

Requirements to take the English test

Basics

In order to complete all the procedures and take the English test you have booked you need the following basic equipment

- A desktop or laptop PC equipped with a webcam
- In case you don't have a PC with a webcam or you don't have a PC altogether, you will need two alternative devices. Here are some possible combinations
 - o A smartphone and a tablet
 - o A PC with no webcam and a smartphone or a tablet
 - o Two smartphones
 - o Two tablets
- You must have completed the registration procedure at the following url and have received the university credentials: <https://studenti.unibo.it/sol/welcome.htm?siteLanguage=en>
- You must have activated your University of Bologna e-mail account and be able to access it: <https://www.unibo.it/en/services-and-opportunities/online-services/my-email/my-email-students>

Install Zoom and join the meeting

The English test you have booked is proctored through the app Zoom.

You must install the app on your PC or smartphone in case you are using two devices (see above).

You cannot use the online version of Zoom.

In order to install Zoom on your device please follow the instructions at this url:

<https://zoom.us/download>

You need to install “Zoom Client for Meetings”

The day before the test (on Friday, if you have booked the test on a Monday) you will receive an invitation to the Zoom meeting on your University of Bologna e-mail account. **We recommend you to check you University of Bologna mailbox frequently**

Please note that you need to join the meeting with the University of Bologna credentials. **So you need to switch your account in case you have already registered to Zoom with your personal e-mail.**

In order to access Zoom with the University of Bologna credentials you have to:

- Click on the link included in the invitation e-mail sent to your University of Bologna e-mail account
- Select “Sign in with SSO”

Zoom is protected by reCAPTCHA and the [Privacy Policy](#) and [Terms of Service](#) apply.

Sign In

Stay signed in

New to Zoom? [Sign Up Free](#)

or



Sign in with SSO



Sign in with Google



Sign in with Facebook

Type “unibo” in the company domain and click the “continue” button

Company Domain

unibo .zoom.us

Continue

I don't know the company domain

< Back

Sign in with your University of Bologna credentials

Take the test

The day before the test (on Friday, if you have booked the test on a Monday) you will receive an invitation to take the test to your University of Bologna e-mail account from the following mail address: customerservice.eltonline@oup.com.

The test is closed until the next day and you won't be able to access it now. Also, please don't try to access it now since your login details will be locked if you try too many times.

Just take care of this e-mail message and don't cancel it. You will need it on the day your test is scheduled and when you will be told to use it by the supervisors who will welcome you to the Zoom Meeting.

We recommend you to read the guide to the test and instruct yourself about the test format.

Frequently asked questions

Can I take the test with a smartphone?

Although it is possible we do not recommend it and you should use at least a tablet in order to take the test. In case your only viable option is a smartphone, please note that you need TWO devices in order to take the test.

What is the Zoom Meeting for?

It will be used by the University staff to take attendance, administer and proctor the test.

Is joining the Zoom meeting compulsory in order to take the test?

Yes, it is. If you don't show up in the Zoom meeting the test will be invalid

I have already registered to Zoom before with my private account, can I join the meeting with that?

No, you have to switch account and join the meeting with the University of Bologna credentials

I haven't received any invite e-mail to take the test and/or to the Zoom Meeting

The invitation e-mail will be sent the day before the test (or on Friday if you have your test scheduled on a Monday)

Please check your University of Bologna @studio.unibo.it account. If you haven't already activated it, please do so promptly: <https://www.unibo.it/en/services-and-opportunities/online-services/my-email/my-email-students>

I have activated the University of Bologna e-mail account but I still haven't received any invitation e-mail to take the test and/or to the Zoom Meeting.

The invitation e-mail will be sent the day before the test (or on Friday if you have your test scheduled on a Monday)

Please search your mailbox for mails sent from the following e-mail accounts:

customerservice.eltonline@oup.com and/or cla.bo-segreteria@unibo.it

If you don't find anything please check your SPAM box

I don't have any University of Bologna credentials:

Please, get them for free: <https://studenti.unibo.it/sol/welcome.htm?siteLanguage=en>

I have received the invitation to take the test but when I sign in to the url <https://www.oxfordenglishtesting.com/> I'm notified that I don't have any tests scheduled.

It is completely normal. The test will be available only on the scheduled day and time and after you have responded the roll call of the test invigilators in the Zoom Meeting. Please don't try to access the test before the scheduled date and time.

What do I need to take the test in a nutshell?

1. A PC or laptop equipped with a webcam or two alternative devices one of which needs to be equipped with a webcam
2. Your University of Bologna credentials and your University of Bologna e-mail account activated
3. Zoom app installed on your PC or alternative device
4. Two e-mail messages in your University of Bologna mailbox: one arrived from customerservice.eltonline@oup.com with your test login details and one arrived from cla.bo-segreteria@unibo.it inviting you to the Zoom meeting

I have signed in to the test at the url <https://www.oxfordenglishtesting.com/> and now I'm notified my account is locked

The test will be available only on the scheduled day and time and after you have responded the roll call of the test invigilators in the Zoom Meeting. If you repeatedly try to access the test in advance your account is locked. Please notify this occurrence to the supervisors during the Zoom meeting.