



## DIPARTIMENTO DI SCIENZE AZIENDALI

### **NOTICE TO AWARD DOUBLE DEGREE EXCHANGE PLACES FOR STUDENTS ENROLLED IN SECOND CYCLE/MASTER'S DEGREE PROGRAMMES OF THE DEPARTMENT OF MANAGEMENT – FORLÌ CAMPUS**

The following positions are available for the Double Degree Programme for the academic year 2023/24 at the partner universities indicated below:

- **ICN Business School**: 8 positions
- **Neoma Business School**<sup>1</sup>: 6 positions
- **Máster Universitario en Economía Social (Cooperativas y Entidades no Lucrativas)** –University of Valencia (Valencia, Spain): 4 positions (only for students of the Master's Degree programme "Management dell'Economia Sociale: please see the Italian version of the notice for further information)

### **GENERAL INFORMATION**

#### **What is a Double Degree Programme?**

It is a specific programme that enables students to spend their second year in one of the partner institutions, obtain the ECTS established in the Double Degree bilateral agreement (as better specified below) and be awarded a master's degree by both the University of Bologna and the partner University.

IMPORTANT! Starting from the a.y. 2021/22, double degree exchange students at ICN Business School e Neoma Business School will have to discuss the final thesis at the University of Bologna, according to the information below.

- **ICN Business school double degree students have to:**
  - Complete their first year at the University of Bologna before starting the exchange period at the partner university;
  - Complete the activities at ICN Business School for a total amount of **45 credits within September 2023**. The study plan at ICN Business School includes exams and internship; on the other hand, the master thesis is excluded because it has to be prepared and discussed at the University of Bologna. Students who do not complete the 45 ECTS credits at ICN Business School by the deadline of September 2022, will lose the possibility to gain ICN master's degree title of study;
  - Ask for the recognition of the activities completed at the partner University;
  - Prepare and discuss the Master's final thesis at the University of Bologna according to the procedures and deadlines of the University of Bologna to obtain UniBo title of study;
  - After obtaining UniBo title of study, ask to the partner University to issue its final degree certificate.
- **Neoma Business School double degree students have to:**
  - Complete their first year at the University of Bologna before starting the exchange period at the partner university;

---

<sup>1</sup> For NEOMA Business School, the agreement is in the process of being updated, so the exchange can only be confirmed after the official receipt of the exchange of notes (required for updating purposes) by the partner.



## DIPARTIMENTO DI SCIENZE AZIENDALI

- Complete the activities at Neoma Business School. The study plan includes the **dissertation** that has to be prepared in cooperation with a teacher (supervisor) of the University of Bologna. Indeed, it has to be also discussed as final thesis at the University of Bologna too to obtain UniBo final degree. After completing the ECTS at Neoma BS, the partner University will release its title of study;
- Ask for the recognition of the activities completed at the partner University
- Discuss the final thesis at the University of Bologna, according to the procedures and deadlines of the University of Bologna to obtain Unibo title of study.

The study plans of each partner university are published in the degree programme website, section “Opportunities” → “The opportunities offered by a double degree”.

Students selected to participate in the Double Degree Programme will benefit from:

- the **full academic acknowledgement** of the activities successfully completed during the exchange period according to the Double Degree Programme Agreement. The activities will be acknowledged by the *Transcript of Records* provided by the host institution according to the *European Credit Transfer System*. The *Transcript of Records* is an official document issued by the host institution at the end of the programme, indicating the activities successfully completed during the exchange along with the relevant credits and marks obtained by the student;
- the exemption from tuition fees at the host university (but not at the University of origin), with the exception of possible graduation fees required by the host university;
- the same services and facilities the host institution offers to its own students.

### General admission requirements

To apply for the Double Degree Programme 2023/24 students must:

1. **be enrolled in the first year of one of the second-cycle degree programmes of the Department of Management – Forlì Campus**, in particular:
  - a- for the Double Degree programme with ICN Business School and Neoma Business School: to be enrolled in the first year of one of the second-cycle degree programmes activated by the Management Department in Forlì Campus:
    - “Economics and Management – curricula “Business and Administration”, “Food System Management” and “Economia e Management”;
    - “Economia e Commercio”
    - “Management dell’Economia Sociale”.
  - NOTE: the Double Degree programme with ICN Business School is not open to students enrolled in the Food System Management curriculum of the second-cycle degree programme “Economics and Management”. Food System Management students willing to participate in this specific exchange - if considered eligible - must change their curriculum and enrol in the second year of the Business and Administration curriculum.
  - b- The Double Degree programme with the University of Valencia - Máster Universitario en Economía Social (Cooperativas y Entidades no Lucrativas) - is reserved to students enrolled in the first year of the second-cycle degree course in Management of Social Economy (Management dell’Economia Sociale).
2. **meet the following language proficiency requirements:**



## DIPARTIMENTO DI SCIENZE AZIENDALI

- a- as far as ICN Business School is concerned, during the exchange period it is possible to study in English and/or French; therefore, it is necessary to demonstrate a minimum level of **language proficiency in English and/or French (at B2 level or higher)**. It is not compulsory to demonstrate language proficiency in both languages, though this could favourably affect the evaluation of students' application by the Examining Board;
- b- as far as Neoma Business School is concerned, it is required to demonstrate a minimum level of **language proficiency in English (B2 level or higher)** and possibly in French (not compulsory); It is not compulsory to demonstrate language proficiency in both languages, though this could favourably affect the evaluation of students' application by the Examining Board;
- c- as far as Valencia University is concerned, the exchange programme requires to demonstrate a minimum level of **language proficiency in Spanish (A2 level or higher)**.

The assessment of language proficiency is compulsory. Students failing to provide evidence of the above-described language proficiency will not be considered eligible to participate in the exchange programme and they will be excluded from the evaluating procedure.

Students' language proficiency will be assessed according to the procedures established in the Erasmus+ Call for applications (for study purposes).

Please note that the hosting institution during the application procedure may ask to submit specific language certificates in order to complete the enrolment. For example, for 2022/23 Neoma required a language certificate: IELTS 6.5 or equivalent (TOEFL, TOEIC or DUOLINGO), but requirements may be changed each year.

### **3. pass all first-year exams and obtain all the relevant credits before starting the exchange programme.**

This is to be considered as a binding condition failing which students lose their right to participate in the programme.

A winner candidate who has not completed his/her first-year exams before the beginning of the learning activities at the partner university cannot participate in the programme and he/she will automatically lose his/her right to participate in the programme.

These candidates may possibly participate in an Erasmus+ for study purposes programme with the same university (upon approval of the partner university) but they cannot obtain the Double Degree title.

For the above-mentioned reasons it is crucial to check carefully the starting date of the learning activities at the partner university.

NOTE: According to this requirement, if candidates have completed a very small number of credits at the end of the first semester, the Examining Board may consider those candidates as not eligible.

ATTENTION! Exchange students who won the exchange with ICN Business School, enrolled in the Master's degree programme in Economics and Management in Italian (Economics and Management curriculum) also have to anticipate the International Strategy and Management (C.I.): Marketing Analytics laboratory exam in the first year in order to meet the requirement since the partner University requires the completion of 60 cfu before departure while the study plan provides for 57 credits in the first year.

- 4. **pay the tuition fees for the academic year 2023/24** at the University of Bologna according to the established deadlines.



## DIPARTIMENTO DI SCIENZE AZIENDALI

### **Scholarships:**

Student mobility is funded by Erasmus+ scholarships according to the terms and conditions established in the Erasmus+ Call for Applications.

Students who have already been awarded an Erasmus+ mobility for study or traineeship scholarship during the first year of their second-cycle degree programme, the Erasmus+ scholarship will be granted only up to a maximum of twelve monthly instalments as defined by the Erasmus+ Programme.

At the end of the Erasmus Scholarship, students have to interrupt the Erasmus programme but they can complete the exchange period as Double Degree student only.

**PLEASE NOTE: if the study plan includes an internship, it will not be possible to receive the Erasmus grant for the period of the internship if it is carried out in ITALY.**

Scholarships are not meant to cover all the expenses, but are to be intended as a *contribution* towards the major expenses related to the stay (and therefore as an incentive to promote international mobility).

### **Application:**

Students must apply according to the procedures and deadlines indicated in the first call for application of the Erasmus+ for study purposes (it is not possible to apply according to the deadlines specified in the second call for Applications Erasmus+ for study purposes). For further information, please refer to the following webpage: <http://www.unibo.it/en/international/Studying-abroad/General-information-on-Erasmus/Participation-methods>

Students can apply for a maximum of three positions (Double degree and/or Erasmus+ programmes).

### **Selection Criteria:**

The evaluation criteria are equivalent to the ones specified in the Erasmus+ call for application for study purposes available at the following webpage: <http://www.unibo.it/en/international/Studying-abroad/General-information-on-Erasmus/Participation-methods>

### **What to do after the selection procedure**

After the publication of the ranking, the Erasmus+ scholarship winners have to accept their position according to the procedures and deadlines established in the Erasmus+ call for application for study purposes: <http://www.unibo.it/en/international/Studying-abroad/General-information-on-Erasmus/Participation-methods>

After having accepted the position, candidates must:

- follow the instruction indicated in the Erasmus Call for Applications concerning the scholarship award;
- **fulfil the *application procedures of the foreign institution*** (providing the *application form*, language certificates and other supporting documents required). **NOTE:** It is under student's responsibility to collect all necessary information to fulfil successfully the application procedures and meet the deadlines established by the partner institution, failing which students may lose their right to be accepted by the partner university, regardless being considered eligible by the University of Bologna.



## DIPARTIMENTO DI SCIENZE AZIENDALI

**In any case, the partner University is responsible of the final decision about the admission to the double degree programme.**

### ***Treatment of personal data***

The personal data provided by the applicants will be processed for the mere purposes of selection and exchange allocation procedures, in compliance with Art. 13 and 24 of D.L. 196/2003. Interested parties may exercise their rights at any time, according to Art. 7 of D.L. 196/2003, towards the party responsible for the processing of personal data: Alma Mater Studiorum - University of Bologna, Via Zamboni 33, 40126 Bologna. The responsible for the treatment of the data is the Chief Officer of the Area of Cesena and Forlì campus, p.le Solieri n. 1, 47121 Forlì.

According to the law 241/90 the responsible of the process concerning the benefit is Dott.ssa Giuseppina Ponzi, Via G. della Torre n. 1, 47121 Forlì.

### ***CONTACTS:***

Ufficio Gestione corsi di Studio Economia e Management– Campus Forlì: Studio T14 – P.le della Vittoria, 15 Forlì; Tel. +39 0543 3746771 – [didatticaforli.em.international@unibo.it](mailto:didatticaforli.em.international@unibo.it)