

LMEC APPLICATION FAQs

Reference letters: how many and what kind?

You can send up to 2 letters of reference. At least one of them must be from university academics or scholars. This is a fundamental requirement. If and only if, you plan on sending 2 letters of reference, the other can be from your employer. But it is necessary to send one from university academics or scholars.

How to upload reference letters?

There are two ways for uploading the reference letters. The preferable option would be for referees to upload it themselves, however we also accept students uploading it (not preferable, but nevertheless acceptable). By doing the latter the reference part is left in yellow, as incomplete, even though you have uploaded it (so do not worry if it is still in yellow).

When choosing the former, you will see that the section is in “standby”. This means that the email has been sent to your referee and that they must upload the reference letter. Double check the email and ask your referees to check the junk email as well.

Valid language certificates

We'll take into consideration certifications obtained until 3 years prior to the admission. Even though there are exams such as IELTS that have a duration of only 2 years, we accept language certificates obtained until 3 years prior to the admission.

Academic title section

In the “academic title” section you need to type the list of the single exams you have passed so far (in your past or current degree), plus the other information required (grades, credits, grading scale, etc...). Please note that you can add the decimals only for the grade, if credits in your system are expressed in decimals, you need to round up to the closest number. Please note that the information you list here should correspond to those in the Transcript of Records you will upload.

NB this may seem as providing the same information twice (exams typed one by one + transcript upload) but is an essential step to speed up your application's assessment.

Form G

Native speakers and students who hold/are attending a degree programme entirely taught in English are required to fill in and upload the form G in the “language certificate” section.

Tasto “Dichiarazioni”-> sez. “Motivazione” / “Statements” button -> “Statement of purpose” section

In this section you can copy and paste the same content of the “Lettera d'intenti / Statement of Purpose” you will upload in pdf in the “Allega documenti / Attach your documents” section.

Fees

Please find attached the web page containing information about tuition fees:

<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions>.

Please consider also that there is no fee for applying. The payment of tuition fees is done, in 3 instalments only after and if the student is accepted to the programme.