



SCUOLA DI SCIENZE POLITICHE – VICEPRESIDENZA DI FORLÌ

**CALL FOR ASSIGNMENT OF A GRANT TO AN INTERNSHIP PERIOD AT THE UNITED NATIONS UNIVERSITY INSTITUTE ON COMPARATIVE REGIONAL INTEGRATION STUDIES (UNU-CRIS)**

**Content and objective:**

The School of Political Sciences-Forlì Campus, in the context of internationalization initiatives, offers to its graduates one gross grant amount of € 3000,00 to carry out an internship at the United Nations University Institute on Comparative Regional Integration Studies (UNU-CRIS), in Bruges.

**Internship period, tasks and activities:**

The internship period will last from 1<sup>st</sup> September 2015 to 29<sup>st</sup> February 2016 (6 months) and will take place in Bruges.

The research intern at UNU-CRIS will conduct research under the guidance of Prof. Dr. Luk Van Langenhove and/or Dr. Philippe De Lombaerde. He/she will assist in ongoing research activities, which include a theoretical analysis of the position of regions in a world of states, the revival of Chapter VIII of the UN Charter, the development of indicators to monitor regional integration, and so on. You will be able to present your research findings at one of the monthly UNU-CRIS research brunches or even publish a UNU-CRIS working paper.

The research intern at UNU-CRIS will also be able to suggest his/her own research project. UNU-CRIS particularly welcomes projects that reflect an inter-disciplinary, prospective and comparative approach to research. In addition, UNU-CRIS also welcomes projects that hold relevance in terms of policy-making or capacity-building in the area of regionalism and regional integration.

The research intern at UNU-CRIS will work in a stimulating international environment, with numerous opportunities for personal development. All interns are assigned office space, computer facilities and access to the libraries of UNU-CRIS and the College of Europe. In addition, Bruges' favourable location close to Brussels provides direct access to the seat of the European Union and other international organizations, as well as a number of universities and research centres based in the Belgian capital.

**Requirements and incompatibility:**

In order to apply graduates must have:

- a- completed their Second cycle degree programme in:
  - International and Diplomatic Affairs (*Laurea Magistrale in Scienze Internazionali e Diplomatiche*);
  - Interdisciplinary Research and Studies on Eastern Europe (MIREES)



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at the date of beginning of the internship no later than 12 months before with a graduation mark  $\geq 105/110$  cum laude;

b- a knowledge of English language of at least B2 level, according the Common European Framework of References for Languages, certified as follow:

- TOEFL - computer-based test of at least 213 points
- TOEFL - paper-based test of at least 550 points
- TOEFL - internet-based test of at least 79 points
- IELTS of at least 6.0 points
- Cambridge FCE
- Trinity ISE – Integrated Skills II
- Trinity GESE 8
- B2 level certificate in English released by a University Language Center
- A study experience abroad (Erasmus, Overseas or equivalent) in an English language University
- An internship experience of at least 3 months in an Anglophone country
- A Bachelor degree obtained from an English language University
- Being native English speaker

Applications from graduates who have already been awarded a grant for the same purpose in the same period will not be accepted.

### **Documents requested for the application:**

Each candidate must submit:

- 1) The application form
- 2) The motivation letter (min. 3000 characters – max 6000 characters)
- 3) A letter of recommendation
- 4) The curriculum vitae ac studiorum
- 5) The graduation certificate (completed with the graduation mark and the exams marks).

### **How to apply and deadline:**

Applications must be delivered:

- personally at the Vice Presidency Office of the School of Political Sciences-Forlì Campus (from Monday to Friday h. 9.30-12.00am), via Giacomo della Torre 1 (Padiglione Gaddi);
- sent by ordinary mail together with an ID document, at the following address: Scuola di Scienze Politiche-sede di Forlì, via Giacomo della Torre 1, 47121 Forlì (FC), writing on the envelop *“Call for application Internship UNU-CRIS”*



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- sent by e-mail in **a single PDF file** at the following e-mail address: [presidenza.spfo@unibo.it](mailto:presidenza.spfo@unibo.it) together with an ID document, writing on the email object “*Call for application Internship UNU-CRIS*”

no later than 12.00 Midday of **29<sup>th</sup> June 2015**.

The date and time of receipt are attested as follows:

- in the case of personal delivery of the application: the date and time reported on the receipt issued by the staff of the School of Political Science of the Forlì Campus who accepts the application;
- in the case the application is sent by ordinary mail: date and time of receipt;
- in the case the application is sent by email: date and time of receipt.

Neither incomplete applications nor late submissions will be considered.

### **Evaluation, assignment criteria and selection:**

The Examining Commission will assess the applications according to the following criteria:

- Curriculum vitae
- Academic career
- Motivation and consistency between his/her background and the tasks and activities of the internship
- Presentation letter
- Language knowledge (English compulsory, French optional).

At the end of the assessment procedures, in accordance with the United Nations University Institute on Comparative Regional Integration Studies (UNU-CRIS), the final ranking will be published on the School of Political Sciences’ website [[www.scienzepolitiche.unibo.it](http://www.scienzepolitiche.unibo.it)]. The selected candidate will also be informed by email.

Interviews will take place on **Thursday 2<sup>nd</sup> July 2015** at **2pm** in **Sala Riunioni** – School of Political Sciences-Forlì Campus, via Giacomo della Torre 1 (Padiglione Gaddi), and will be carried out in English.

Failing to attend the interview will be considered as withdrawal.

### **Obligations following the assignment:**

Within 5 days of the date of publication of the assignment, the selected candidate is requested to deliver his/her declaration of acceptance of the internship grant personally at the Vice Presidency Office of the School of Political Sciences-Forlì Campus (from Monday to Friday h. 9.30-12.00am),



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via Giacomo della Torre 1 (Padiglione Gaddi) or by e-mail at the following e-mail address: [presidenza.spfo@unibo.it](mailto:presidenza.spfo@unibo.it) .

In case of renunciation the internship grant will be assigned according to the published merit ranking.

### **Grant:**

In order to cover part of the expenses connected to the internship, the School of Political Sciences-Forlì Campus will allocate a gross grant amount of € 3000,00.

The internship grant will be paid in one instalment and is conditional on the presentation of the documents and forms requested for processing the payment.

**In the case that the selected candidates does not carry out the internship (entirely or partially) the amount paid must be returned.**

### **Information on personal data protection:**

Personal Data will be processed according to the Italian Legislative Decree n. 196 of 30<sup>th</sup> June 2003 (Personal Data Protection Code). All personal data will be exclusively processed for the purposes of the execution of this Call.

Personal data will be processed both in electronic form and on paper. The supply of data is mandatory and the failure to do so will imply the applicant's exclusion from the selection.

Alma Mater Studiorum - University of Bologna, legally based in Via Zamboni n. 33, 40126 Bologna (Italy) is the Data Controller for the processing of the personal data. The Vice President of the School of Political Sciences-Forlì Campus is the Authority responsible for the exercise of the rights set up by Art. 7 of the above mentioned Decree.

*For further information:*

- *Please contact Prof. Sonia Lucarelli during normal office hours;*
- *For questions about the administrative procedures, please contact Mariadele Di Blasio, Internship and Placement Office: [tirocini.spfo@unibo.it](mailto:tirocini.spfo@unibo.it); +39 0543 37 41 45.*

Repertorio n. 108/2015

Prot n. 736 del 28/05/2015

The Vice President  
Prof. Paolo Zurla