TIMETABLE INSTRUCTIONS

The timetable of learning activities is published on the programme website. You can access it from https://corsi.unibo.it/singlecycle/MedicineAndSurgery/timetable, or by clicking on the ‘Timetable’ icon on the programme website homepage.

The default timetable page display is as follows:
TIMETABLE FILTERS

On the timetable page, you will find several filters (see figure below); you can click on the numbers of the figure below for a description of how each filter works.

Please note that you can apply filters simultaneously in order to display the timetable as you see fit. For example, to display the weekly timetable of the ‘MUSCULOSKELETAL SYSTEM AND MOVEMENT (I.C.)’ components from 15 to 19 October 2018 in ‘Table’ format, you must select:
Only components of MUSCULOSKELETAL SYSTEM AND MOVEMENT (I.C.)

Week from 15 to 19 October 2018

<table>
<thead>
<tr>
<th>TIME</th>
<th>MON 10/15</th>
<th>TUE 10/16</th>
<th>WED 10/17</th>
<th>THU 10/18</th>
<th>FRI 10/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>8am</td>
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<tr>
<td>9am</td>
<td>84395 - MUSCULOSKELETAL SYSTEM AND MOVEMENT I.C.</td>
<td>84395 - MUSCULOSKELETAL SYSTEM AND MOVEMENT I.C.</td>
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<tr>
<td></td>
<td>ANATOMY OF MUSCULOSKELETAL SYSTEM (8 CTU)</td>
<td>ANATOMY OF MUSCULOSKELETAL SYSTEM (8 CTU)</td>
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<tr>
<td></td>
<td>GIULIA RAMAZZOTTI</td>
<td>GIULIA RAMAZZOTTI</td>
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<tr>
<td></td>
<td>AULA MORR</td>
<td>AULA MORR</td>
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<tr>
<td>11am</td>
<td>84395 - MUSCULOSKELETAL SYSTEM AND MOVEMENT I.C.</td>
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<tr>
<td></td>
<td>PHYSIOLOGY OF MUSCULOSKELETAL SYSTEM (2 CTU)</td>
<td></td>
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<tr>
<td></td>
<td>PATRIZIA PATTONI</td>
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<tr>
<td></td>
<td>AULA MORR</td>
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</tr>
<tr>
<td>12pm</td>
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<td></td>
</tr>
<tr>
<td>1pm</td>
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<td></td>
</tr>
</tbody>
</table>
1. YEAR OF STUDY

‘Year of Study’ refers to the year in which a course is scheduled according to the course structure diagram.

To use this filter, click on the arrow to display the drop-down menu and click on the year in which your chosen learning activities are scheduled (see figure below), then click on the ‘GO’ red button.

Please note that filters can be applied simultaneously. In the figure presented above, filters are set as follows:

- ‘YEAR OF STUDY’: Year 2;
- ‘FILTER BY TEACHING’: all (no filters applied);
- ‘CALENDAR’: week from 8 to 12 October 2018;
- ‘DAY/WEEK/30 DAYS’: ‘Week’ option;
- ‘LAYOUT’: table.
2. FILTER BY TEACHING

This filter allows you to select one or more specific learning activities scheduled in the same year of study.

To use this filter:
1. Make sure to set the correct year in the ‘YEAR OF STUDY’ filter;
2. Click on ‘Filter by teaching’ and tick the box next to the learning activities you wish the timetable to display;
3. Click on the red ‘Refresh’ button to apply the filter.

Learning activities are sorted alphabetically; in the case of integrated courses, full names of integrated courses AND their components are displayed in the list, as you can see in the figure below.

To cancel your current selection from the filter, click on the red cross next to the ‘Reset filters’ button:
3. **CALENDAR**

This filter allows you to change the timetable **dates** displayed on the page.

To use this filter, you can:

- **Use the leftwards or rightwards arrows** to move to the previous or following week:

![Calendar interface showing arrows for previous and next week]

- **Click on the calendar symbol** to **open a calendar tool** and select a specific date:

![Calendar interface with selected date highlighted]
4. DAY/WEEK/30 DAYS

This filter allows you to change how many days of timetable are displayed on the page.

To use this filter, click on one of the options you will find on the right-hand side of the timetable. You can choose between ‘Day’, ‘Week’ (default view), and ’30 Days’.

- **‘DAY’**: all classes of one single calendar day are displayed. This filter is available for both layouts (table and list).

Please note that filters can be applied simultaneously. In the figure presented above, filters are set as follows:

- ‘YEAR OF STUDY’: Year 2;
- ‘FILTER BY TEACHING’: all (no filters applied);
- ‘CALENDAR’: 22 October 2018;
- ‘DAY/WEEK/30 DAYS’: ‘Day’ option;
- ‘LAYOUT’: list.
‘WEEK’: all classes of one single calendar week are displayed. This filter is available for both layouts (table and list), and is the default option when accessing the timetable web page.

Please note that filters can be applied simultaneously. In the figure presented above, filters are set as follows:

- ‘YEAR OF STUDY’: Year 2;
- ‘FILTER BY TEACHING’: all (no filters applied);
- ‘CALENDAR’: week from 22 to 26 October 2018;
- ‘DAY/WEEK/30 DAYS’: ‘Week’ option;
- ‘LAYOUT’: table.
• **‘30 DAYS’**: all lectures of the selected learning activities scheduled in the same year of study (‘Filter by teaching’ and ‘Year of study’ filters) are displayed for the 30 days following the earliest date set in the ‘Calendar’ filter. This filter is available for the ‘list’ layout only.

Please note that filters can be applied simultaneously. In the figure presented above, filters are set as follows:

- ‘YEAR OF STUDY’: Year 2;
- ‘FILTER BY TEACHING’: all (no filters applied);
- ‘CALENDAR’: weeks from 21 December to 18 January 2019;
- ‘DAY/WEEK/30 DAYS’: ‘30 Days’ option;
- ‘LAYOUT’: list;
5. **LAYOUT**

This filter allows you to change **how the timetable is displayed** on the page.

You can choose between two layouts: ‘List’, and ‘Table’.

- **List**: the default option. It can display daily, weekly, or 30-day list of learning activities.

- **Table**: can display daily or weekly planning of learning activities.