



SCUOLA DI SCIENZE POLITICHE – VICEPRESIDENZA DI FORLÌ

Call for applications for the assignment of 4 grants for curricular internship

The School of Political Science – Forlì Campus will assign **four grants** to students enrolled in the Master's degree in Interdisciplinary Research and Studies on Eastern Europe (**MIREES**) to carry out a curricular internship.

The gross amount of each grant will be of **1500 euro** and is intended to cover part of the expenses connected to the internship.

Candidates should find the host company acting on their own. Professors, academic tutor and the staff of Internship and Placement Office can provide support in looking for companies.

Internships must have a duration of **at least 200 hours** to be carried out in the second semester of the academic year 2017/2018. The internship will be included in the study plan and will assign extra credits in addition to those required for completing the master's degree.

1) Venue

The internship can be carried out in Italian or foreign private or public companies, research centres, universities or other organizations who have already signed or will accept to sign an internship agreement with the University of Bologna.

The online platform with the list of host organizations holding an internship agreement with the University of Bologna can be consulted at: [Internships - Student Access](#)

Host organizations interested in starting a relationship with the University of Bologna for the purposes of internships will have to complete the procedure of stipulation of the agreement, before the beginning of the internship activities of selected students.

2) Admission requirements

Candidates must be **enrolled in the 2nd year** of the Master's degree in Interdisciplinary Research and Studies on Eastern Europe (**MIREES**) for the academic year 2017/2018.

Applications from candidates who have already been awarded with a grant for the same purpose in the academic year 2017/2018 will not be accepted.

3) Examining commission and selection criteria

The evaluation of the admission requirements will be carried out by an examining Commission appointed by the School Board.



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The selection will be made on the basis of the **weighted average grade** of the exams passed, **foreign language skills**, **consistency** between candidate background and the tasks and activities of the internship.

The weighted average grade is calculated on the basis of the exams passed by the candidate by the application deadline. The information concerning the number of exams passed and the marks obtained will be acquired automatically on the basis of the exams officially recorded in the University system. Applicants are recommended to check that all the exams passed have been recorded:
<https://studenti.unibo.it/sol/welcome.htm>

4) Documents to be submitted

In order to apply, applicants are required to submit the following documents:

- Application form available on the website
- Traineeship agreement
- Curriculum vitae.

5) Application procedure and deadline

Applications must be delivered in one of the following ways:

- Personal delivery at the office of the Vice President of the School of Political Science - Forlì Campus, Palazzina Gaddi, Via Giacomo della Torre n° 1, 47121 Forlì, from Monday to Friday from h 9:30 to h 12:30.
- By e-mail to: presidenza.spfo@unibo.it - together with a copy of an identity document – by indicating “*Call for grants MIREES curricular internship 2017/2018*” in the object of the email.

Deadline: applications shall be delivered not later than **11 December 2017 h 12:30 (CET)** in any of the above ways.

Neither incomplete applications nor late submissions will be considered.

6) Ranking list

The final ranking list will be available at www.mirees.unibo.it

Selected candidates will receive a communication by e-mail.

The beginning of the internship is conditional on the positive completion of the administrative procedure related to its approval and implementation (more information at [Curricular Internships](#))

7) Personal data

According to the Italian Law d. Lgs N. 196/2003 (Personal data protection code), the personal data produced by the applicants will be only processed for the institutional purposes of the University of Bologna.



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Vice-Dean
Signed Prof. Paolo Zurla