EU equivalent candidates holding a foreign degree.**

- a signed copy of the application form (to be downloaded and printed);
- the receipt of payment or on-line fee payment report (to be downloaded and printed);
- 1 (one) front and back photocopy of your ID card or other valid identity document;
- 1 (one) passport sized photo;
- qualification and translated transcript of records (EU students may self-certify any qualifications obtained in countries belonging to the European Higher Education Area);
- **Declaration of Value** issued by the Italian Embassy or Consulate of the applicants' home country (or the Diploma Supplement, for qualifications obtained in countries belonging to the European Higher Education Area);
- copy of the residence permit (only for non-EU equivalent students).

Original documents must be translated into Italian or English.

✓ **Non-EU citizens resident abroad.**

- a signed copy of the application form (to be downloaded and printed);
- the receipt of payment or on-line fee payment report (to be downloaded and printed);
- copy of the passport and Visa for study reasons;
- copy of the residence permit or receipt, confirming the application for the permit;
- qualification and transcript of records (both legalized and translated);
- Declaration of Value issued by the Embassy or Consulate of the applicants' home country;
- 2 (two) passport size photos, one of which has to be validated by the Embassy.

Original documents must be translated into Italian or English.

Important: Applicants holding a foreign qualification will be allowed to enrol conditionally on the legal validity of their bachelor degree, which is officially declared by the Italian Authorities in the



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country where it has been awarded. Therefore, enrolment is subject to the full compliance of the above procedure.

General notes that apply to all the enrolments

- During the enrolment phase a final check is made on the eligibility of the applicants.
- Candidates who have not completed yet their first level degree (Bachelor) may apply, but they must graduate by December 19th of the year in which they apply, otherwise their application will be discarded.
- The documentation submitted is subject to the Italian Presidential Decree 445/2000. The candidates must be aware as well of the penalties laid down by the article 496 of the Italian Penal Code in case of false statements and false certifications.

3. ASSESSMENT METHODS FOR ADMISSION:

To take part in the assessment, candidates have to apply for the pre-admission on-line in Studenti Online web site.

Candidates are assessed in the following way:

The student's Curriculum Vitae et Studiorum must show skills and competences in the following scientific disciplines: chemistry, physics, biology, geology/mineralogy. Holding further knowledge in conservation (such as ethics, archaeology, history of art, historical technologies, conservation technologies and practice, etc.) will be an asset. The fulfilment of the curriculum requirements and the adequacy of the academic preparation are evaluated on a case-by-case basis by the Board of the SCORE Master Degree Programme.

If not, the candidates need to undergo an interview aimed at assessing the necessary requirements to be admitted to the Master Degree in Science for the Conservation-Restoration of Cultural Heritage.

4. WHEN TO APPLY - Deadlines

Applicants will be evaluated on a first-come first-served basis. Therefore, non-EU students are invited to apply as early as possible, starting from February 2019, as they have to pre-enrol through the Italian Embassy-Consulate in their home country; this procedure may take a long time depending on the work load of the Embassy. Early application is also important for candidates applying for [scholarships offered by University of Bologna](#). An appointed Admission Board will examine the application forms in several intakes, according to the rules outlined in Section 4, within the following deadlines schedule:



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Intake opening	Application deadline	Results (made available to the applicant)	Non-EU applicants	EU applicants
February 1st, 2019	March 5th, 2019	By March 15th, 2019	YES	YES
March 6th, 2019	April 9th, 2019	By April 19th, 2019	YES	YES
April 10th, 2019	May 14th, 2019	By May 24th, 2019	YES	YES
May 15th, 2019	June 13th, 2019	By June 21st, 2019	YES	YES
June 14th, 2019	September 12th, 2019	By September 20th, 2019	YES*	YES
September 13th, 2019	October 24th, 2019	By October 31st, 2019	NO	YES

* Non-EU applicants can apply only if they have already submitted their pre-enrolment application at the Italian Embassy within due date (deadlines to be checked at Italian Embassy in home country).

5. CONTACTS

For further information on the admission procedure and/or immigration rules in Italy please contact: internationaldesk.ra@unibo.it

For further information on enrolment, individual advice on the application and personal requests please contact: enrol_score@unibo.it

More detailed information on International Students can be found at the official web page of the [University of Bologna about admission procedures](#) for international students.

Note: This data, according to the legislative decree of June 30th, 2003, n. 196 (code for the privacy of personal information), will be used exclusively for purposes of the administrative procedure of the University of Bologna.