Academic year 2024/2025

Call for applications for the international curriculum in ARTS; MUSEOLOGY AND CURATORSHIP – AMaC

Second cycle degree / Master's in Visual Arts (code 9071) – Class of second cycle degree LM-89

SUMMARY

Information regarding the processing of personal data is available at
https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing

The University has been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.

Brief overview of the degree programme

The Second Cycle Degree/Master Programme in Visual Arts is a 2-year (120 ECTS credits) free access Degree Programme with assessment of personal competencies and skills. It offers **two curricula: Arti Visive** (in Italian) and the **international curriculum in Arts, Museology and Curatorship (AMaC)** (in English and French).

The international curriculum in Arts, Museology and Curatorship (AMaC) is aimed at discussing the different methodologies in the fields of valorization of the arts, museology and curatorship in an international perspective. It provides training to students who wish to work in the various fields of the international artistic heritage and curatorship, as well as to those who plan to continue their training in schools of specialization and PhD programmes.

The teaching languages are English and French.

Candidates are expected to:

- Have acquired a good humanistic culture permitting them to contextualize the artistic events from the medieval to the contemporary period;

- Possess basic knowledge of the sources, methods and procedures of historical-artistic research;

- Be able to correctly use the main basic instruments of information technologies and telematics;

- Be able to communicate in a correct written and oral form.

- Candidates for the AMaC curriculum must have **upper intermediate proficiency in English language (B2 or equivalent)** and at least **intermediate knowledge of the French language (B1 or equivalent)**.

RELEVANT DEADLINES

Applications will be assessed by the Admission Board in accordance with the procedure outlined below. Candidates that are not admitted may apply for other intakes.

INTAKE 1 (reserved exclusively to non-EU candidates)

STEPS	DATES
1. Applications open	**February 15th 2024**
2. Applications close	**March 19th 2024**
3. Interviews	From April 3rd to April 9th 2024
4. Results are made available	From April 12th 2024

INTAKE 2

STEPS	DATES
1. Applications open	**April 15th 2024**
2. Applications close	**June 13th 2024**
3. Interviews	From June 24th to July 1st 2024
4. Results are made available	From July 5th 2024

INTAKE 3

STEPS	DATES
1. Applications open	**July 5th 2024**
2. Applications close	**August 28th 2024**
3. Interviews	From September 9th to September 13th 2024
4. Results are made available	From September 20th 2024

INTAKE 4

STEPS	DATES
1. Applications open	**August 29th 2024**
2. Applications close	October 2nd 2024
3. Interviews	From October 14th to October 21st 2024
4. Results are made available	From October 25th 2024

SECTION 1 – ADMISSION REQUIREMENTS

In order to be admitted to the international curriculum in Arts, Museology and Curatorship (AMaC), candidates must:

a) hold a first-cycle **QUALIFICATION**, i.e., a three-year University degree or diploma or other suitable qualification obtained abroad complying with the requirements set in the Notice of the Ministry of University and Research (MUR) for a.y. 2024/25 which is published on the website www.studiare-in-italia.it/studentistranieri/.

Candidates who have not yet obtained their first-cycle qualification and are about to graduate can apply **only for the Intake 4**. The application procedures are outlined in Section 2 – HOW TO APPLY;

b) meet the **CURRICULAR REQUIREMENTS** outlined in section 1.1;

c) meet the **LANGUAGE REQUIREMENTS** and, specifically, proficiency in **English** equivalent to at least **B2 level** and proficiency in **French** equivalent to at least **B1 level**, to be demonstrated according to the procedures set out in section 1.1;

d) have their **PERSONAL KNOWLEDGE AND SKILLS** positively assessed in accordance with the procedures set out in section 1.2.

1.1- Curricular and language requirements

CURRICULAR REQUIREMENTS

To be eligible for admission, candidates must:

1- Hold a **first cycle degree,** or an equivalent degree achieved in another educational system, in one of the following classes **(only for students who obtained their degree in the Italian academic system)**:

- ex D.M. 270/2004:

L-1 BENI CULTURALI (CULTURAL HERITAGE);

L-3 DISCIPLINE DELLE ARTI FIGURATIVE, DELLA MUSICA, DELLO SPETTACOLO E DELLA MODA (VISUAL ARTS, MUSIC, PERFORMING ARTS AND FASHION STUDIES);

L-4 DISEGNO INDUSTRIALE (INDUSTRIAL DESIGN);

L-5 FILOSOFIA (PHILOSOPHY);

L-10 LETTERE (HUMANITIES);

L-11 LINGUE E CULTURE MODERNE (MODERN LANGUAGES AND CIVILISATIONS);

L-15 SCIENZE DEL TURISMO (TOURISM);

L-17 SCIENZE DELL'ARCHITETTURA (ARCHITECTURE);

L-19 SCIENZE DELL'EDUCAZIONE E DELLA FORMAZIONE (EDUCATION AND TRAINING);

L-20 SCIENZE DELLA COMUNICAZIONE (COMMUNICATION);

L-40 SOCIOLOGIA (SOCIOLOGY);

L-42 STORIA (HISTORY);

L-43 TECNOLOGIE PER LA CONSERVAZIONE E IL RESTAURO DEI BENI CULTURALI (CONSERVATION AND RESTORATION OF CULTURAL HERITAGE).

- ex D.M. 509/1999:

4 Scienze dell'architettura e dell'ingegneria edile (Architecture and construction engineering);

5 Lettere (Humanities);

11 Lingue e culture moderne (Modern languages and civilisations);

13 Scienze dei beni culturali (Cultural heritage studies);

14 Scienze della comunicazione (Communication studies);

18 Scienze dell'educazione e della formazione (Education sciences and teacher education);

23 Scienze e tecnologie delle arti figurative, della musica, dello spettacolo e della moda (Visual arts, music, performing arts and fashion studies);

29 Filosofia (Philosophy);

36 Scienze sociologiche (Sociology);

38 Scienze storiche (History);

39 Scienze del turismo (Tourism);

41 Tecnologie per la conservazione e il restauro dei beni culturali (Technologies for conservation and restoration of cultural assets);

42 Disegno industriale (Industrial design).

Or have achieved the Italian *Diploma accademico di I° livello dell'Accademia di Belle Arti* (ex lege 508/99).

2- Have achieved at least **50 ECTS credits** in the following subject areas **(or equivalent – in case of foreign qualification):**

L-ART/01 – STORIA DELL'ARTE MEDIEVALE (HISTORY OF MEDIAEVAL ART);

L-ART/02 – STORIA DELL'ARTE MODERNA (HISTORY OF MODERN ART);

L-ART/03 – STORIA DELL'ARTE CONTEMPORANEA (HISTORY OF CONTEMPORARY ART);

L-ART/04 – MUSEOLOGIA E CRITICA ARTISTICA E DEL RESTAURO (MUSEOLOGY AND ART AND RESTORATION CRITICISM);

L-ART/05 – DISCIPLINE DELLO SPETTACOLO (PERFORMING ARTS);

L-ART/06 – CINEMA, FOTOGRAFIA E TELEVISIONE (CINEMA, PHOTOGRAPHY AND TELEVISION);

ICAR/18 – STORIA DELL'ARCHITETTURA (HISTORY OF ARCHITECTURE);

L-ANT/07 – ARCHEOLOGIA CLASSICA (CLASSIC ARCHAEOLOGY);

M-STO/02 – STORIA MODERNA (MODERN HISTORY);

M-STO/04 – STORIA CONTEMPORANEA (CONTEMPORARY HISTORY);

M-FIL/04 – ESTETICA (AESTHETICS);

L-FIL-LETT/10 – LETTERATURA ITALIANA (ITALIAN LITERATURE).

3- Within the above mentioned 50 ECTS credits, at least **18 ECTS credits** must have been achieved in the following subject areas **(or equivalent – in case of foreign qualification)**:

L-ART/01 – STORIA DELL'ARTE MEDIEVALE (HISTORY OF MEDIAEVAL ART);

L-ART/02 – STORIA DELL'ARTE MODERNA (HISTORY OF MODERN ART);

L-ART/03 – STORIA DELL'ARTE CONTEMPORANEA (HISTORY OF CONTEMPORARY ART);

L-ART/04 – MUSEOLOGIA E CRITICA ARTISTICA E DEL RESTAURO (MUSEOLOGY AND ART AND RESTORATION CRITICISM);

ICAR/18 – STORIA DELL'ARCHITETTURA (HISTORY OF ARCHITECTURE).

If the candidate holds an Italian "Diploma accademico di I livello dell'Accademia di Belle Arti" (ex lege 508/99) or an Italian university degree achieved within the previous four-year system, the Admission Board will evaluate and verify the possession of the required knowledge and skills on the basis of the previous career.

For students with a qualification obtained abroad, the assessment of the admission requirements (compatibility of the degree with respect to the degree classes indicated, evaluation of the curriculum, credits and learning results with respect to the required competences and subject areas, final evaluation achieved) will take place by examining the curriculum.

LANGUAGE REQUIREMENTS

Admission to the programme is subject to proving **English** language skills, equivalent to level **B2** (or higher) of the Common European Framework (CEFR) and **French** language skills equivalent to level **B1** (or higher) of the Common European Framework (CEFR).

The **English language** requirement may be satisfied through:

- submission of a suitable certificate. A list of recognised certificates is available on the web page: https://corsi.unibo.it/2cycle/arts-museology-curatorship/english-language-requirement-for-admission

Other ways to meet the language requirement:

- Submit a self-certification stating that you are a native English speaker.
- Submit a Bachelor's or Master's degree with English as medium of instruction.

The **French language** requirement may be satisfied through:

- submission of a suitable certificate. A list of recognised certificates is available on the web page: https://centri.unibo.it/cla/it/riconoscimento-idoneita-linguistica/tabella-certificazioni-equipollenti-prova-idoneita-linguistica.pdf
- B1 level certified by previous academic studies;
- Bachelor's or Master's degree with French as medium of instruction;
- ESABAC certification (as established by the convention of 24/01/2009 between the Italian Ministry of education, university and research and the French Ministry of Education);
- Native French speaker;
- The French B1 language skills may also be demonstrated by the Ev@Lang online test: https://www.france-education-international.fr/evalang

1.2- Assessment of personal knowledge and skills

- **For candidates with Italian qualification**, a final **Bachelor grade of 95/110** or higher is required.
- **For all candidates**, an **interview** is required in order to furtherly assess the candidates' personal competencies and skills.

Attention: the interview is compulsory for all candidates!

The interview aims to furtherly assess the candidates' personal competencies and skills (candidates are expected to have acquired a good humanistic culture permitting them to contextualize the artistic events from the medieval to the contemporary period and to possess basic knowledge of the sources, methods and procedures of historical-artistic research).

The interview will last around 15 minutes and will be conducted remotely (in English and French).

During the interview the Admission Board will evaluate in particular:

- The coherence of candidates' previous academic studies/Bachelor's dissertation topic with the AMaC curriculum;
- The candidates' basic academic knowledge about contemporary arts, exhibitions and museums;
- The candidates' direct experience/knowledge about recent events in the arts world (exhibitions, museums, art events etc.).

SECTION 2 – HOW TO APPLY

Applications must be submitted within the timeframe set by each intake in accordance with the following procedure.

1. **Log onto** Studenti OnLine (www.studenti.unibo.it), using your SPID username and password. The system will automatically retrieve your personal details and at the end of the process it will generate your University credentials (nome.cognome@studio.unibo.it).
   International students who do not hold an ID document issued in Italy and, therefore, cannot obtain SPID credentials, may log in with their University username and password; to obtain them log onto StudentiOnline (www.studenti.unibo.it), click on "Register" and then "International Student Registration".

2. **Click on** "ADMISSION APPLICATION", select "SECOND-CYCLE DEGREE" and choose the programme named "VISUAL ARTS – ARTS, MUSEOLOGY AND CURATORSHIP (AMaC) – International Curriculum, Admission process".

3. **UPLOAD the required documents in PDF format:**

   MANDATORY DOCUMENTS

   - For students holding a qualification obtained outside the University of Bologna: a copy of the front and back of a valid identity document. If the identity document does not have an English translation, a copy of your passport must be attached.
   - For students holding a qualification obtained outside the University of Bologna: Self-certification regarding your first-cycle academic qualification with a list of completed exams, if obtained in Italy, or a copy of the qualification obtained abroad which enables access to second-cycle degree programmes in the country in which it was obtained. This must be submitted along with a transcript of records and a Diploma Supplement, where available, translated into Italian or English (no translation is required in case of degrees and transcripts originally written in French). **If you have not yet obtained the aforementioned qualification, please apply for the Intake 4** and upload the list of completed exams or the Transcript of Records. **Please specify your expected graduation date (which must be by and not later than November 18th 2024) in your CV.**
   - Certificate attesting to your English language competency (at least B2 level).
   - Certificate attesting to your French language competency (at least B1 level).

   OPTIONAL DOCUMENTS

   - CV (curriculum vitae et studiorum) written in English.
   - Copy of a valid residence permit, if already held.
   - Adaptation request form for students with disabilities *(only for programmes that entail meetings or exams).* Further information is available at https://site.unibo.it/studenti-con-disabilita-e-dsa/en

The Admission Board will only assess documents that have been uploaded within the online application. Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered (or selected) for admission.

Documents must not be sent by post or email to administrative offices.

Graduating students: Only the **Intake 4** is open also to students who are about to graduate (who have completed all the exams and only have to take the final examination, where applicable), in this case, please follow the specific instructions:

NOTE FOR GRADUATING STUDENTS

Graduating students can apply <u>only for the Intake 4</u>, on the condition that they obtain their undergraduate degree by and no later than November 18th 2024. Graduating students are required to <u>indicate their expected graduation date in their application.</u>

The graduating student, after having successfully passed the interview of the Intake 4, must wait until graduation (at latest within November 18th 2024) and then send his/her final degree to amac@unibo.it in order to get the final grade checked by the Admission Board. Only after this final check and approval enrollment will be possible, within the final enrollment deadline established by the University of Bologna (November 21st 2024).

Candidates who do not meet this requirement will be excluded.

SECTION 3 – ADMISSION

An Admission Board will check candidates' academic backgrounds and whether they meet the requirements for admission.

The Admission Board is composed of:

Anna ROSELLINI (Chairman) - https://www.unibo.it/sitoweb/anna.rosellini/en

Sandra COSTA (Member) - https://www.unibo.it/sitoweb/sandra.costa/en

Francesco SPAMPINATO (Secretary) - https://www.unibo.it/sitoweb/francesco.spampinato/en

Other professors of the AMaC curriculum may also sit on the committee as alternate members.

Candidates will be notified about admission to the degree programme via Studenti Online (www.studenti.unibo.it) and via email on their institutional email address

name.lastname@studio.unibo.it starting from the date indicated under step 4 in the above intake calendar.

Candidates who are not admitted may apply for other intakes.

SECTION 4 – ENROLMENT

If you are admitted to the degree programme, you will be able to enrol starting from the date indicated at the end of each intake. In order to enrol, you should complete the following steps.

1. **Log on** to Studenti OnLine (www.studenti.unibo.it) using your SPID credentials or entering the username and password obtained upon submission of your application.

2. **Select "Enrolment**", then select "Second-cycle Degree", and then the degree programme "Visual Arts**"** and enter the required data, attaching a jpg file containing a passport-size photo of your face. In case you made false statements you will incur in fines set by art. 496 of the Penal Code and you will automatically lose the right to enrol and will not be entitled to any financial aid (when obtained). You will not be refunded of the expenses you sustained.

3. **Pay the first instalment** following the instructions provided on Studenti OnLine (www.studenti.unibo.it). After paying the enrolment fee, check **the details of your enrolment application** on Studenti OnLine (www.studenti.unibo.it) to verify your next steps and activate your student career. **Your student career must be activated by the deadline set on a yearly basis by the Academic Bodies, which is set on February 28, 2025 for a.y. 2024/25,** otherwise your enrolment will be cancelled.

4.1 - Special cases

- **If you are a University of Bologna graduate**, the IT system will automatically update the data concerning graduation after you obtain the qualification.

- **If you are graduating from a different institution**, check your next steps on Studenti OnLine (www.studenti.unibo.it).

- **If you are a non-EU citizen with EU-equivalent status and you have obtained your qualification in Italy** you must provide the relevant Student Administration Office with a copy of your residence permit which confirms the EU-equivalent status.

- **If you hold an international qualification,** after completing the above steps, check the required documentation to enrol at this link https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification.

  The documentation which you submitted for admission to the degree programme (e.g. diploma, transcript of records…) must be translated and bear proof of authenticity when applicable https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/translation-authenticity-and-value-of-foreign-qualifications.

You will need to upload the documents concerning your international qualification on Studenti OnLine (www.studenti.unibo.it) in the section "Calls" by selecting "Matriculation for the 24_25 academic year - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you will be required to make an appointment with the International Student Administration Office in Bologna or the Student Administration Office of your campus in order to show the original copies of your documentation.

- **If you are a non-EU student living abroad,** on top of the previous steps to complete, you must also pre-enrol on Universitaly and request an entry visa for study purposes. Check how to do this on the webpage https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/visa-and-rules-for-residence-in-italy/before-leaving-home-entry-visa

- **If you wish to apply for degree shortening based on previous studies**, check how to proceed and verify the relevant deadlines at https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/shortening-of-the-degree-programme

- **If you enrol and ask for transfer from a different University,** check the information on this web page: https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/transferring-to-the-university-of-bologna/transferring-to-the-university-of-bologna

- **If you wish to switch your degree programme within the University of Bologna (Passaggio di Corso**) check how to proceed at https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/changing-study-programme-within-the-university-of-bologna/changing-study-programme-within-the-university-of-bologna

- **If you wish to apply for simultaneous enrolment in different degree programmes**, check the requirements and necessary steps on the web page https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/simultaneous-enrolment-in-different-courses

5 TUITION AND FINANCIAL AID

5.1- Tuition fees

Information concerning the **amount of tuition fees**, **financial aid** and **fee waiver** are available on the University website at www.unibo.it/Tasse.

Tuition fees to be paid in order to enrol in a degree programme consist of a fixed part of € 157.04 and a variable part which is calculated according to the economic situation of the household (ISEE) up to a maximum that varies depending on the degree programme.

Tuition fees are calculated progressively on the basis of a **valid ISEE certificate**, only if this is submitted in compliance with relevant regulations and within the deadlines, as detailed at

https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/fees-and-exemptions-amounts-and-deadlines

If no ISEE certificate is submitted, the maximum tuition envisaged for the degree programme will be applied.

ISEE submission is not linked to the enrolment process. The order in which you carry out the two procedures is irrelevant, as long as you meet the deadlines for each one.

5.2- ER.GO benefits

On a yearly basis, the **Regional Authority for the Right to Higher Education – ER.GO** publishes calls for grants, accommodation in student residences, meal vouchers and other benefits on the website www.er-go.it.

The procedures to request ER.GO benefits are also independent of the degree programme application and enrolment process.

5.3- Other economic benefits

Information on other economic benefits can be found on the University website in the following section https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/study-grants-and-subsidies

If you hold a certificate demonstrating recognised invalidity of at least 66% or a certificate complying with Law 104/92, in order to benefit from the fee waiver, you should send the certificate via email to the relevant Student Administration Office. For further information: https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/exemptions-and-incentives/exemptions-for-disabled-students

5.4- Important information for students who already have an active career

If you already have an active student career, before starting the transfer or degree programme switch process you should carefully read the **merit requirements to access benefits.** These are detailed in the call for applications available at www.er-go.it.

You are strongly advised to do this because after the transfer/degree programme switch **your career will be evaluated starting from the first year of enrolment at University**, regardless of the recognised exams or the course year that you are admitted to. **This may cause the loss of benefits.**

SECTION 6 – CONTACTS

If you need help in submitting the online application:
Help Desk Studenti Online
E-mail help.studentionline@unibo.it
Phone: +39 051 209 9882

For more information about the scientific content of the AMaC curriculum:
Prof. Anna Rosellini
Scientific responsible for the AMaC curriculum
E-mail: anna.rosellini@unibo.it
https://www.unibo.it/sitoweb/anna.rosellini

For information about the admission requirements and procedures:
Admin. Programme Coordinator – AMaC
E-mail amac@unibo.it

For general information for international students on how to enrol, immigration
procedures, guidance on arrival in Italy:
International Desk
E-mail: internationaldesk@unibo.it

Student Administration Office – Humanities
E-mail: segstudiumanistici@unibo.it

International Student Administration Office
E-mail: segstudintbo@unibo.it

Check the link https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/student-administration-offices to learn how to access.

DATE: **SIGNATURE**

Prof. Chiara Tartarini

Academic Coordinator of the

Second Cycle Degree in Visual Arts