ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

THE VALUE OF CORPORATE INTERNSHIPS

The entry of young talent into companies and institutions

Alma Mater Studiorum - Università di Bologna offers advanced specialisation, multidisciplinarity, and **high-quality training and research**. Moreover, it is embedded in an innovative, world-leading territorial context.

The University aims to be a partner of excellence, collaborating with companies in the areas of research and development, innovation, **human capital enhancement** and social responsibility.

The University is committed to responding effectively to the needs of the production world and today's major challenges.
The competitiveness of companies depends on the skills and capabilities of the people who work there, and thus on the talent that companies attract, train in the workplace, and retain in the medium to long term.

In this regard, the **collaboration between companies and the University of Bologna** offers important **growth opportunities** for both parties.
The student community encompasses all subject areas with a strong international vocation and allows for a strong integration with the metropolitan and regional territory, fostering the development of synergetic, fruitful and lasting relations with the production fabric.

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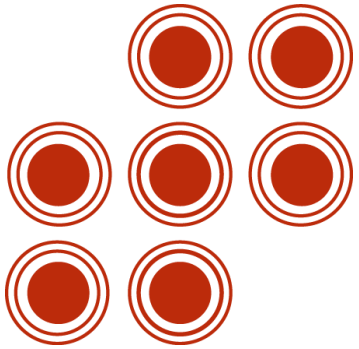
THE UNIVERSITY OF BOLOGNA IN FIGURES



260 Active degree programmes

104 First-cycle degree programmes

142 Second-cycle degree programmes

14 Single-cycle degree programmes

107 International degree programmes, of which 89 are held in English

94 Professional Master's programmes

The multidisciplinary, multilingual and multicultural student community of the University of Bologna has much to offer companies

96,984 Students

8,526 International students

Data reference year: 2023 - 2024

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INTERNSHIPS AS A TOOL TO FACILITATE ENTRY INTO THE COMPANY

Internships are a **flexible tool for training future employees**, generating benefits for host companies and organisations, while at the same time constituting a **fundamental training experience for young students**, who can begin to get to grips with the world of work, exploiting the information learned at university and acquiring new skills in the field.

10,000 internship offers published every year on the Unibo Internships platform

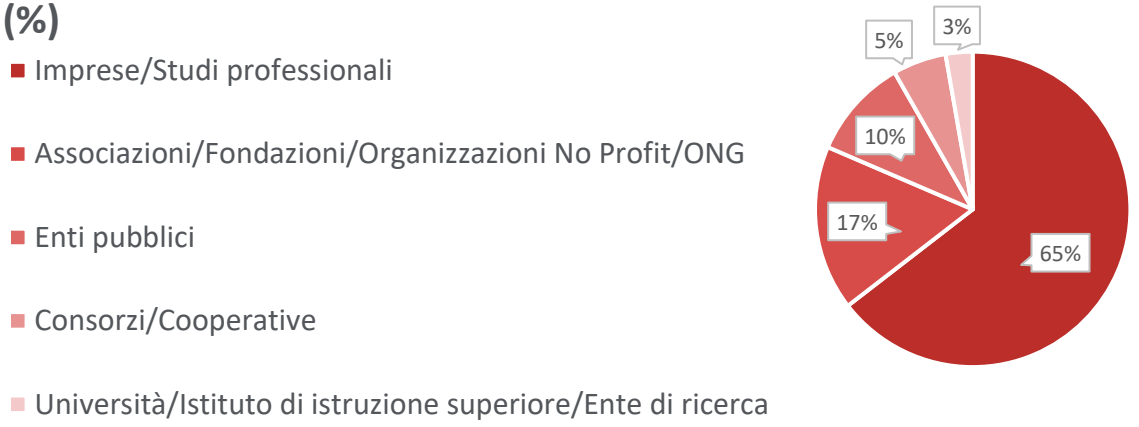
Around 13,000 students participate in an internship every year via the Internships platform

22,000 students participate in an internship each year, also in the medical and veterinary fields

How many and which partners host Unibo interns?

Approximately 13,000 affiliated organisations, of which 70% are companies and other private entities

2023 - Active agreements by type of organisation (%)



The trend at the university is to increase the number of companies with offices abroad.
This confirms the international attractiveness of students also in working environments.

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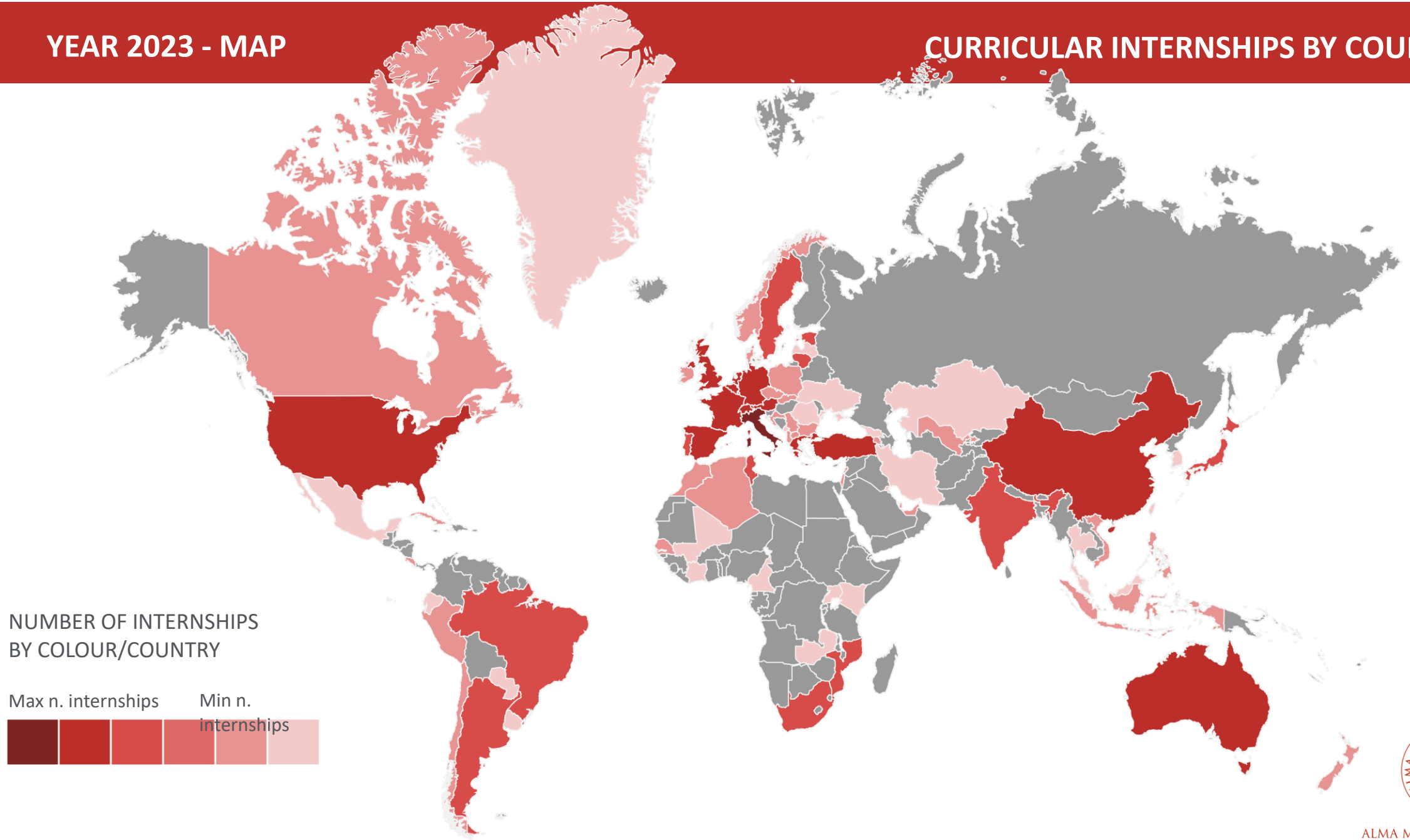
YEAR 2023 - MAP

CURRICULAR INTERNSHIPS BY COUNTRY



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BENEFITS OF AN INTERNSHIP

The benefits that both sides gain from mutual collaboration are many and of great value. In particular, the flexibility, open-mindedness and different perspectives of young talents can generate innovative solutions in the working environments in which they operate.

BUSINESSES

- Establishing a 'pre-graduation' information pathway to identify potential collaborators
- Activating a thesis-based internship can form the first 'bridge' between a company and a research group
- Hosting an intern is a way of making one's company known
- Reaching out to a large multidisciplinary, multicultural and multilingual student community
- Internships are free to activate, but the company may offer the trainee an allowance or expense reimbursement

UNIVERSITIES

- Strengthening partnerships with the business world
- Increasing its ability to connect with the territory
- Facilitating the acquisition of new skills consistent with labour market demands
- Offering students the opportunity to apply the knowledge acquired in the classroom to concrete cases and facilitate initial entry into the world of work
- Contributing to the growth of the network of Alumni

WHAT DO COMPANIES AND INTERNS SAY?

9.2 is the **students'** degree of satisfaction in terms of the usefulness of corporate internships

8.8 is the level of coherence between the competences of **students** and the work environment in which they are placed

9.5 is the degree of satisfaction of **companies** in terms of the performance of tasks conducted by student interns

8.5 is the degree of satisfaction of **companies** in terms of the skills and knowledge developed by interns at university

Scores awarded on a scale from 1 (dissatisfied) to 10 (fully satisfied)
Results compiled from over 12,000 questionnaires

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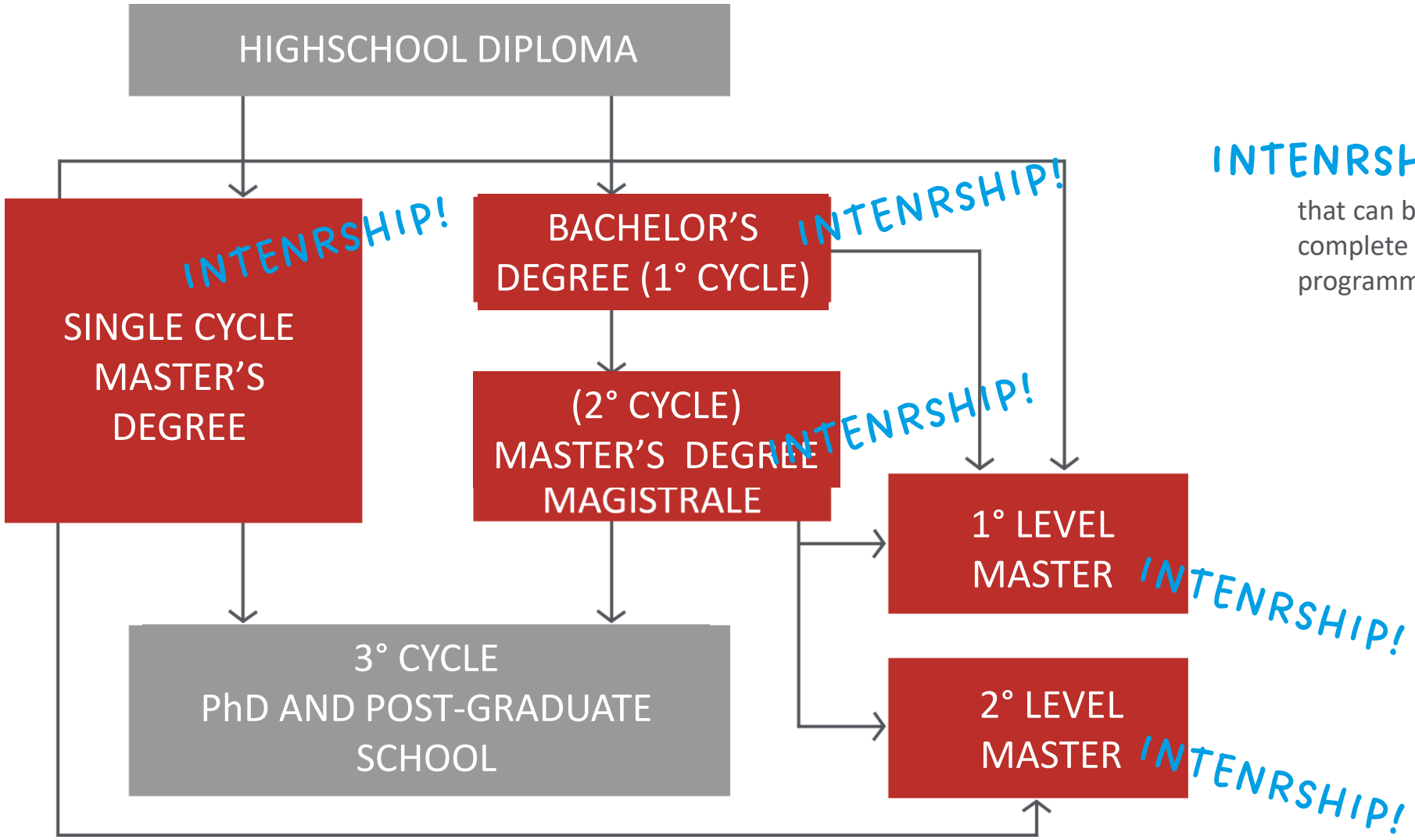
INTERNS IN THE ITALIAN UNIVERSITY SYSTEM



INTENRSHIP! = learning activity that can be activated to complete the degree programme

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THE 3 STEPS NEEDED TO HOST AN INTERN WITHIN A COMPANY

After registering on the Internships platform and activating an agreement with the University:

1. The **company** can: publish an open offer to collect applications or a tailored offer (for a student already identified) and receive unsolicited applications.

   The **Internship Office** accepts the offer and makes it visible to the student.

2. 2. The **company** evaluates the received CVs and publishes an agreed internship programme with the selected student.

   a. The **student** accepts the internship offer, the Internship Office verifies its eligibility, and the Academic Tutor confirms the proposal.

   b. The **Internship Commission** approves the internship program and authorizes its execution for the period indicated in the attendance register.

   c. The **student** downloads the attendance register and begins the internship.

   START OF INTENRSHIP

   d. Upon reaching the required number of hours, the student completes the internship by uploading the attendance register (and any other relevant documents) and filling out the online questionnaire. END OF INTENRSHIP

3. The **Host Tutor** signs the attendance register (and any other relevant documents) and completes the online questionnaire.

   The Internship Commission records the internship in the student's academic record.

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INTERNSHIPS: OVERVIEW AND DEFINITIONS

Curricular internship

This is an experience characterised by the execution of practical activities consistent with the student's degree programme and aimed at the acquisition of university educational credits (ECTS).

Internship for the preparation of the final examination

This is a curricular internship carried out for the purpose of preparing the dissertation, based on a plan agreed with the Supervisor.

Practical evaluation/vocational internship

This is a curricular internship envisaged for degree programmes that prepare graduates to exercise a profession without the need to take a state exam. It involves the performance of activities aimed at developing fundamental competences and skills for the profession under applicable legislation.

A curricular internship is a training experience provided for in the course structure diagrams, characterised by practical activities carried out in facilities inside or outside the University, in Italy or abroad, which allow the acquisition of skills consistent with the degree programme

INTERNSHIPS: THE SUBJECTS INVOLVED

Intern: university student activating a curricular internship.

Host entity: a company or body, based in Italy or abroad, which has entered into an agreement for curricular internships with the University.

Host tutor: person in charge of the induction and coaching of the intern within the company.

Academic tutor: teacher or researcher at the university who supports the student.

Internship Commission: this consists of University teachers tasked with approving the internship programmes, evaluating the internship carried out for the acquisition of educational credits, proposing new facilities suitable for hosting interns, assessing applications for new agreements, and expressing an opinion on the early termination of agreements.

Internship Office: deals with the administrative management of agreements and the activation of curricular internships via the university platform.

INTERNSHIPS: DOCUMENTS

An **agreement** is necessary between the host and the university in order to activate an internship. It defines the rights and obligations of the parties and allows students from all degree programmes to be hosted as interns. It is valid for 5 years.

The **internship programme** contains details of the student, company and teachers involved, the training objectives, the activities to be carried out and the period.

The **attendance register** certifies the hours of the internship and must be completed and signed by the company tutor at the end of the internship.

The **end-of-internship questionnaire** is completed by the company and the intern at the end of the internship.

INTERNSHIPS: PRACTICAL ASPECTS

The duration of the internship is determined by the number of university educational credits (ECTS) defined in the degree programme's course structure diagram. **1 ECTS is equivalent to min. 25 - max. 30 hours**.

Examples:

- ***Curricular internship*** *awarding 8 ECTS = min. 200 - max. 240 hours of activity*
- ***Internship for the preparation of the final examination*** *awarding 12 ECTS = min. 300 - max. 360 hours of activity*

Insurance cover

The University of Bologna provides accident and third-party liability insurance cover exclusively for the period approved and recorded in the attendance register and, in the case of travel, for activities authorised by the academic tutor.

Occupational health and safety

The University provides its students with General Training (Module 1) and Specific Low Risk Training (Module 2) in e-learning mode. The verification of certificates is the responsibility of the host.

ACTIVATION TIMES*

5 - 10 working days, the average time for entering into an **agreement**

10 - 15 working days, the average time for activating an **internship**

** Times may vary in the event of requests to change to the standard agreement text and/or requests for a different office organisation*

ENTRY POINT FOR COMPANIES

Companies interested in collaborating with the University of Bologna can contact the **Business Relations** team, which fosters relations between the University and the world of work.

A multidisciplinary team, with technical, legal and administrative expertise, helps corporate partners **analyse their needs** and identify the **most suitable forms of collaboration and stakeholders** within the University.

SERVICES provided to companies and business associations include:

- needs analysis and support identifying the most functional pathway to meet them;
- scouting the University's competences related to topics of interest;
- advice on funding opportunities in university-enterprise collaborations;
- information events, research workshops, networking events with researchers, companies and other stakeholders.

Visit our website:

The University of Bologna and Opportunities for Businesses
www.unibo.it/opportunita-per-imprese

Write to: **industrial.partnerships@unibo.it**

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CONTACTS - INTERNSHIP OFFICE, BOLOGNA

AGREEMENTS FOR CURRICULAR INTERNSHIPS

Via Filippo Re 8, 40126 Bologna
E-mail: convenzioni.tirocini@unibo.it
Tel: +39 0512084000, +39 0512084088

INTERNSHIP OFFICE, SOCIAL STUDIES

Via Filippo Re 8, 40126 Bologna
Degree Programmes in Law
E-mail: giuri.tirocini@unibo.it Tel: +39 051 2084020
Degree Programmes in Sociology
E-mail: arin.tirocinisociologia@unibo.it Tel: +39 051 2084020
Degree Programmes in Economics and Management
E-mail: ems.bo.serviziotirocini@unibo.it Tel: +39 051 2084030
Degree Programmes in Political Sciences
E-mail: spbo.tirocini@unibo.it Tel: +39 051 2084040

INTERNSHIP OFFICE, SCIENTIFIC FIELD

Via Filippo Re 8, 40126 Bologna
Degree Programmes in Science
E-mail: scienze.tirocini@unibo.it Tel: +39 051 2084060
Degree Programmes in Pharmacy, Biotechnology and Motor Sciences
E-mail: farbiomot.tirocinio@unibo.it Tel: +39 051 2084060

Degree Programmes in Engineering and Architecture
Viale Risorgimento 2, 40136 Bologna
E-mail: ingarc.tirocini.bo@unibo.it Tel: +39 051 2084070

INTERNSHIP OFFICE, HUMANITIES FIELD

Via Filippo Re 10, 40126 Bologna
Degree Programmes in the Humanities
E-mail: arin.tirocinilettere@unibo.it Tel: +39 051 2084000
Languages Degree Programmes
E-mail: arin.tirocinilingue@unibo.it Tel: +39 051 2084000
Degree Programmes in Education Studies
E-mail: arin.tirociniformazione@unibo.it Tel: +39 051 2084000

The telephone desk is open on Mondays, Tuesdays, Thursdays and Fridays, from 10 to 12.
You can request a Teams appointment by e-mail.

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CONTACTS - CAMPUS and DEPARTMENT INTERNSHIP OFFICES

CESENA CAMPUS

Via Montalti 69, 47521 Cesena
E-mail: campuscesena.tirocini@unibo.it
Tel Students: +39 0547 338914, from Mondays to Thursdays: 11.00 - 12.00
Tel Companies: + 39 0547 338887, from Mondays to Thursdays: 9.00 - 12.00

FORLÌ CAMPUS

Piazzale Solieri 1, Forlì
E-mail: acfo.tirocini@unibo.it Tel: +39 0543 374135
Tel: +39 0543 374135 (Monday, Tuesday, Wednesday, Friday) 11.00 - 13.00

Degree Programmes in Agricultural and Food Sciences - DISTAL

Viale Fanin 44, Bologna
E-mail: distal.tirocini.bo@unibo.it

RAVENNA CAMPUS

Via Baccarini 27, 48121 Ravenna
E-mail: campusravenna.tirocini@unibo.it
Tel: +39 0544 936959; +39 0544 936286; +39 0544 937502
Monday, Tuesday, Wednesday, Thursday, Friday: 9.00 - 12.00;
Tuesday and Thursday: 14.00 - 15.00

RIMINI CAMPUS

Via Cattaneo 17, 47921 Rimini
E-mail: campusrimini.tirocini@unibo.it
Tel Switchboard: +39 0541 434248 (Monday, Wednesday, Friday) 9.00 - 11.15

Degree Programmes in Veterinary Medical Sciences - DIMEVET

Via Tolara di Sopra 50, 40064 - Ozzano dell' Emilia (BO)
E-mail: tirocinio.vet@unibo.it Tel: +39 051 2097983

You can request a Teams appointment by e-mail.

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