



DIPARTIMENTO DI INFORMATICA - SCIENZA E INGEGNERIA

International Master's Degrees in Engineering Admission procedure - Academic year 2019-2020

Art. 1. Applicants

1.1 Italian and foreign Students

This procedure **applies to EU as well as non-EU students who have already completed their Bachelor's degree.**

Undergraduate non-EU citizens not living in Italy may participate in the admission procedure as well, but they have to receive their degree prior to their enrollment at the University of Bologna (Unibo), that is to say the end of December 2019.

Moreover, further admission intakes will be launched for EU students only from July onwards. EU students should therefore wait until they receive their degree to send off their application.

It is worth noting that **non-EU citizens not living in Italy will have to undergo the pre-enrollment procedure to be carried out with the competent Italian Embassy or Consulate** for their Country. As these procedures may take several weeks/months of processing, it is highly recommended to get in touch with these Offices as soon as possible.

Indeed, Students can enroll according to the legal validity of their Bachelor's degree (which has to be officially stated by the Italian Authorities in the Country where it was released), and on condition they are in possession of a Student Visa.

Thus, fully complying with the aforementioned requirements is compulsory to enroll.

1.2 Marco Polo Students

As this procedure refers to International Programs only, applications from Chinese students taking part in Marco Polo projects will not be accepted.

Art. 2. Admission requirements and language proficiency

In order to be admitted, Applicants have to **meet curriculum requirements** as well as additional requirements on the adequacy of their academic preparation (please refer to each Master's Degree website for specific information).



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Applications will be evaluated by a specific Commission appointed by the Programme Board **according to the schedule reported in Art. 3.**

All Applicants must also demonstrate an **English Language Proficiency no lower than B2 level** (according to CEFR – [Common European Framework of Reference for Languages](#)) by producing an International Language Certification such as:

- IELTS - International English Testing System (5.5-6.0-6.5)
- TOEFL - Test of English as a Foreign Language (PBT 507-557; CBT 180-217; IBT 80-99)
- Trinity College of London (ISE II)
- Cambridge First Certificate

Art. 3. Intakes and number of available positions

Students may apply during various intakes as specified below. Applicants should be aware that – for each Master’s degree - just **30 positions are available** for non-EU Students. As this admission quota cannot be overcome, it is **highly recommended to apply during the first or second intake.**

Timely applications are highly recommended also because eligible Applicants have to undergo pre-enrollment procedure at the Embassy or Consulate in charge for their Country (see Art. 1.1).

Students interested in applying for **Unibo scholarships and grants for International Students** (Art. 6) must be aware they will be required **to deal with a different procedure.** For instance, deadlines for Unibo Action 2 and Unibo Action 1 are basically in the springtime.

Applications shall open on **January 24.** Students will apply and get feedback about their admission according to the following schedule:

Intake	Application deadline	Results within
1 st	February, 28 2019	March 14, 2019
2 nd	March 28, 2019	April 11, 2019
3 rd	June 13, 2019	June 27, 2019

The application deadline is **Midnight** (Central European Time) for each closing date, except June 13 when it is anticipated at **1.00 PM** (Central European Time).

Students should set aside enough time for housing, enrolment at University and residence permit application (if needed). Considering classes start in late September 2019, they are highly recommended to reach Bologna by the first week of the month.



Art. 4. On-line application

4.1 If you do not have an Unibo account:

1. [Connect to Studenti Online](#) for creating your personal User ID and Password by clicking on “*Se non sei ancora registrato, vai qui*”. Switch to the English version, if preferred.
2. **Register by filling out the required fields.** In case you are a foreign student and you do not have an Italian Tax ID (Codice Fiscale), you can click on “International students registration” and fill out the form to obtain your User ID and Password.
3. After your first access, you will be asked to **change your password**. Please remember your ID and Password, as you will be asked to enter them each time you access your profile.

4.2 If you already have an Unibo account:

1. [Connect to Studenti Online](#) by using your username and password (see 4.1), switch to the English Version, if preferred.
2. Click on “**Entrance Exams**”.
3. Select “**Second cycle degree programme**” and click “next”.
4. Select the Master’s degree you are interested in and click “next”.
5. Attach the required documents in “pdf” format (see Art. 5).

Art. 5. Application documents

Students shall **enclose compulsorily** the following documents to their application:

- Scanned copy of **valid ID document** (Passport or ID for Italian and EU students);
- **Transcript of academic records:** Bachelor’s Degree certificate reporting the full list of exams and grades achieved, including final graduation mark (Italian students can enclose a self-certification of their first-cycle degree, while EU applicants their Diploma Supplement);
- **English proficiency certificate** (see Art. 2);
- **CV/résumé** in [European format](#);



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- **Outline/description of main exams** given during Bachelor's studies and relevant to the Master Program (4-5 pages at most).

Applicants should be aware that – throughout the online application – they will be required to **write down their graduation mark or CGPA**, as well as the maximum score achievable (for instance 14 out of 20, 65 out of 100, 2,5 out of 4).

In order to enrich their application, Students can include additional documents as well such as:

- Recommendation letters;
- Personal statement of motivation (see attachments).

Art. 6. Scholarships, grants and other benefits

Students interested in **applying for scholarships and grants** for International Students (Unibo Action 2, Unibo Action 1, Er-go support services) should be aware that these applications involve **an additional and different procedure**.

For further information and deadlines, please refer to:

- a) **Unibo Action 2 and Unibo Action 1:** <http://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-for-international-students>
- b) **Er-go scholarships and support services:** <http://www.er-go.it/index.php?id=5963>
- c) **Italian Ministry of Foreign Affairs Scholarships:** http://www.esteri.it/mae/en/ministero/servizi/stranieri/opportunita/borsestudio_stranieri.html/

Likewise, applicants should **themselves take care of their Bologna's lodgings**: securing a position in a Master's degree does not imply getting accommodation as well.

For instance, Er-go's halls of residence may be a workable option: browse the aforementioned website to fathom out rules, regulations & deadlines. Besides, the SAIS Support Service (www.saisaccommodation.it) offers guidance in browsing through private market's offers.

Please, refer to this webpage for housing opportunities: <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/housing-and-residences>.



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6. Contacts

Students may contact Programme Coordinators for issues referring to this “Call for admissions”:

- Viviana Palumbo: viviana.palumbo2@unibo.it

Furthermore, the international desk can address inquiries concerning scholarship & grants, Embassy’s pre-enrollment, University’s enrollment:

- Unibo’s international desk: internationaldesk@unibo.it

It should be noted that a few working days might be necessary for the abovementioned offices to reply to applicants’ inquiries.