

Call for application
to the international curriculum in
ARTS, MUSEOLOGY AND CURATORSHIP (AMaC)

Second cycle degree / Master's in Visual Arts (code 6819) – Class of second cycle degree LM-98

A.Y. 2025/2026

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Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.

Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.

Information regarding the processing of personal data is available at www.unibo.it/PrivacyBandiCds.

1. HOW TO ACCESS THE PROGRAMME

Access to the second cycle degree programme in Visual Arts – curriculum AMaC is open, i.e. there is no maximum number of enrolments in A.Y. 2025/26.

However, it is only possible to enrol for the programme if you meet the requirements set out in this notice and if you receive a positive assessment by a special committee.

The requirements and documentation submitted during the application phase will be assessed by the Committee, which will determine whether further verification of your personal training is necessary. If so, you will be called for an interview, which will take place online on the dates and with the procedures indicated in the call.

2. SCHEDULE OF PROCEDURES

Those who participate in an intake and are not admitted to the programme **may** participate in subsequent intakes.

2.1 Deadlines - Intake 1

Opening of applications (*Section 5*)

February 18th 2025

Closing date for applications (*Section 5*)

March 20th 2025

Publication of the outcome (*Section 6*)

From March 24th 2025

IF CALLED FOR AN INTERVIEW:

Interview dates:

From April 3rd to April 9th 2025

The date of the interview will be communicated by e-mail sent to your institutional email address

Matriculation (also in the case of changing programme or university) (*Section 2*)

Until 20/11/2025

2.2 Deadlines – Intake 2

Opening of applications (Section 5)

April 15th 2025

Closing date for applications (Section 5)

June 12th 2025

Publication of the outcome (Section 6)

From June 16th 2025

IF CALLED FOR AN INTERVIEW:

Interview dates:

From June 24th to July 1st 2025

The date of the interview will be communicated by e-mail sent to your institutional email address

Matriculation (also in the case of changing programme or university) (Section 2)

Until 20/11/2025

2.3 Deadlines – Intake 3

Opening of applications (Section 5)

From July 3rd 2025

Closing date for applications (Section 5)

August 28th 2025

Publication of the outcome (Section 6)

From September 1st 2025

IF CALLED FOR AN INTERVIEW:

Interview dates:

From September 9th to September 15th 2025

The date of the interview will be communicated by e-mail sent to your institutional email address

Matriculation (also in the case of changing programme or university) (Section 2)

Until 20/11/2025

2.4 Deadlines – Intake 4

Opening of applications (Section 5)

August 29th 2025

Closing date for applications (Section 5)

October 2nd 2025

Publication of the outcome (Section 6)

From October 6th

IF CALLED FOR AN INTERVIEW:

Interview dates:

From October 14th to October 21st 2025

The date of the interview will be communicated by e-mail sent to your institutional email address

Matriculation (also in the case of changing programme or university) (Section 2)

Until 20/11/2025

3. RECIPIENTS OF THIS CALL FOR APPLICATION

3.1 Recipients

This call is addressed to those who, being in possession of the admission requirements set out in Section 4, intend to enrol in the Second Cycle Degree Programme in Visual Arts – curriculum Arts, Museology and Curatorship, also in the event of changing programme or university or waiving a programme.

3.2 Information for graduating students

Intakes 1-3: The degree must be obtained by the deadline for applying for the intake you wish to participate in.


Only the Intake 4 is open also to **students who are about to graduate** (who have completed all the exams and only have to take the final examination, where applicable), in this case, please follow the specific instructions:

NOTE FOR GRADUATING STUDENTS


Graduating students can apply only for the Intake 4, on the condition that they obtain their undergraduate degree by and no later than November 17th 2025. Graduating students are required to indicate their expected graduation date in their application. The graduating student, after having successfully passed the interview of the Intake 4, must wait until graduation (at latest within November 17th 2025) and then send his/her final degree to amac@unibo.it in order to get the final grade checked by the Admission Board. Only after this final check and approval enrollment will be possible, within the final enrollment deadline established by the University of Bologna (November 20th 2025).

In the absence of a qualification, you cannot enroll to the programme.

3.3 Information for international students

 Specific procedures are foreseen for:

- ▶ **Students with a foreign qualification**, regardless of citizenship
- ▶ **Non-EU nationals with EU equivalent status**
- ▶ **Non-EU nationals resident abroad**

If you fall into one of these cases, pay attention to the **blue 'International' boxes with the symbol **.

Check which case you fall into at www.unibo.it/StudentiInternazionaliChiSono.

Should you have any questions, please contact the **International Desk**:

www.unibo.it/ContattiPerStudentiInternazionali.


4. PROGRAMME ADMISSION REQUIREMENTS

In order to be admitted to the Second Cycle Degree Programme in Visual Arts – curriculum Arts, Museology and Curatorship, you must possess:

1. the required academic qualification (Section 4.1);
2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal knowledge and skills, verified according to the criteria laid down by the programme (Section 4.4).

4.1 Qualifications

- ▶ First cycle academic qualification: three-year university diploma or degree
or

- ▶  Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

4.1.a. What happens if you do not have the necessary qualification

If you do not have the necessary academic qualification and do not fall under the cases dealt with in Section 3.2 - 'Information for graduating students', you will not be able to register for the programme.

4.2 Curricular requirements

To be eligible for admission, candidates must:

1- Hold a **first cycle degree**, or an equivalent degree achieved in another educational system, in one of the following classes (**only for students who obtained their degree in the Italian academic system**):

- ex D.M. 270/2004:

L-1 BENI CULTURALI (CULTURAL HERITAGE);

L-3 DISCIPLINE DELLE ARTI FIGURATIVE, DELLA MUSICA, DELLO SPETTACOLO E DELLA MODA (VISUAL ARTS, MUSIC, PERFORMING ARTS AND FASHION STUDIES);
L-4 DISEGNO INDUSTRIALE (INDUSTRIAL DESIGN);
L-5 FILOSOFIA (PHILOSOPHY);
L-10 LETTERE (HUMANITIES);
L-11 LINGUE E CULTURE MODERNE (MODERN LANGUAGES AND CIVILISATIONS);
L-15 SCIENZE DEL TURISMO (TOURISM);
L-17 SCIENZE DELL'ARCHITETTURA (ARCHITECTURE);
L-19 SCIENZE DELL'EDUCAZIONE E DELLA FORMAZIONE (EDUCATION AND TRAINING);
L-20 SCIENZE DELLA COMUNICAZIONE (COMMUNICATION);
L-40 SOCIOLOGIA (SOCIOLOGY);
L-42 STORIA (HISTORY);
L-43 TECNOLOGIE PER LA CONSERVAZIONE E IL RESTAURO DEI BENI CULTURALI (CONSERVATION AND RESTORATION OF CULTURAL HERITAGE).

- ex D.M. 509/1999:

4 Scienze dell'architettura e dell'ingegneria edile (Architecture and construction engineering);
5 Lettere (Humanities);
11 Lingue e culture moderne (Modern languages and civilisations);
13 Scienze dei beni culturali (Cultural heritage studies);
14 Scienze della comunicazione (Communication studies);
18 Scienze dell'educazione e della formazione (Education sciences and teacher education);
23 Scienze e tecnologie delle arti figurative, della musica, dello spettacolo e della moda (Visual arts, music, performing arts and fashion studies);
29 Filosofia (Philosophy);
36 Scienze sociologiche (Sociology);
38 Scienze storiche (History);
39 Scienze del turismo (Tourism);

41 Tecnologie per la conservazione e il restauro dei beni culturali (Technologies for conservation and restoration of cultural assets);

42 Disegno industriale (Industrial design).

Or have achieved the Italian *Diploma accademico di 1° livello dell'Accademia di Belle Arti* (ex lege 508/99).

2- Have achieved at least **50 ECTS credits** in the following subject areas (**or equivalent – in case of foreign qualification**):

L-ART/01 – STORIA DELL'ARTE MEDIEVALE (HISTORY OF MEDIAEVAL ART);

L-ART/02 – STORIA DELL'ARTE MODERNA (HISTORY OF MODERN ART);

L-ART/03 – STORIA DELL'ARTE CONTEMPORANEA (HISTORY OF CONTEMPORARY ART);

L-ART/04 – MUSEOLOGIA E CRITICA ARTISTICA E DEL RESTAURO (MUSEOLOGY AND ART AND RESTORATION CRITICISM);

L-ART/05 – DISCIPLINE DELLO SPETTACOLO (PERFORMING ARTS);

L-ART/06 – CINEMA, FOTOGRAFIA E TELEVISIONE (CINEMA, PHOTOGRAPHY AND TELEVISION);

ICAR/18 – STORIA DELL'ARCHITETTURA (HISTORY OF ARCHITECTURE);

L-ANT/07 – ARCHEOLOGIA CLASSICA (CLASSIC ARCHAEOLOGY);

M-STO/02 – STORIA MODERNA (MODERN HISTORY);

M-STO/04 – STORIA CONTEMPORANEA (CONTEMPORARY HISTORY);

M-FIL/04 – ESTETICA (AESTHETICS);

L-FIL-LETT/10 – LETTERATURA ITALIANA (ITALIAN LITERATURE).

3- Within the above mentioned 50 ECTS credits, at least **18 ECTS credits** must have been achieved in the following subject areas (**or equivalent – in case of foreign qualification**):

L-ART/01 – STORIA DELL'ARTE MEDIEVALE (HISTORY OF MEDIAEVAL ART);

L-ART/02 – STORIA DELL'ARTE MODERNA (HISTORY OF MODERN ART);

L-ART/03 – STORIA DELL'ARTE CONTEMPORANEA (HISTORY OF CONTEMPORARY ART);
L-ART/04 – MUSEOLOGIA E CRITICA ARTISTICA E DEL RESTAURO (MUSEOLOGY AND ART AND RESTORATION CRITICISM);
ICAR/18 – STORIA DELL'ARCHITETTURA (HISTORY OF ARCHITECTURE).

If the candidate holds an **Italian “Diploma accademico di I livello dell'Accademia di Belle Arti”** (ex lege 508/99) or an Italian university degree achieved within the previous four-year system, the Admission Board will evaluate and verify the possession of the required knowledge and skills on the basis of the previous career.

For students with a **qualification obtained abroad**, the assessment of the admission requirements (compatibility of the degree with respect to the degree classes indicated, evaluation of the curriculum, credits and learning results with respect to the required competences and subject areas, final evaluation achieved) will take place by examining the curriculum.

4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the curricular requirements indicated, you will not be able to register for the programme.

4.3 Language requirements

- **English** language skills are required to **at least CEFR level B2**.
- **French** language skills are required to **at least CEFR level B1**.

4.3.a. How to fulfil the language requirement

The **English language** requirement may be satisfied through:

- submission of a suitable certificate. A list of recognised certificates is available on the web page: <https://corsi.unibo.it/2cycle/arts-museology-curatorship/english-language-requirement-for-admission>

Other ways to meet the language requirement:

- Submit a self-certification stating that you are a native English speaker.
- Submit a Bachelor's or Master's degree with English as medium of instruction.

The **French language** requirement may be satisfied through:

- submission of a suitable certificate. A list of recognised certificates is available on the web page: <https://centri.unibo.it/cla/it/riconoscimento-idoneita-linguistica/tabella-certificazioni-equipollenti-prova-idoneita-linguistica.pdf>
- B1 level certified by previous academic studies;
- Bachelor's or Master's degree with French as medium of instruction;
- ESABAC certification (as established by the convention of 24/01/2009 between the Italian Ministry of education, university and research and the French Ministry of Education);
- Native French speaker;
- The French B1 language skills may also be demonstrated by the Ev@Lang online test: <https://www.france-education-international.fr/evalang>

4.4 Adequate personal knowledge and skills

- **For candidates with Italian qualification**, a final **Bachelor grade of 95/110** or higher is required.
- **For all candidates**, an **interview** is required in order to furtherly assess the candidates' personal competencies and skills.

Attention: the interview is compulsory for all candidates!

The interview aims to furtherly assess the candidates' personal competencies and skills (candidates are expected to have acquired a good humanistic culture permitting them to contextualize the artistic events from the medieval to the contemporary period and to possess basic knowledge of the sources, methods and procedures of historical-artistic research).

4.4.a. How the adequacy of personal knowledge and skills is verified

The interview will last around 15 minutes and will be conducted remotely (in English and French).

During the interview the Admission Board will evaluate in particular:

- The coherence of candidates' previous academic studies/Bachelor's dissertation topic with the AMaC curriculum;
- The candidates' basic academic knowledge about contemporary arts, exhibitions and museums;
- The candidates' direct experience/knowledge about recent events in the arts world (exhibitions, museums, art events etc.).

4.4.b. Adaptations for the oral exam for Students with Disabilities or Specific Learning Disorders (SLD)

If you have a disability or a Specific Learning Disorder (SLD) and wish to request adaptations for the admission test, you must submit your request by the intake registration deadline. Use the form available on Studenti Online (www.studenti.unibo.it), typically located under the "see details" section of your application.

Possible adaptations:

- ▶ Extra time: 30% additional time for candidates with SLD, other developmental disorders, or specific medical conditions; 50% additional time for candidates with certified disability and/or impairments under Law 104.
- ▶ Assistive tools, such as text-to-speech devices, non-scientific calculators, or other aids assessed on a case-by-case basis based on your certification. A full list of adaptations is available on the request form.

If logistical or regulatory constraints make it impossible to provide the requested adaptations, an equivalent compensatory measure will be arranged.

Procedure to request adaptations:

- ▶ Log in to Studenti Online (www.studenti.unibo.it) and navigate to the "Requests in Progress" section.
- ▶ Download and complete the "Adaptations Request" Form.
- ▶ Upload the completed form (in PDF format) in the designated section.
- ▶ Upload the required supporting documentation, outlined below

 **Important:**

Before finalizing your registration for the test, make sure that you have uploaded both the adaptations request form and the necessary medical documentation.

Required Documentation:

- ▶ **Diagnosis of specific learning disabilities (DSA) pursuant to Law 170/2010**, issued by the National Health Service, an accredited private centre, or a private specialist accompanied by a conformity statement issued by the National Health Service. The document must be issued within the last three years or after the student turns 18. Considering the emergency situation that led to a reduction in the activities of the National Health Service (SSN) clinics, diagnoses of Specific Learning Disorders (SLD) under Law No. 170/2010 will be accepted for adaptations requests for admission tests, even if issued more than three years prior. The Service reserves the right to request an updated diagnosis after enrolment or at least written proof that you are waiting for a renewal. For further details, please refer to the page on the website (in Italian): <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/certificazioni-richieste>.
- ▶ **Specialist documentation issued by the National Health Service (SSN)**, certifying another type of specific developmental disorder that impacts learning.
- ▶ **Certificate of handicap pursuant to Law 104/92.**
- ▶ **Certificate of legal disability.**
- ▶ **Specialist medical documentation** confirming conditions that may temporarily or permanently **affect your ability** to study or take the test.

Documentation must be clear and include all relevant details about your specific needs.

The University's Service for Students with Disabilities and SLD will evaluate the consistency of your request with the submitted documentation.

Results will be communicated to your institutional email address

(name.surname@studio.unibo.it). Please, check your email regularly. In case of incomplete or unclear documentation, you may be asked via email to provide additional materials within a specified timeframe.

If you do not submit your request or provide the required supplemental documents within the indicated deadlines, adaptations cannot be granted.



Students with disabilities or SLD residing abroad must submit legalized certifications attesting to their condition, accompanied by an official translation into Italian or English. The certifications are reviewed by the competent authorities to verify that the documentation confirms a disability, or a specific learning disorder as recognized by Italian law.

For further information about adaptations requests, contact the **Service for Students with Disabilities and SLD** at ases.adattamentiammissione@unibo.it.

4.4.c. What happens if my personal knowledge and skills do not meet the adequacy criteria


- **Applicants with Italian qualification:** If your graduation grade falls below the set threshold (at least 95/110) you will not be able to enrol in the programme.
- **All applicants:** If the outcome of the interview is negative, your knowledge and skills will be deemed unsuitable and you will not be able to register for the programme.

5. HOW TO APPLY

Within the period set for each intake (see Schedule of Procedures - Section 2) you can apply by following the steps below.

1. **Log on to Studenti Online** (www.studenti.unibo.it)

If you are accessing for the first time, choose '**Register**' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).

 If you reside abroad and do not have an identity document issued in Italy you may log on with the University username and password, which can be obtained by going to Studenti Online (www.studenti.unibo.it) and clicking on "**Register**" and then "**International students registration**".

2. Click on "**Apply for admission**", select "Second Cycle Degree Programme" and select the programme named "VISUAL ARTS – ARTS, MUSEOLOGY AND CURATORSHIP (AMaC) – International Curriculum, Admission process".


3. **Upload the following documents in PDF:**

▶ **Compulsory documents (for those who have obtained their qualification at the University of Bologna)**

- ▶ Certificate attesting to your English language competency (at least B2 level).
- ▶ Certificate attesting to your French language competency (at least B1 level).


▶ **Compulsory documents (for those who obtained their degree at a university other than the University of Bologna):**

- ▶ front and back copy of a valid identity document.

 If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport;

- ▶ if the qualification is obtained in Italy: self-certification of the first-level academic qualification with a list of examinations taken.

If you have not yet obtained the qualification, upload the list of exams taken;

- ▶  if the qualification is obtained abroad: a copy of the qualification obtained abroad, translated into Italian or English, allowing access in the country of attainment to Second Cycle Degree Programmes, accompanied by

a transcript of records and Diploma Supplement where available. If you have not yet obtained the qualification, upload the list of exams taken (Transcript of Records).

- ▶ **If you have not yet obtained the aforementioned qualification, please apply for the Intake 4** and upload the list of completed exams or the Transcript of Records. **Please specify your expected graduation date (which must be by and not later than November 17th 2025) in your CV.**
- ▶ Certificate attesting to your English language competency (at least B2 level).
- ▶ Certificate attesting to your French language competency (at least B1 level).

▶ Optional documents

- ▶ CV (curriculum vitae et studiorum) written in English.
- ▶ A copy of a valid residence permit, if already held.
- ▶ Form for requesting adaptations for persons with disabilities. Further information is available at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/adattamenti-per-le-prove-di-accesso>.

The committee will only assess documents uploaded through the Studenti Online application (www.studenti.unibo.it). Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



If you are a non-EU citizen and reside abroad, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.universitaly.it/studenti-stranieri>, in addition to following the steps required for admission to the degree programme, you will have to:

▶ **pre-enrol on University** and request an **entrance visa** for study purposes.

6. VERIFICATION OF APPLICATIONS AND PUBLICATION OF THE RESULTS

6.1 Evaluation committee

A committee will check the candidates' personal competencies and skills and that they meet the requirements for admission.

The committee, appointed by the Degree Programme, is made up of:

Anna ROSELLINI (Chairman)

<https://www.unibo.it/sitoweb/anna.rosellini/en>

Sandra COSTA (Member)

<https://www.unibo.it/sitoweb/sandra.costa/en>

Francesco SPAMPINATO (Secretary)

<https://www.unibo.it/sitoweb/francesco.spampinato/en>

Other teachers of the AMaC curriculum may also sit on the committee as alternate members.

Candidates will be notified about admission to the degree programme via Studenti Online (www.studenti.unibo.it) and via email on their institutional email address name.lastname@studio.unibo.it starting from the date indicated under step 4 in the above intake calendar.

6.2 Results of the checks

The results of your application will be published on Students Online (www.studenti.unibo.it) and sent to your institutional email address (name.surname@studio.unibo.it), as from the date indicated for each intake in the Schedule of Procedures (Section 2).

The outcome will be either

- ▶ **“application checked”**: in this case you can register for the programme;
- ▶ **“not admitted to the selection procedure”**: in this case you cannot register for the programme.

7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

7.1 Matriculation

If you receive confirmation of admission, you can register as from the date indicated in the Schedule of Procedures (Section 2), following the steps below.

1. **Log on to Studenti Online** (www.studenti.unibo.it) using your SPID or CIE credentials or entering the username and password you obtained during the application procedure.
2. **Select "Registration"**, then select **"Second Cycle Degree Programme"**, and then the degree programme **"Arti Visive / Visual Arts"** and enter the required data, attaching a jpg file containing a passport-size photo of your face.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.

3. **Pay the first enrolment instalment** via the PagoPA platform, as indicated on Studenti Online (www.studenti.unibo.it).
4. After you have made your matriculation payment, check under **Registration** on Studenti Online (www.studenti.unibo.it) what you need to do for the purposes of **identification** and **career activation**.

7.1.a. University identification and career activation

Identification

- ***If you submitted your application by logging in with SPID or CIE:*** after making the payment, your identity will be automatically validated.
- ***If you have submitted your application by logging in with your username and password:*** complete the identification procedure specified under Matriculation on Studenti Online (www.studenti.unibo.it).


Career activation

Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).

After identification, career activation will take place automatically, unless you fall into one of the following cases.

- ▶ If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.

If you are graduating from another university, after matriculating please check on Studenti Online (www.studenti.unibo.it) for any further steps required.

- ▶  If you are a **non-EU citizen, but hold EU equivalent status and have obtained your qualification in Italy**, in order to activate your career you must submit a copy of your valid residence permit allowing equivalence to the [Student Administration Office](#) responsible for your degree programme.

- ▶ **If you have a foreign qualification**, check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

You must upload the documents related to foreign qualifications in the Studenti Online application (www.studenti.unibo.it) by clicking on "Call for applications" and then "Matriculation for A.Y. 25_26 - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

- ▶ **If you are a non-EU citizen, but hold EU equivalent status and have obtained your qualification abroad**: check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be translated and its authenticity and value must be verified, where required.

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your residence permit allowing equivalence. Moreover, make an appointment with the International Student Administration Office in Bologna or on your campus in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at www.unibo.it/StudentiInternazionaliChiSono, what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of an equivalent qualification will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

▶ ***If you are a non-EU national, are resident abroad and have obtained your qualification abroad:*** see details at www.unibo.it//IscrizioneLaureaMagistraleNonUE. Check the foreign qualification documentation required to matriculate. Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be translated and its authenticity and value must be verified, where required.

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your entry visa for study purposes. When you arrive in Italy, make an appointment with the International Student Administration Office in Bologna or on your campus in order to show the original copies of your documentation.

Warning: if you have a foreign qualification, admission to the programme and any subsequent validation of your pre-enrolment with or without reserve by the University do not confer any right to finalise your matriculation, even in the event of obtaining an

entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the authenticity of the submitted documentation. Your qualification will be formally checked by the [International Student Administration Office in Bologna or on Campus](#) after paying the first matriculation instalment and submitting the original copies of all the required documentation.

Career activation must take place by **26 February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an e-mail with a QR code allowing you to print your badge.

7.1.b. Shortening a degree programme (for those with previous university careers)

If you want to apply for recognition of previous academic careers, check how you can do this and the applicable deadlines at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/abbreviazione-di-carriera>.

7.2 Programme transfers, university transfers and simultaneous enrolment

If you want to change degree programme within the University of Bologna (Programme transfer), check how you can do this at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/cambiare-corso-di-studio-interno-universita-di-bologna/cambiare-corso-di-studio-interno-universita-di-bologna>.

If you matriculate and request to be transferred from another university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](#).

If you wish to apply for simultaneous enrolment in two programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different programmes - University of Bologna \(unibo.it\)](#).

If, on the other hand, you register in one programme and are subsequently admitted to another, but do not wish to maintain enrolment in both programmes, do not enrol simultaneously; instead:

- if both programmes are at the University of Bologna: apply for a programme transfer;
- if the first programme is at another university: apply for a university transfer.

Alternatively, you can waive your current programme and proceed with a new matriculation (Section 4).



Please note!

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally renounce your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked**. In this case, you must return to your country of origin and initiate the pre-enrolment procedures through University at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website <https://www.universitaly.it/studenti-stranieri>.

8. FEES AND BENEFITS

8.1 University fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at www.unibo.it/Tasse.

The fee to be paid to enrol for a degree programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page www.unibo.it/Tasse. If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree programme.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



Please note!

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attestazioni-utili-per-le-esenzioni-delle-tasse-universitarie>.



Please note!

Submitting financial documentation for tuition fee exemptions, following the instructions on www.unibo.it/Tasse, is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. The deadline is peremptory and no exceptions are ever allowed.

8.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes calls for scholarships, places in university residences, catering and other benefits on its website (www.er-go.it) every year.

The application for ER.GO grants is independent of the degree programme application and enrolment procedures.



Please note!

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another university or changing programme, if you are already enrolled in a programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on www.er-go.it because, due to the recognition of university educational credits

(CFUs) acquired in your previous career, **your position may change as regards access to grants.**

 **Please note!**

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the programme to which you are admitted following the recognition of your credits, and only those that are recognised on the programme you are enrolled in are considered valid.

8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under www.unibo.it/AgevolazioniEconomiche.

For each grant, please carefully read the instructions on how and when to apply.

Remember that deadlines are always peremptory and no exceptions are ever allowed.

9. WHO TO CONTACT

For more information about the scientific content of the AMaC curriculum:

Contact the scientific responsible for the AMaC curriculum Prof. Anna Rosellini:
anna.rosellini@unibo.it

For information about the admission requirements and procedures

Contact the Admin. Degree Programme Coordinator by writing to amac@unibo.it.

If you need help in submitting the online application

(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)

Studenti Online Help Desk

Telephone +39 051 20 80 301

Email help.studentionline@unibo.it

Matriculation information for international students and students with foreign degrees

International Student Administration Office, Bologna

E-mail segstudintbo@unibo.it

To contact the Student Administration Office, go to www.unibo.it/SegreteriaStudenti

Matriculation information for students with Italian degrees

Student Administration Office, Bologna – Humanities segstudiumanistici@unibo.it

To contact the Student Administration Office, go to www.unibo.it/SegreteriaStudenti

Other information for international students or students with foreign qualifications

(e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)

International desk (Bologna)

E-mail internationaldesk@unibo.it

To contact the International Desk, go to www.unibo.it/ContattiStudentiInternazionali

Information for applicants with disabilities or SLD

Service for students with disabilities and SLD

E-mail ases.adattamentiammissione@unibo.it

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

Information on fees and grants

Student Tuition Fees Office

E-mail ases.contribuzionistudentesche@unibo.it

You can contact the office at www.unibo.it/Tasse

Offices are closed on

- Friday, 18 April 2025;
- Monday, 21 April 2025;
- Friday, 25 April 2025;
- Thursday, 01 May 2025;
- Friday, 02 Mayr 2025;
- Monday, 02 June 2025;
- from Monday, 11 August to Friday, 15 August 2025.

Any further extraordinary closures will be published on the University Portal (www.unibo.it).