

USEFUL LINKS AND CONTACTS

- **Pre-Enrolment Procedures - (non-EU applicants):**
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/non-eu-students-with-residency-abroad-reserved-quotas-pre-enrolment-visas-and-italian-language-tests>
- **Declaration of Value, Translation and Legalization - (applicants with foreign qualification):**
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/declaration-of-value-translation-and-legalization>
- **Enrolment – Foreign Qualification:**
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>
- **Enrolment – Italian qualification:**
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrol-for-first-single-cycle-or-second-degree-programme> (in English)
<https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/isciversi-corso-di-laurea-laurea-magistrale-a-ciclo-unico-e-laurea-magistrale> (in Italian)
- **How to enrol:**
<https://corsi.unibo.it/2cycle/arts-museology-curatorship/how-to-enrol>
(read the paragraph “Matriculation” at the bottom of the website)
- **Fees for students enrolling in the first year**
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees-a-y-2020-21>
- **Scholarships, aid and benefits for students:**
<https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/Scholarships-aid-benefits>
- **Visa and rules for residence in Italy:**
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/visa-and-rules-for-residence-in-italy>
- **Residence permit (Italian visa):**
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/residence-permit>

- **Residence Permit (FAQ):**
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/residence-permit-1>
- **Registration with the Anagrafe (for EU students enrolled in a degree programme):**
<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/registration-with-the-anagrafe>
- **Medical assistance for foreign students:**
<https://www.unibo.it/en/services-and-opportunities/health-and-assistance/medical-assistance/medical-assistance-for-foreign-students>
- **Housing and Residences in Bologna:**
<https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/housing-and-residences/housing-and-residences-in-bologna/housing-and-residences-in-bologna>
- **Living Costs:**
<https://www.unibo.it/en/services-and-opportunities/studying-and-beyond/living-in-the-city/living-costs-in-bologna>
- **Living Bologna:**
<https://www.unibo.it/en/services-and-opportunities/studying-and-beyond/living-bologna>
- **How to improve your Italian:**
<https://www.unibo.it/en/international/improving-italian-language/how-to-improve-your-italian-language>
- **Services and opportunities:**
<https://www.unibo.it/en/services-and-opportunities>
- **Conventions with cinemas, museums and theatres**
<https://www.unibo.it/en/services-and-opportunities/studying-and-beyond/conventions-with-cinemas>

CONTACTS:

Visual Arts Degree Programme Director

For information on: academic matters regarding the Visual Arts degree programme and the international curriculum in Arts, Museology and Curatorship

Prof. Chiara Tartarini

e-mail: chiara.tartarini@unibo.it

AMaC – International Curriculum Director

For information on: scientific and didactic matters regarding the international curriculum in Arts, Museology and Curatorship

Prof. Anna Rosellini

e-mail: anna.rosellini@unibo.it

Admin. Programme Coordinator:

For information on: Degree Programme, admission requirements and procedures, administrative procedures

Anke Elisabeth Fischer

Via Zamboni 34

40126 Bologna

e-mail: amac@unibo.it

Opening hours: on appointment

Degree Programme Tutor (Helpdesk Visual Arts & AMaC)

For information on: method of access to the degree programme, conduct of learning activities, information about logistics or organisational matters

Opening hours: the tutor receives on appointment

e-mail: cdl.artivisive@unibo.it

AMaC Students' Tutor

For information on: student issues (e.g. study advice, Italian study and exam system, logistics)

Opening hours: on Monday, 01.00-03.00 P.M.

e-mail: francesca.bertinato2@unibo.it

International Desk – information and guidance for international students

Via Filippo Re, 4

40126 Bologna

internationaldesk@unibo.it

Opening hours:

Monday, Wednesday, Friday 10 am-12 am

Tuesday 9 am-11.15 am / 2.30 pm- 3.30 pm

Thursday 2.30 pm-4.00 pm

<https://www.unibo.it/en/international/contacts-for-international-students>

Student Administration Office – Enrolments, changes and transfers, degree, diploma supplements

Virtual Help Desk: [Connect](#)

[To connect, please read these instructions](#)

Opening hours:

Tuesday 9:00 - 12:00 and 14:00 - 15:30;

Wednesday 9:00 - 12:00;

Thursday 14:00 - 15:30;

Friday 9:00 - 12:00

seglet@unibo.it *

Tel: + 39 051 2080330

-Office to submit documents

Via Marsala 49/A - 40126 Bologna

Opening hours: Thursday 9:00 – 12:30 (by appointment only)

***Please write using your official university mailbox (name.surname@studio.unibo.it), stating name, surname, degree programme and student ID number (if already possessed).**

International Student Administration Office – Submitting documents and completion of matriculation to degree programmes in Bologna, for students with foreign qualifications

Virtual Help Desk: [Connect](#)

[To connect, please read these instructions](#)

Opening hours: Tuesday and Friday 9:00 - 11:00

Via Marsala 49/A

40126 Bologna

segstudentbo@unibo.it*

Opening hours, by appointment:

Tuesday 14:00-16:00

Wednesday 9:30-12:00

***Please write using your official university mailbox (name.surname@studio.unibo.it), stating name, surname, degree programme and student ID number (if already possessed).**